

REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE FLORIN RESOURCE CONSERVATION DISTRICT

Wednesday, February 26, 2014

6:30 PM

**8820 Elk Grove Blvd.
Elk Grove, CA 95624**

Compliance with Government Code Section 54957.5

Public records, including writings related to an agenda item for an open session of a regular meeting of the Florin Resources Conservation District that are distributed less than 72 hours before the meeting, are available for public inspection during normal business hours at the Administration building of Elk Grove Water District, located at 9257 Elk Grove Blvd. Elk Grove, California. In addition, such writings may be posted, whenever possible, on the Elk Grove Water District website at www.egwd.org.

The Board will discuss all items on the agenda, and may take action on any item listed as an "Action" item. The Board may discuss items that do not appear on the agenda, but will not act on those items unless there is a need to take immediate action and the Board determines by a two-thirds (2/3) vote that the need for action arose after posting of the agenda.

If necessary, the Meeting will be adjourned to Closed Session to discuss items on the agenda listed under "Closed Session." At the conclusion of the Closed Session, the meeting will reconvene to "Open Session."

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Public Comment – Please complete a Request to Speak Form if you wish to address the Board.

Members of the audience may comment on matters that are not included on the agenda. Each person will be allowed three (3) minutes, or less if a large number of requests are received on a particular subject. No action may be taken on a matter raised under "Public Comment" until the matter has been specifically included on an agenda as an action item. Items listed on the agenda will be opened for public comment as they are considered by the Board of Directors.

1. Proclamations and Announcements

- a. Recognition of Ellen Carlson for 10 years of service.
- b. Recognition of Aaron Hewitt for receiving the State of California Water Treatment Operators certificate T4.
- c. Presentation of Plaque for Certificate of Achievement for Excellence in Financial Reporting received from Government Finance Officers Association (GFOA)

Associate Director Comment

Public Comment

2. Consent Calendar (Stefani Phillips, Secretary and Dennis Coleman, Finance Manager)

- a. Minutes of the Regular Board Meeting of January 22, 2014 and Special Board Meeting of February 12, 2014
- b. FRCD Cash Flow Worksheet – January, 2014
- c. Warrants Paid – January, 2014
- d. Active Accounts – January, 2014
- e. Bond Covenant Status for FY 2013-2014 – January, 2014
- f. Revenues and Expenses – Actual vs Budget FY 2013-2014 – January, 2014
- g. Cash Accounts – January, 2014
- h. Consultants Expenses – January, 2014

i. Conservation Activities – January, 2014

Associate Director Comment

Public Comment

Recommended Action: Approve FRCD Consent Calendar

3. Operations Report – January 2014 (Mark J. Madison, PE, General Manager)

Associate Director Comment

Public Comment

4. Elk Grove Water District FY 2013-14 Capital Improvement Program Mid-Year Status Report

(Bruce Kamilos, Associate Civil Engineer)

Associate Director Comment

Public Comment

5. Elk Grove Water District FY 2013-14 Operating Budget Mid-Year Status Report

(Dennis Coleman, Finance Manager)

Associate Director Comment

Public Comment

6. Elk Grove Water District Fiscal Year 2013-14 Capital Reserve Mid-Year Status Report (Dennis Coleman, Finance Manager)

Associate Director Comment

Public Comment

7. Petition to the Sacramento Local Area Formation Commission to Initiate Proceedings to amend the Florin Resource Conservation District Sphere of Influence and Annex a Noncontiguous Parcel (APN 047-13-005)

(Ellen Carlson, Management Analyst)

Associate Director Comment

Public Comment

Recommended Action: Adopt Resolution 02.26.14.01 Petitioning the Sacramento Local Area Formation Commission to Initiate Proceedings to Amend the Florin Resource Conservation District Sphere of Influence and Annex a Noncontiguous Parcel (APN 047-13-005)

8. Legislative Update (Ellen Carlson, Management Analyst)

Associate Director Comment

Public Comment

9. Committee Meeting(s) Update (Chairman)

Associate Director Comment

Public Comment

10. Directors Comments and Information

11. Closed Session

- a. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
(Paragraph (1) of subdivision (d) of Section 54956.9)
Name of case: J.B. Jones v. FRCD, EGWS, et al, Sacramento Superior Court Case No. 34- 2009- 00046310
- b. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Section 54956.8)
Property: 2450 Florin Rd., Sacramento, CA
Agency Negotiators: Mark J. Madison and Dennis Coleman
Negotiating parties: Florin Resource Conservation District and County of Sacramento
Under negotiation: Price and terms of payment
- c. CONFERENCE WITH REAL PROPERTY NEGOTIATOR(Section 54956.8)
Property: 8999 Elk Grove-Florin Rd, .Elk Grove, CA
Agency Negotiators: Mark J. Madison and Dennis Coleman
Negotiating parties: Florin Resource Conservation District, Sloughhouse Resource Conservation District, Lower Cosumnes Resource Conservation District, and Sonu and Harpreet Singh
Under negotiation: Price and terms of payment
- d. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Section 54957)
Title: General Manager

Adjourn to Regular Meeting – March 26, 2014.

February 26, 2014

TO: Chairman and Directors of the Florin Resource Conservation District
FROM: Stefani Phillips, Secretary, and Dennis Coleman, Finance Manager
SUBJECT: **CONSENT CALENDAR**

RECOMMENDATION

Approve the FRCD Consent Calendar.

Summary

By this action, the Board will approve Consent Calendar items a-i.

DISCUSSION

Background

Consent Calendar items a-i are standing items on the Regular Board Meeting agenda.

FINANCIAL SUMMARY

N/A

Respectfully Submitted,

A handwritten signature in blue ink that reads "Stefani Phillips and Dennis Coleman". The signature is written in a cursive style and includes a circular mark at the end.

STEFANI PHILLIPS, SECRETARY
AND DENNIS COLEMAN, TREASURER

SP
Attachments

MINUTES OF THE REGULAR MEETING OF THE FRCD BOARD

Wednesday, January 22, 2014

The regular meeting of the Board of Directors of the Florin Resource Conservation District was called to order at 6:30 p.m. by Barrie Lightfoot, Chair, at 8820 Elk Grove Blvd, Elk Grove CA.

Call to Order, Roll Call, and Pledge of Allegiance.

Directors Present: Barrie Lightfoot, Chuck Dawson, Tom Nelson, Don Menasco and Elliot Mulberg
Directors Absent: None
Staff Present: Mark J. Madison, General Manager; Dennis Coleman, Finance Manager; Bruce Kamilos, Associate Civil Engineer; Donella Ouellette, Finance Supervisor; and Ellen Carlson, Management Analyst
Associate Directors Present: None
Consultants Present: Ann Siprelle, General Counsel

Public Comment

Orin Konkol, bond holder, addressed the FRCD Board of Directors and presented several Power Point slides regarding the possible default of the bonds on the Susie B. Gaines Mitchell Building. His chief complaints were:

1. FRCD abdicated their responsibility to manage the Susie B. Gaines Mitchell Building
2. Maintenance costs incurred by the County of Sacramento are excessive
3. No incentive for the County of Sacramento to reduce the maintenance costs

Mr. Konkol provided examples of resolutions:

- Hire property management firm
- Seek appraisal of property
- Extension on accredited bonds

1. Proclamations and Announcements

None

2. Election of Board Officers – Florin Resource Conservation District

Director Elliot Mulberg proposed a rotational option for the Board members to take turns as Board officers. The Board's consensus was to keep the selection process of Board officers as an election process to be held each January.

MSC (Nelson/Dawson) to nominate Barrie Lightfoot as Chairman, 5/0: Ayes: Dawson, Menasco, Mulberg, Nelson and Lightfoot.

MSC (Nelson/Lightfoot) to nominate Chuck Dawson as Vice-Chairman, 5/0: Ayes: Dawson, Menasco, Mulberg, Nelson and Lightfoot.

3. Appointment of Directors to Committees

The Board discussed the committees and made a couple of changes to the committees. They switched Chairman Barrie Lightfoot from the Conservation Committee to an Alternate

on the Planning Committee and Director Elliot Mulberg was switched to the Conservation Committee from the Alternate of the Planning Committee.

The new committees are as shown:

Finance – FRCD/EDC/EGWS:	All Board Members
Conservation Committee – FRCD:	Tom Nelson Elliot Mulberg Donald Menasco
Alternate:	
Infrastructure Committee – EGWS:	Elliot Mulberg Tom Nelson Davies Ononiwu
Associate:	
Planning– FRCD/EDC/EGWS:	Chuck Dawson Donald Menasco
Alternate:	Barrie Lightfoot

The Board discussed including the external committees/boards, such as Sacramento Local Agency Formation Commission (LAFCo) committee, Regional Water Authority (RWA) Board of Directors, Sacramento County Groundwater Authority (SCGA) Board of Directors, and ACWA/JPIA Board of Directors, to the annual appointment process in January.

MSC (Mulberg/Lightfoot) to appoint Director Tom Nelson to be seated on the LAFCO Committee, 5/0: Ayes: Dawson, Menasco, Mulberg, Nelson and Lightfoot.

MSC (Lightfoot/Dawson) to appoint Director Tom Nelson to sit on the ACWA/JPIA Board of Directors; Director Chuck Dawson and General Manager Mark Madison to be seated on the RWA Board of Directors with Finance Manager Dennis Coleman as the alternate; and General Manager Mark Madison and Associate Civil Engineer Bruce Kamilos to be seated on the SCGA Board of Directors, 5/0: Ayes: Dawson, Menasco, Mulberg, Nelson and Lightfoot.

4. **Consent Calendar**

- a. Minutes of the Regular Board Meeting of December 11, 2013
- b. FRCD Cash Flow Worksheet – November, 2013
- c. FRCD Cash Flow Worksheet – December, 2013
- d. Warrants Paid – November, 2013
- e. Warrants Paid – December, 2013
- f. Active Accounts – November, 2013
- g. Active Accounts – December, 2013
- h. Bond Covenant Status for FY 2013 - 2014 – November, 2013
- i. Bond Covenant Status for FY 2013 - 2014 – December, 2013
- j. Revenues and Expenses – Actual vs Budget FY 2012-2013 – November, 2013
- k. Revenues and Expenses – Actual vs Budget FY 2012-2013 – December, 2013
- l. Cash Accounts – November, 2013
- m. Cash Accounts – December, 2013
- n. Consultants Expenses – November 2013
- o. Consultants Expenses – December 2013
- p. Conservation Activities Update – November 2013
- q. Conservation Activities Update – December 2013
- r. Investment Policy

Director Elliot Mulberg pulled Consent Calendar item (o) and Director Tom Nelson pulled Consent Calendar item (r) for discussion.

MSC (Nelson/Dawson) to approve Consent Calendar items (a-n), and (p,q), 5/0: Ayes: Dawson, Menasco, Mulberg, Nelson and Lightfoot.

Director Elliot Mulberg questioned if the contract amount of the consultant expense for Willdan. Staff directed him to the alternate report that had been provided with corrections.

Director Tom Nelson questioned what changes had been made on the Investment Policy. Finance Manager Dennis Coleman responded that the only change was the fiscal year. General Manager Mark Madison commented that next year the Investment Policy will stand alone on the agenda due to the Resolution that needs to be adopted.

MSC (Nelson/Dawson) to approve Consent Calendar items (o) and (r), 5/0: Ayes: Dawson, Menasco, Mulberg, Nelson and Lightfoot.

5. NRCS Activities Update

Dwane Coffey, District Conservationist, provided an update of NRCS activities to the FRCD Board of Directors. He highlighted the Wildlife Habitat Incentives, stating that there may be funding for it.

The Board requested staff to send the staff report template to Mr. Coffey to use for future meetings and to see if he can provide a more legible map.

6. Operations Report – November and December 2013

- a. November, 2013
- b. December, 2013

General Manager Mark Madison highlighted the following activities:

- Valve exercising – 285 year to date, is low and should be 393
- Meters installed – 23, start of backyard meter retrofit installations
- Well 1D School Street - did not run (last on, first off)
- Well 4D Webb Street – first in line up in November, second in line up in December
- Well 11D Dino – second in line up in November, first in line up in December
- Well 14D Railroad – ran a fair amount in both November and December
- Well 3 Marvell – did not run much in November and December
- Well 8 Williamson – off line for maintenance for piping modifications
- Well 9 Polhemus – very steady production
- Combined total production was up from last year due to drought
- Static levels for almost all wells has come up slightly
- Additional samples were taken for backwash tank and warf hydrants
- Backflow Prevention Program 2013 – more work is required to address delinquent accounts.
- Meter Retrofit Program Map – now shows remaining meters left
- EGWD leaks – seven service line leaks (still appearing near Hampton Village) could be corrosive soils. One mainline leak.
- System Pressure Monitoring – pressures in SA 2 continue to be a little low

7. 2014 ELK GROVE WATER DISTRICT WATER SUPPLY STATUS AND PROPOSED CONSERVATION EFFORTS

Management Analyst Ellen Carlson presented the 2014 Elk Grove Water District Water Supply Status and Proposed Conservation Efforts to the FRCD Board of Directors.

A discussion occurred regarding the state of drought that we are in.

Ms. Carlson explained that the District did not have the means to enforce the reduction in order to make the conservation efforts mandatory, therefore, the District would like to propose the voluntary efforts.

The Boards consensus was to have staff provide more public outreach on ways to reduce water usage to achieve a voluntary 20% reduction.

MSC (Dawson/Nelson) adopt a motion to urge the public to voluntarily reduce their water consumption by 20 percent, 5/0: Ayes: Dawson, Menasco, Mulberg, Nelson and Lightfoot.

8. Legislative Update

Management Analyst Ellen Carlson presented the Legislative Update to the FRCD Board of Directors. She stated that the State Legislature reconvened on January 6, 2014 and has 60 days to consider bills vetoed by the Governor. Ms. Carlson stated that January 24, 2014 is the last day for bills that were introduced in 2013 to be heard in committee and the last day to submit new bill requests to the Office of Legislative Counsel. She stated that February 21, 2014 is the last day for bills to be introduced.

Ms. Carlson mentioned that although AB 145 - State Water Resources Control Board: drinking water was vetoed, the process of switching the Drinking Water Division from the Department of Water Resources to the State Water Resources Control Board continues to move forward.

Ms. Carlson informed the Board that ACWA had listed 124 bills from the last legislative session. She stated that AB 194 – Open meetings: actions for violations, was one of the bills that had not passed from last year and may move forward in 2014. Ms. Carlson stated that the bill has been amended to require public comment for all agenda items in regular or special meetings.

Director Elliot Mulberg recommended that staff send a letter of support. The Board's consensus was to support the recommendation.

9. Committee Meeting(s) Update

None

10. Directors Comments and Information

Chairman Barrie Lightfoot thanked the FRCD Board of Directors for their cooperation and participation on District matters.

11. Closed Session

- a. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Property: 2450 Florin Rd., Sacramento, CA
Agency negotiators: Mark Madison and Dennis Coleman

- Negotiating parties: FRCD and Sacramento County
Under negotiation: Terms of payment
- b. Conference with Legal Counsel—Existing Litigation (Gov't. Code Section 54956.9(d)(1)
Name of case: Roy Taylor v. Elk Grove Water District, et al.; Sacramento County
Superior Court Case No. 34-2013-80001718

No reportable action taken.

Respectfully submitted,

Stefani Phillips

Stefani Phillips, Secretary

Special Meeting Minutes of the Florin Resource Conservation District

Wednesday, February 12, 2014

Attendance:

Committee Members: Chuck Dawson – present
Barrie Lightfoot – present
Tom Nelson – present
Don Menasco – present
Elliot Mullberg - present

Associate Members: Not present

Staff: Mark J. Madison, General Manager
Stefani Phillips, Board Secretary

Consultants: Ann Siprelle, General Counsel, BBK

This was a posted meeting and it began at 9:00 AM.

Roll call was taken and pledge of allegiance was performed.

CLOSED SESSION

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Pursuant to Section 54957

Title: General Counsel

No reportable action was taken.



Consent
Calendar Item# b

FRC D Cash Flow For the Month Ended January 31, 2014

Cash in Bank – Beginning	\$ 83,288.90
Receipts:	
Rent	2,000.00
Interest Earned	1.41
Disbursements:	
Check # 540- Richardson & Company	-2000.00
Service Charge Debit	- 75.87
Cash in Bank – Ending	\$ 83,214.44

Check History Report

1/1/2014 to 1/31/2014
Elk Grove Water District

Check Number	Check Date	Vendor Number	Name	Check	Explanation
035952	1/2/2014	KIASER2	JOYCE E. KIASER	9,417.10	
035990	1/9/2014	ACWAJPI	CB&T/ACWA-JPIA	46,005.91	
035991	1/9/2014	ALLIED	ALLIED WASTE SERVICES	607.36	
035992	1/9/2014	BAY ALA	BAY ALARM COMPANY	117.00	
035993	1/9/2014	BG SOLU	SOLUTIONS BY BG INC.	2,200.00	Daily Tasks & Help Tickets
035994	1/9/2014	CHUCKS	CHUCKS PORTABLES	236.46	
035995	1/9/2014	CITY EG	CITY OF ELK GROVE	77.85	
035996	1/9/2014	CRF LUP	LUPTON EXCAVATION, INC	1,649.48	Permit to pull water refund issued
035997	1/9/2014	EFFECT	EFFECTIVE PHONE SOLUTIONS INC.	1,120.22	Disaster Recovery Backup offsite
035998	1/9/2014	EG FORD	ELK GROVE FORD	1,605.08	Repairs & Maintenance-Vehicals
035999	1/9/2014	FTB 3	FRANCHISE TAX BOARD	165.08	
036000	1/9/2014	JAN PRO	JAN-PRO CLEANING SYSTEMS	515.00	Janitorial-MOC/ADMIN
036001	1/9/2014	RDO 1	RDO TRUST # 80-5800	73.93	
036002	1/9/2014	SDRMA	SDRMA	408.06	Liability Insurance-Meter Retro
036003	1/9/2014	TOSHIBA	TOSHIBA FINANCIAL SERVICES	528.93	Copier-ADMIN
036004	1/15/2014	VALL MO	VALLEY MOTOR PARTS	295.90	
036005	1/15/2014	ADT	TYCO INTEGRATED SECURITY LLC	95.68	
036006	1/15/2014	CALIFOR	CALIFORNIA SURVEYING	330.30	
036007	1/15/2014	CDPH	CDPH-OCF	55.00	
036008	1/15/2014	CDPH	CDPH-OCF	60.00	
036009	1/15/2014	CLAYBAR	CLAYBAR ENGINEERING	3,000.00	RRWTF-Boundary line adjustment
036010	1/15/2014	COUNTY3	COUNTY OF SACRAMENTO	25.90	
036011	1/15/2014	CRWA	CALIFORNIA RURAL WATER ASSC	1,100.00	Backflow Certificate Training-Doina
036012	1/15/2014	OREILLY	OREILLY AUTO PARTS	5.39	
036013	1/15/2014	PACE	PACE SUPPLY CORP	799.20	Materials/Supplies-Meter Retro/Distribution
036014	1/15/2014	PG&E	PACIFIC GAS & ELECTRIC COMPANY	114.14	
036015	1/15/2014	RCB RS	CARD SERVICE CENTER	819.57	Materials & Supplies-Meter Retro
036016	1/15/2014	SIERRA	SIERRA OFFICE SUPPLIES	543.87	
036017	1/15/2014	SIGN CE	THE SIGN CENTER	77.70	
036018	1/15/2014	SWT	SUREWEST	236.46	Ethernet Service
036019	1/15/2014	SWT	SUREWEST	1,209.83	Ethernet Service
036020	1/15/2014	VERIZON	VERIZON WIRELESS	689.33	Aircards-Laptops/On call Phone
036021	1/15/2014	BG SOLU	SOLUTIONS BY BG INC.	2,200.00	Daily Tasks & Help Tickets
036022	1/23/2014	AIR RES	AIR RESOURCES BOARD-PERP REN	1,140.00	Permit for portable generators-Treatment
036023	1/23/2014	AIRGAS	AIRGAS NCN	679.79	Materials/Supplies-Treatment
036024	1/23/2014	BG SOLU	SOLUTIONS BY BG INC.	2,200.00	Daily Tasks & Help Tickets
036025	1/23/2014	BSK4	BSK ASSOCIATES	1,508.00	Sampling- Treatment
036026	1/23/2014	CAP RUB	CAPITAL RUBBER	255.93	
036027	1/23/2014	COEG	CITY OF ELK GROVE	1,523.44	RRWTF-Parking lot
036028	1/23/2014	COUNTY4	SACRAMENTO COUNTY UTILITIES	91.70	
036029	1/23/2014	CSDA	CALIF SPECIAL DISTRICTS ASSOC.	5,294.00	2014 Membership Dues
036030	1/23/2014	CUMMIN	CUMMINS PACIFIC	453.25	
036031	1/23/2014	DATAPRO	DATAPROSE INC	6,497.54	Monthly customer Billing-December
036032	1/23/2014	EG FORD	ELK GROVE FORD	105.98	
036033	1/23/2014	FASTENA	FASTENAL COMPANY	112.51	

036034	1/23/2014	FRONT C	FRONTIER COMMUNICATIONS	1,101.28	Well site communications
036035	1/23/2014	HANFORD	HANFORD READY MIX INC.	315.24	
036036	1/23/2014	INT STA	INTERSTATE OIL COMPANY	2,560.31	Fuel
036037	1/23/2014	JAYS	JAY'S TRUCKING SERVICE	1,338.56	Well site communications
036038	1/23/2014	JOHN'S	JOHN'S SALT SERVICE INC.	542.25	Vulnerability Assessment
036039	1/23/2014	MC ENGI	MC ENGINEERING, INC	757.40	Well site communications
036040	1/23/2014	PACE	PACE SUPPLY CORP	21,598.85	Two invoices-Field crew clothing
036041	1/23/2014	PAULA M	PAULA MAITA & COMPANY	815.71	
036042	1/23/2014	PEST	PEST CONTROL CENTER INC	160.00	
036043	1/23/2014	RADIAL	RADIAL TIRE OF ELK GROVE	1,548.23	Repairs & Maintenance-Vehicals
036044	1/23/2014	REED GR	REED & GRAHAM, INC	807.24	Materials & Supplies-Distribution
036045	1/23/2014	SIERRA	SIERRA OFFICE SUPPLIES	475.65	
036046	1/23/2014	SUMMIT	AIR WORKS INC	165.00	
036047	1/23/2014	TELSTAR	TELSTAR INSTRUMENTS INC	9,130.15	Repairs & Maintenance-equipment-Treatment
036048	1/23/2014	ULTRA	ULTRA TRUCK WORKS, INC	43.06	
036049	1/23/2014	VALL MO	VALLEY MOTOR PARTS	178.35	
036050	1/23/2014	WELENCO	WELENCO	4,298.00	Well # 13 Rehab-WQ testing
036051	1/23/2014	WHITE	HDS WHITE CAP CONST SUPPLY	571.93	Account Closed-customer refund
036052	1/24/2014	CRF HED	HEATHER DONOHO	153.58	Account Closed-customer refund
036053	1/24/2014	CRF DAH	DORIS A. HOWATT	81.17	Account Closed-customer refund
036054	1/24/2014	CRF DK	DAVID KOFF	97.32	Account Closed-customer refund
036055	1/24/2014	CRF HDN	HUNG D. HUYEN	1.82	Account Closed-customer refund
036056	1/24/2014	CRF JC	JAMES CARR	158.32	Account Closed-customer refund
036057	1/24/2014	CRF JLM	JEFFREY L. MARKOV	8.57	Account Closed-customer refund
036058	1/24/2014	CRF JOG	JOSEPH T. GREEN	17.58	Account Closed-customer refund
036059	1/24/2014	CRF JOJ	JOSEPH JUSTICE	75.51	Account Closed-customer refund
036060	1/24/2014	CRF LBP	LIDWINA B. PEDRO	68.22	Account Closed-customer refund
036061	1/24/2014	CRF MIL	MILTON BANNING	7.54	Account Closed-customer refund
036062	1/24/2014	CRF MMO	MARK M. OLIVAS	70.99	Account Closed-customer refund
036063	1/24/2014	CRF MWM	MARIA W. MANDAP	0.55	Account Closed-customer refund
036064	1/24/2014	CRF RRW	RYAN R. WARD	87.20	Account Closed-customer refund
036065	1/24/2014	CRF SB	SAMIRA BADAIR	9.32	Account Closed-customer refund
036066	1/24/2014	CRF TAR	TARA ROBINSON	0.72	Account Closed-customer refund
036067	1/24/2014	CRF VER	VENNIE ROBINSON	0.19	Account Closed-customer refund
036068	1/24/2014	CRFCG	CHARLOTTE GREENWOOD	40.01	Account Closed-customer refund
036069	1/27/2014	CRF AME	AMERICAN HOMES 4 RENT	133.24	Account Closed-customer refund
036070	1/27/2014	CRF CLN	CENTURY 21 LANDMARK NETWORK	1.82	Account Closed-customer refund
036071	1/27/2014	CRF FIN	FIDELITY NATIONAL TITLE	58.83	Account Closed-customer refund
036072	1/27/2014	CRF FT	FIRST AMERICAN TITLE	40.59	Account Closed-customer refund
036073	1/27/2014	CRF IMC	IMC ENTERPRISE, INC	134.50	Account Closed-customer refund
036074	1/27/2014	CRF JMG	J. MICHAEL GUTTRIDGE	0.11	Account Closed-customer refund
036075	1/27/2014	CRF NT	NORTH AMERICAN TITLE COMPANY	157.38	Account Closed-customer refund
036076	1/27/2014	CRF NT	NORTH AMERICAN TITLE COMPANY	62.16	Account Closed-customer refund
036077	1/27/2014	CRF NT	NORTH AMERICAN TITLE COMPANY	43.66	Account Closed-customer refund
036078	1/27/2014	CRF NT	NORTH AMERICAN TITLE COMPANY	100.00	Account Closed-customer refund
036079	1/27/2014	CRF O	ORANGE COAST TITLE COMPANY	62.65	Account Closed-customer refund
036080	1/27/2014	CRF O	ORANGE COAST TITLE COMPANY	60.24	Account Closed-customer refund
036081	1/27/2014	CRF PLA	PLACER TITLE COMPANY	35.19	Account Closed-customer refund
036082	1/27/2014	CRF RRO	REALITY ROUNDUP	87.19	Account Closed-customer refund
036083	1/27/2014	CRF SHB	SHECKI BERNARD	9.32	Account Closed-customer refund
036084	1/27/2014	CRF TIL	TITLE 365 INLAND EMPIRE SUB	144.71	Account Closed-customer refund
036085	1/27/2014	CRFCT2	CHICAGO TITLE COMPANY	56.54	Account Closed-customer refund
036086	1/27/2014	CRFFNC	FIDELITY NATIONAL TITLE COMP	179.66	Account Closed-customer refund

036087	1/27/2014	CRFFENTO	FIDELITY NATIONAL TITLE CO	88.02	Account Closed-customer refund
036088	1/27/2014	CRFFENTO	FIDELITY NATIONAL TITLE CO	81.45	Account Closed-customer refund
036089	1/27/2014	CRFFENTO	FIDELITY NATIONAL TITLE CO	39.67	Account Closed-customer refund
036090	1/27/2014	CRFFTC	FIRST AMERICAN TITLE COMPANY	170.63	Account Closed-customer refund
036091	1/27/2014	CRFFTC	FIRST AMERICAN TITLE COMPANY	200.81	Account Closed-customer refund
036092	1/27/2014	CRFNT	FIDELITY NATIONAL TITLE COMP	311.10	Account Closed-customer refund
036093	1/27/2014	CRFNT	FIDELITY NATIONAL TITLE COMP	112.77	Account Closed-customer refund
036094	1/27/2014	CRFFC	PLACER TITLE COMPANY	249.69	Account Closed-customer refund
036095	1/27/2014	CRFFCO	PLACER TITLE COMPANY	170.02	Account Closed-customer refund
036096	1/27/2014	CRFFLA	PLACER TITLE COMPANY	165.92	Account Closed-customer refund
036097	1/27/2014	CRFFLC	PLACER TITLE COMPANY	84.75	Account Closed-customer refund
036098	1/27/2014	CRFS16	STEWART TITLE OF SACRAMENTO	168.80	Account Closed-customer refund
036099	1/27/2014	CRFS17	STEWART TITLE OF SACRAMENTO	88.71	Account Closed-customer refund
036100	1/27/2014	CROCC	ORANGE COAST TITLE COMPANY	144.50	Account Closed-customer refund
036101	1/27/2014	CROCC	ORANGE COAST TITLE COMPANY	37.75	Account Closed-customer refund
036102	1/29/2014	ADT	TYCO INTEGRATED SECURITY LLC	1,874.01	Account Closed-customer refund
036103	1/29/2014	AFLAC	AFLAC	2,461.52	Security-MOC
036104	1/29/2014	BACKFLO	BACKFLOW DISTRIBUTORS, INC	918.02	Backflow Test kit-Treatment
036105	1/29/2014	BG SOLU	SOLUTIONS BY BG INC.	2,200.00	Daily Tasks & Help Tickets
036106	1/29/2014	BSK4	BSK ASSOCIATES	200.00	Sampling-Treatment
036107	1/29/2014	CDPH	CDPH-OCF	60.00	
036108	1/29/2014	CDPH	CDPH-OCF	60.00	
036109	1/29/2014	CHUCKS	CHUCKS PORTABLES	236.46	
036110	1/29/2014	COUNTY4	SACRAMENTO COUNTY UTILITIES	85.42	
036111	1/29/2014	DITCH	DITCH WITCH EQUIPMENT CO., INC	300.31	
036112	1/29/2014	EMP REL	EMPLOYEE RELATIONS, INC	47.00	
036113	1/29/2014	FASTENA	FASTENAL COMPANY	219.40	
036114	1/29/2014	GREAT A	GREATAMERICA LEASING CORP	144.50	
036115	1/29/2014	HANFORD	HANFORD READY MIX INC.	175.92	
036116	1/29/2014	INLAND	INLAND BUSINESS SYSTEMS	177.54	
036117	1/29/2014	JAN PRO	JAN-PRO CLEANING SYSTEMS	515.00	Janitorial-MOC/ADMIN
036118	1/29/2014	LAKE V	LAKE VUE ELECTRIC, INC	156.00	
036119	1/29/2014	PAC BEN	PACIFIC BENEFIT CONSULTANTS	106.50	
036120	1/29/2014	PACE	PACE SUPPLY CORP	11,910.56	Materials/Supplies-Meter Retro/Distribution
036121	1/29/2014	PACTECH	PACIFIC TEK	99.95	
036122	1/29/2014	PETTY	PETTY CASH	212.05	
036123	1/29/2014	R&J	R & J IRRIGATION	118.00	
036124	1/29/2014	RADIAL	RADIAL TIRE OF ELK GROVE	1,957.02	Repairs & Maintenance-Vehicals Clothing Reimbursement
036125	1/29/2014	SHAW	STEVE SHAW	141.59	
036126	1/29/2014	SIERRA	SIERRA OFFICE SUPPLIES	499.03	
036127	1/29/2014	TEICHER	A TEICHERT & SON INC	531.77	Materials & Supplies-Meter Retro, Distribution
036128	1/29/2014	TRAFF S	TRAFFIC SIGN SPECIALTIES	207.36	
036129	1/29/2014	VALL MO	VALLEY MOTOR PARTS	11.06	
036130	1/29/2014	ZOOM	ZOOM IMAGING SOLUTIONS, INC	78.21	
036131	1/30/2014	CR NTC	FIDELITY NATIONAL TITLE COMP	53.64	Account Closed-customer refund

036132	1/30/2014	CR NTC	FIDELITY NATIONAL TITLE COMP	9.88	Account Closed-customer refund
036133	1/30/2014	CRF CGW	CURTIS & GLORIA WALLACE	34.47	Account Closed-customer refund
036134	1/30/2014	CRF DED	DEMETRIO DULAY	160.27	Account Closed-customer refund
036135	1/30/2014	CRF FT	FIRST AMERICAN TITLE	65.23	Account Closed-customer refund
036136	1/30/2014	CRF GPM	GULFSTREAM PORTFOLIO MGMT	5.00	Account Closed-customer refund
036137	1/30/2014	CRF HKH	HENRY & KELLY HO	13.27	Account Closed-customer refund
036138	1/30/2014	CRF MKM	MICHAEL & KRISTIN MULLARD	50.90	Account Closed-customer refund
036139	1/30/2014	CRF NEX	NEXTITLE, A TITLE & ESCROW CO	84.64	Account Closed-customer refund
036140	1/30/2014	CRF NT	NORTH AMERICAN TITLE COMPANY	225.57	Account Closed-customer refund
036141	1/30/2014	CRF STS	STEWART TITLE OF SACRAMENTO	90.39	Account Closed-customer refund
036142	1/30/2014	CRF ULE	ULTRA ESCROW	58.70	Account Closed-customer refund
036143	1/30/2014	CRF VAR	VARE LLC	41.51	Account Closed-customer refund
036144	1/30/2014	CRFHTI	CHICAGO TITLE	106.30	Account Closed-customer refund
036145	1/30/2014	CRFFNT0	FIDELITY NATIONAL TITLE CO	104.27	Account Closed-customer refund
036146	1/30/2014	CRFFNT0	FIDELITY NATIONAL TITLE CO	26.37	Account Closed-customer refund
036147	1/30/2014	CRFFNT0	FIDELITY NATIONAL TITLE CO	36.34	Account Closed-customer refund
036148	1/30/2014	CRFFNT0	FIDELITY NATIONAL TITLE CO	75.87	Account Closed-customer refund
036149	1/30/2014	CRFJR	JACQUELINE ROBLER	1.50	Account Closed-customer refund
036150	1/30/2014	CRFMIR	MICHAEL REESE	3.85	Account Closed-customer refund
036151	1/30/2014	CRFWP	WENDY PARKS	0.41	Account Closed-customer refund
036153	1/31/2014	BEST	BEST, BEST & KRIEGER	12,474.54	Legal-Dec 2013
036154	1/31/2014	BSK4	BSK ASSOCIATES	880.00	Sampling-Treatment
036155	1/31/2014	DATAPRO	DATAPROSE INC	7,751.32	Monthly customer Billing-January
036156	1/31/2014	EBERHAR	EBERHART SOFTWARE CONSULTING	175.00	2014 Leadership Elk Grove Student Tuition-Bruce Kamilos
036157	1/31/2014	EGCOC	ELK GROVE CHAMBER OF COMMERCE	800.00	
036158	1/31/2014	GRAINGE	GRAINGER	153.44	
036159	1/31/2014	HACH	HACH COMPANY	219.77	
036160	1/31/2014	HALING	CINDY HALING	210.00	
036161	1/31/2014	JERRY'S	JERRY'S PAINT & SUPPLY, INC	405.71	
036162	1/31/2014	ONTRAC	OnTrac	29.02	
036163	1/31/2014	PAGE	PACE SUPPLY CORP	18,909.53	Materials/Supplies-Meter Retro/Distribution
036164	1/31/2014	PLAGER	RIVER CITY RENTALS	48.20	ADMIN Bldg HVAC
036165	1/31/2014	PMI	PERRYMAN MECHANICAL, INC.	35,458.75	
036166	1/31/2014	RADIAL	RADIAL TIRE OF ELK GROVE	45.00	Supplies, Software
036167	1/31/2014	RCB DC	CARD SERVICE CENTER	758.93	Hotel, parking, meals, software, conference
036168	1/31/2014	RCB MM	CARD SERVICE CENTER	2,716.89	Contracted services, training, seminars, parking, meals
036169	1/31/2014	RCB MM	CARD SERVICE CENTER	1,299.24	Material & Supplies-Meter Retro
036170	1/31/2014	RCB RS	CARD SERVICE CENTER	104.42	Materials & Supplies-Treatment
036171	1/31/2014	RCB SS	CARD SERVICE CENTER	706.94	Equipment rental-Bore Rig-Meter Retro
036172	1/31/2014	RDO 1	RDO TRUST # 80-5800	5,425.00	
036173	1/31/2014	SMUD	SMUD	824.61	
036174	1/31/2014	SMUD	SMUD	4,168.46	
036175	1/31/2014	SMUD	SMUD	4,265.62	
036176	1/31/2014	SMUD	SMUD	1,396.89	
036177	1/31/2014	SMUD	SMUD	9,020.47	
036178	1/31/2014	SMUD	SMUD	377.20	
036179	1/31/2014	SMUD	SMUD	471.05	
036180	1/31/2014	SMUD	SMUD	454.45	
036181	1/31/2014	SMUD	SMUD	632.31	
036182	1/31/2014	SOPHOS	SOPHOS SOLUTIONS	1,937.50	ESRI/Cityworks upgrade Services
036183	1/31/2014	ULTRA	ULTRA TRUCK WORKS, INC	7.51	
036184	1/31/2014	VALL MO	VALLEY MOTOR PARTS	112.40	
				Total:	286,208.82

Elk Grove Water District
Active Account Information
1/31/2014

	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
Water Accounts:												
Non-metered												
Residential	938	947	813	594	475	422	384					
Commercial	110	110	110	110	108	102	102					
Metered												
Residential	10,605	10,595	10,724	10,949	11,034	11,093	11,141					
Commercial	388	392	397	394	394	397	397					
Fire Service	123	123	123	123	123	123	123					
Total Accounts	12,164	12,167	12,167	12,170	12,134	12,137	12,147					

Elk Grove Water District
Active Account Information
FY 2012/2013

	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
Water Accounts:												
Non-metered												
Residential	2,967	2,769	2,342	2,323	2,176	2,071	1,874	1,615	1,350	1,471	1,315	1,074
Commercial	123	123	123	123	123	117	116	118	117	116	116	119
Metered												
Residential	8,717	8,933	9,269	9,287	9,400	9,583	9,662	9,888	10,166	10,163	10,344	10,449
Commercial	380	380	380	380	380	382	383	381	384	382	383	382
Fire Service	118	118	118	118	118	119	129	123	123	123	123	124
Total Accounts	12,305	12,323	12,232	12,231	12,197	12,272	12,164	12,225	12,140	12,255	12,281	12,148

Consent
Calendar Item? d

Elk Grove Water District

Consent
Calendar Item#

e

Bond Covenant Status

For Fiscal Year 2013-14

As of January 31, 2014

Operating Revenues:

Charges for Services	\$	8,601,945
----------------------	----	-----------

Operating Expenses:

Salaries & Benefits	1,811,205
Seminars, Conventions and Travel	10,273
Office & Operational	2,205,689
Outside Services	286,513
Equipment Rent, Taxes, and Utilities	257,961
Depreciation & Amortization	1,126,895
Total Operating Expenses	5,698,536

Income From Operations	\$	2,903,409
-------------------------------	-----------	------------------

Covenant Number 1

Income From Operations	2,903,409
Add: Depreciation & Amortization Expenses	1,126,895
Add: Rate Stabilization Fund (See note)	485,891
Total	4,516,195

Interest & Principal Payments	
2,595,984 interest + 1,175,000 principal	2,199,741
Coverage Ratio	2.05

Covenant Number 2

Income From Operations	2,903,409
Add: Depreciation & Amortization Expenses	1,126,895
Total	4,030,304

Interest & Principal Payments	
2,595,984 interest + 1,175,000 principal	2,199,741
Coverage Ratio	1.83

Note: The calculation for the period = rate stabilization fund times the percentage of the year

Required Ratios:

#1	1.25
#2	1.15

Elk Grove Water District
Revenues and Expenses Actual to Budget
January 31, 2014

General Ledger Reference	January 2014		YTD Activity		7/12=58.34%			
	Activity	Budget	Variance	%	Activity	Budget	Variance	%
Revenues	1,014,212	1,167,343	-153,131	-13.12%	8,601,945	14,008,117	-5,406,172	61.41%
Salaries & Benefits (1)	252,978	307,479	-54,501	-17.73%	1,811,205	3,689,748	-1,878,543	49.09%
Seminars, Conventions and Travel	3,239	2,718	522	19.20%	10,273	32,610	-22,337	31.50%
Office & Operational (2)	254,097	333,589	-79,493	-23.83%	2,205,689	4,003,070	-1,797,381	55.10%
Outside Services	37,678	52,706	-15,028	-28.51%	286,513	632,476	-345,963	45.30%
Equipment Rent, Taxes, Utilities	29,929	41,436	-11,507	-27.77%	257,961	497,229	-239,268	51.88%
Total Operational Expenses	577,921	737,928	-160,007	-21.68%	4,571,642	8,855,133	-4,283,491	51.63%
Net Operations	436,291				4,030,303			
Non-Operating Activity								
Depreciation & Amortization	160,985	160,985	0	0.00%	1,126,895	1,931,820	-804,925	58.33%
Bond Interest Accrued	216,332	216,332	0	0.00%	1,514,324	2,595,984	-1,081,660	58.33%
Interest Expense	4,637	4,637	0	0.00%	32,462	55,649	-23,187	58.33%
Interest Earned	1,019	0	1,019		6,710	0	6,710	
Other	497	0	-497	0.00%	104,430	0	-104,430	
Revenues in Excess of Expenditures (Net Revenues)	<u>55,853</u>				<u>1,467,762</u>			
Capital Expenses								
Capital Improvements					462,953			
Capital Replacements					93,302			
Equipment					7,008			
Bond Retirement: \$1,175,000					685,417			
Elk Grove Note: Principal \$59,337					34,613			
Total Capital And Debt Retirement Expenditures					<u>1,283,292</u>			
Net Cash Position after Capital and Debt Retirement Expenditures						<u>184,469</u>		

(1) A total of \$370,955 of salary expenses will be capitalized to the Meter Retrofit CIP Program at year end, which will reduce the final expenditures.
 (2) A total of \$167,226 of operational expenses will be capitalized to the Meter Retrofit CIP Program at year end, which will reduce the final expenditures.
 (2) Estimated Expenditures: Purchased Water \$171,464 in December and \$1,671,354 Year-To-Date.

**Florin Resource Conservation District
CASH - Detail Schedule of Investments
1/31/2014**

HELD BY BOND TRUSTEE:	Account number / name	Investment Name	Investment Type	Restrictions	Market Value
G/L Account # Money Market Fund					
1130-000-30 Building	BNY 113518 FRCD OB 2003 A/B Rev Fd	Dreyfus Inst Treasury	MM Mutual Fund	Restricted	\$ 494,273.11
Building	BNY 113522 FRCD OB 2003 B SUB IPF	Dreyfus Inst Treasury	MM Mutual Fund	Restricted	0.00
Building	BNY 113591 FRCD OB 03 A/B O/M RES FD	Dreyfus Inst Treasury	MM Mutual Fund	Restricted	180,323.49
1132-000-30 Building	BNY 113594 FRCD OB 03 A/B RES FD	Dreyfus Inst Treasury	MM Mutual Fund	Restricted	460,000.00
Building	BNY 113598 FRCD 03 A INST PMT FD	Dreyfus Inst Treasury	MM Mutual Fund	Restricted	0.00
Building	BNY 113599 FRCD OB 03 A SR IPF	Dreyfus Inst Treasury	MM Mutual Fund	Restricted	0.00
1133-000-30 Building	BNY 113601 FRCD 2003 A/B CAR/PAINT EXP	Dreyfus Inst Treasury	MM Mutual Fund	Restricted	3,774.72
1134-000-30 Building	BNY 113602 FRCD 2003 A/B ADMIN EXP FD	Dreyfus Inst Treasury	MM Mutual Fund	Restricted	70,949.48
1103-000-20 Water	BNY 113757 FRCD 2002 INST PMT SER B	Dreyfus Inst Treasury	MM Mutual Fund	Restricted	0.00
Water	BNY 113759 FRCD 2002 INST PMT SER B	Dreyfus Inst Treasury	MM Mutual Fund	Restricted	0.00
1102-000-20 Water	BNY 113756 FRCD INST PMT SER A	Dreyfus Inst Treasury	MM Mutual Fund	Restricted	0.00
1107-000-20 Water	BNY 113576 FRCD 2003 A CONST FUND	Dreyfus Inst Treasury	MM Mutual Fund	Restricted	1,320.94
1122-000-20 Water	BNY 113584 FRCD 2005 A CONST FUND	Dreyfus Inst Treasury	MM Mutual Fund	Restricted	0.00
1123-000-20 Water	BNY 113585 FRCD 2005 A INST PM	Dreyfus Inst Treasury	MM Mutual Fund	Restricted	0.00
1121-000-20 Water	BNY 113586 FRCD 2005 A RATE STAB	Dreyfus Inst Treasury	MM Mutual Fund	Restricted	192,417.68
Water	BNY 113587 FRCD 2005 A RES FD	Dreyfus Inst Treasury	MM Mutual Fund	Restricted	0.00
1101-000-20 Water	BNY 113764 FRCD 2002 A/B RATE STABILIZATION	Dreyfus Inst Treasury	MM Mutual Fund	Restricted	779,363.83
				Subtotal	\$ 2,182,423.25
1001-000-20 Water	CASH ON HAND			Unrestricted	\$ 300.00
HELD BY RIVER CITY BANK:					
1010-000-10 FRCD	RCB 1111057982 CHECKING ACCOUNT			Unrestricted	83,214.44
1010-000-20 Water	RCB 1111063486 GENERAL CHECKING			Unrestricted	70,619.92
1020-000-20 Water	RCB 1111028001 MONEY MARKET			Unrestricted	7,000,186.84
1030-000-20 Water	RCB 1111025851 CHARGE CARD ACCOUNT			Unrestricted	231,894.46
1040-000-20 Water	RCB 1111096589 HIGH YIELD MONEY MARKET			Unrestricted	3,175,523.28
1050-000-20 Water	RCB 1111099502 DEBT SERVICE ACCOUNT			Unrestricted	99.08
1060-000-20 Water	RCB 1111097844 PAYROLL ACCOUNT			Unrestricted	113,820.72
1070-000-20 Water	RCB 1111097933 WEB PAYMENT RECEIPTS			Unrestricted	231,781.43
				Subtotal	\$ 10,907,140.17
1080-000-20 Water	Office of the Treasurer - Sacramento California	LAIF	Investment Pool	Unrestricted	\$ 2,825,739.20
				N/A	
				Total	\$ 15,915,602.62
				Total Restricted	\$ 2,182,423.25
				Total Unrestricted	\$ 13,733,179.37

Consent
Calendar Item#

9

Consultant Expenses
January 31, 2014

Consent
Calendar Item# h

Fiscal Retainer Contracts

Consultant	Description	Current Month	Paid to date	Budget/Contract Amount	Percent of year (58%)
Best Best, & Krieger**	Task orders	12,475	76,928	185,000	41.58%
Solutions by BG, Inc.	Task orders	8,800	64,429	114,400	56.32%

Project Specific Contracts

Consultant	Description	Current Month	Paid to date	Budget/Contract Amount	Percent of Contract Amount
Brown & Caldwell*	Wells - 4,5,6,7,10,11 and 12		18,567	33,482	55.45%
HydroScience*	Hampton Water Treatment		39,595	62,853	63.00%
MC Engineering, Inc	Meter Reading & Billing Opt	757	15,619	14,862	105.09%
Rudy Schroeder	Safety Consulting		8,251	13,500	61.12%
Willdan Financial Services	Water Rate Study		106,956	106,956	100.00%

*Capital Projects 66,413

**Legal Cost detail - FY 13/14
 Operations \$ 55,821
 Litigation 9,595
 Other 11,512
 TOTAL 76,928

Consent Calendar Item #i. Conservation Activities for the Month of January:

No Conservation Activities for the month of January.

February 26, 2014

TO: Chairman and Directors of the Florin Resource Conservation District
FROM: Mark J. Madison, General Manager
SUBJECT: **OPERATIONS REPORT – JANUARY 2014**

RECOMMENDATION

This item is presented for information only. No action by the Board is proposed at this time.

Summary

The Operations Report is a standing item on the regular board meeting agenda.

All regulatory requirements were met for the month of January. Other notable events are described below.

DISCUSSION

Background

Every month, staff presents an update of the activities related to the operations of the District. Included for the Board's review is the Operations Report.

Present Situation

The January Operations Report highlights are as follows:

- **Operations Activity Report** – Information yielded in this section is derived from the District's Cityworks database. Notable items in the activity report are that the District hung 656 door hangers for past due balances which resulted in 82 shutoffs.
- **Production** – The Combined Total Production graph on page 13 shows that production during January increased compared to January 2013. The production increase could be attributable to the drought.

OPERATIONS REPORT - JANUARY 2014

Page 2

- **Static/Pumping Levels** – The 1st quarter sounding was completed in January on all wells except Well 8 due to Well 8 being offline. Sounding will be completed on Well 8 in the 2nd quarter.
- **Treatment** – All samples taken during the month of January are in compliance with all regulatory permit requirements. No exceedances of any maximum contaminant levels were found and all water supplied to the District's customers met or exceeded safe drinking water standards.
- **Maintenance** – All preventative maintenance activities were performed during the month of January in conformance with the District's Preventative Maintenance Program. The tables included in this section of the report also include certain activities completed to date in January. Below is a list of out-of-ordinary maintenance work completed in January.
 - Treatment staff assisted the other departments by performing various required bacteriological samples during District construction projects.
 - Staff members performed extensive investigations on several flat rate commercial water connections in order to determine the number of meters and backflow preventers to be installed.
 - Treatment staff plumbed in new piping and valves at Well 8 and addressed a misalignment issue.
 - Staff member consulted on the committee for the Employee Manual Review.
 - Treatment staff flushed, sampled and performed soundings on Well 13 (Hampton).
 - Staff led a Girl Scout group tour of the treatment plant.
 - Staff troubleshoot a malfunction with the portable generator.
 - Staff attended a Cityworks Server training session.
 - Treatment staff troubleshoot a possible malfunction with the security system at the treatment plant.
 - Staff met to discuss the upcoming SCADA upgrades with an Electrical Engineer.
- **Backflow** – There were three (3) notices issued in the month of January. All three (3) test results have been received and passed on the initial test.
- **Leak Map** – There were four (4) service line leaks reported in January.

OPERATIONS REPORT - JANUARY 2014

Page 3

- **Meter Retrofit** – The Utility Department installed 41 meters for residential backyard services. The Distribution Department began the Non-Residential Meter Installation Project and installed 17 meters in the month of January.
- **Safety Report** – There were four (4) safety training sessions conducted in January. Only two (2) safety sessions are required by OSHA standards.

Information Technology – To protect the network, the District has a strong commercial grade firewall that runs a real-time intrusion detection system. All ports by default are blocked, except the ones we need to allow through for public access (web and secure web, as well as remote desktop and email). The monthly report is generated by the District's firewall. Attempts against the network in January were 684 compared to 475 last month.

STRATEGIC PLAN CONFORMITY

The District's Strategic Plan addresses responsible business practices and the importance of providing the community with safe drinking water. The Operations Report is a key document for managing the District's distribution and treatment system. The Operations Report assists the District toward its responsibility of delivering safe drinking water.

FINANCIAL SUMMARY

There is no financial impact associated with this report.

Respectfully Submitted,



MARK J. MADISON, P.E.
GENERAL MANAGER

MJM/mcn

Elk Grove Water District

Operations Report

Table of Contents

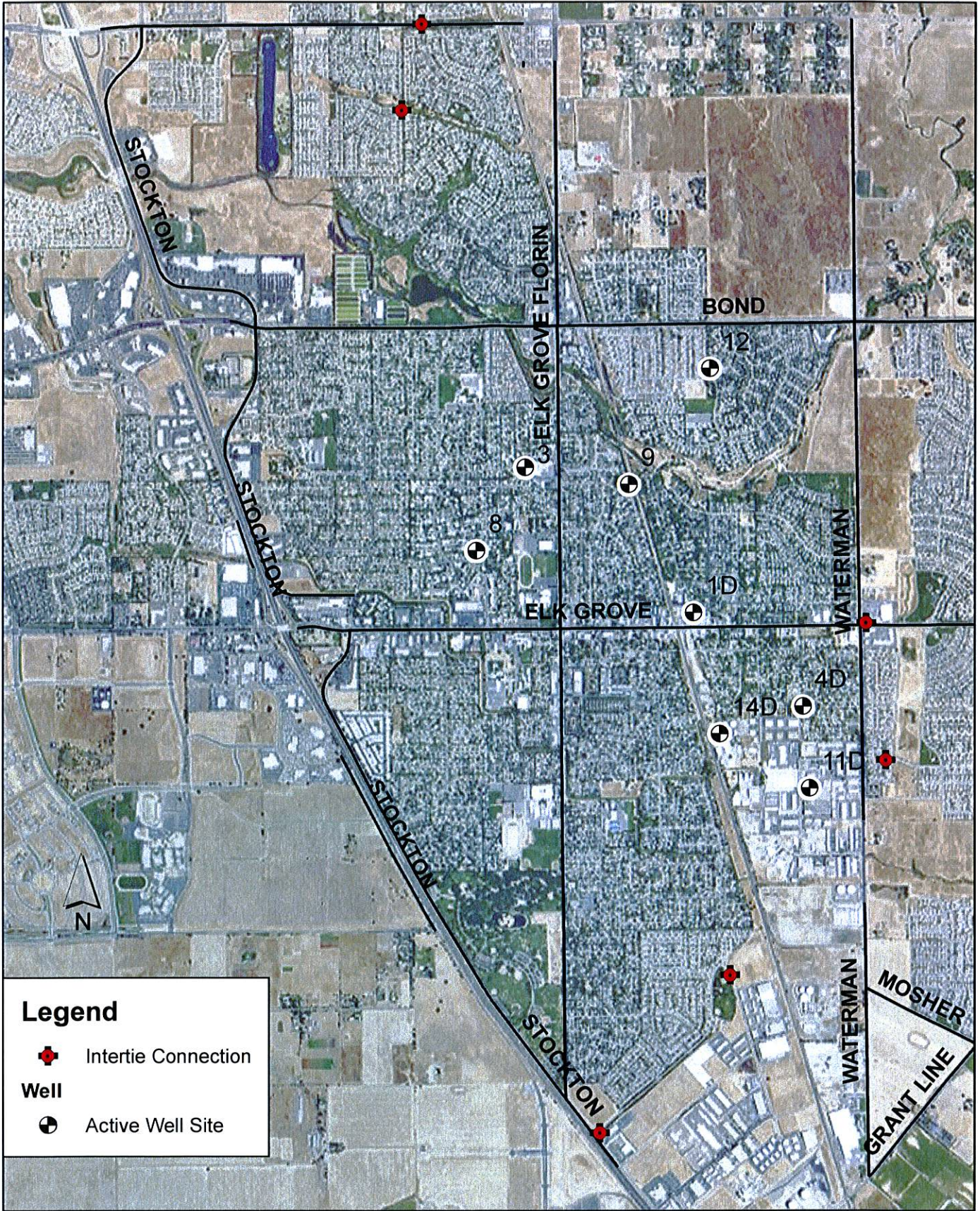
1. Operations Activity Report.....	3
2. Production Reports.....	4
a. Overall Map	
<i>i. Well 1D School Street</i>	5
<i>ii. Well 4D Webb Street</i>	6
<i>iii. Well 11D Dino</i>	7
<i>iv. Well 14D Railroad</i>	8
<i>v. Well 3 Marvel</i>	9
<i>vi. Well 8 Williamson</i>	10
<i>vii. Well 9 Polhemus</i>	11
<i>viii. SCWA Turnout</i>	12
b. Combined Comparison	13
3. Static/Pumping Levels.....	14
a. Graph	
<i>i. Well 1D School Street</i>	14
<i>ii. Well 4D Webb</i>	15
<i>iii. Well 11D Dino</i>	16
<i>iv. Well 14D Railroad</i>	17
<i>v. Well 3 Marvel</i>	18
<i>vi. Well 8 Williamson</i>	19
<i>vii. Well 9 Polhemus</i>	20
4. Treatment.....	21
a. Monthly Water Sample Report	21
<i>i. Well 1D School Street</i>	
<i>ii. Well 4D Webb Street</i>	
<i>iii. Well 11D Dino</i>	
<i>iv. Well 14 D Railroad</i>	
<i>v. Well 3 Marvel</i>	
<i>vi. Well 8 Williamson</i>	
b. CDPH Reports	25
<i>i. Monthly</i>	26
c. Monthly SRCSD Report	27

5. Maintenance.....	30
a. Master Schedule	
<i>i. MCC & Lab</i>	30
<i>ii. Chlor – Tec</i>	31
<i>iii. Filter Vessels</i>	32
<i>iv. Booster Pumps</i>	33
<i>v. Backwash System/Storage Tanks</i>	34
<i>vi. Standby Generator</i>	35
<i>vii. Well 1D School</i>	36
<i>viii. Well 4D Webb</i>	37
<i>ix. Well 11D Dino</i>	38
<i>x. Well 14D Railroad</i>	39
<i>xi. Well 3 Marvel</i>	40
<i>xii. Well 8 Williamson</i>	41
<i>xiii. Well 9 Polhemus</i>	42
6. Backflow Report	43
a. Report	
7. Safety Report.....	44
a. Safety Meeting Weekly Report	
8. Meter Retrofit Program Report	45
a. Map	
9. Water Main/Service Leak Map.....	46
a. Map	
10. Sample Station Pressure Zone Maps.....	47
a. Overall Map	47
b. Zone Maps	48
11. Information Technology.....	58

Operations Activity Report

<u>Service Requests:</u>	Jan-14		YTD (Since July 1, 2013)	
<u>Division</u>	<u>Service Request</u>	<u>Hours</u>	<u>Service Request</u>	<u>Hours</u>
Distribution				
Low Pressure	3	0.75	32	10.05
Water Quality	2	0.5	15	5.75
Door Hangers	656	33.5	3124	166
Shut offs	82	20	474	115.5
Turn ons	103	14.25	559	73.5
Investigations	88	44	616	233
USA Locates	40	20	331	107.75
Customer Complaints	0	0	0	0

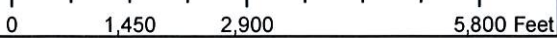
<u>Work Orders:</u>	Jan-14		YTD (Since July 1, 2013)	
<u>Division</u>	<u>Work Orders</u>	<u>Hours</u>	<u>Work Orders</u>	<u>Hours</u>
Treatment:				
Preventative Maint.	12	50	125	548.25
Corrective Maint.	3	44.5	16	116.5
Water Samples	13	24	52	224.5
 Distribution:				
Meters Installed	19	133.13	19	133.13
Preventative Maint	0	0	14	237.75
Corrective Maint	20	114.53	142	627.29
Valve Exercising	97	148	613	188
Valve Locates	4	49	7	90
Hydrant Maintenance	23	52.25	309	299
Hydrant Flushing	0	0	321	256.5
 Utility:				
Meters Installed	41	1136	572	6555
Corrective Maint	0	0	0	0



Legend

-  Intertie Connection
- Well**
-  Active Well Site

Active Well Sites & Intertie Connections



Elk Grove Water District



Elk Grove Water District

Monthly Production

Well 1D School St -- Jan. 2014

Selected Month Production
9,147,774 Gallons

Average GPM:
1,841

Motor:

Volts: 474
 Volts (Rated): 460
 RPM: 2107
 RPM (Rated): 2115
 Amps A: 182
 Amps A (Rated): 222
 Amps B: 181
 Amps B (Rated): 222
 Amps C: 173
 Amps C (Rated): 222

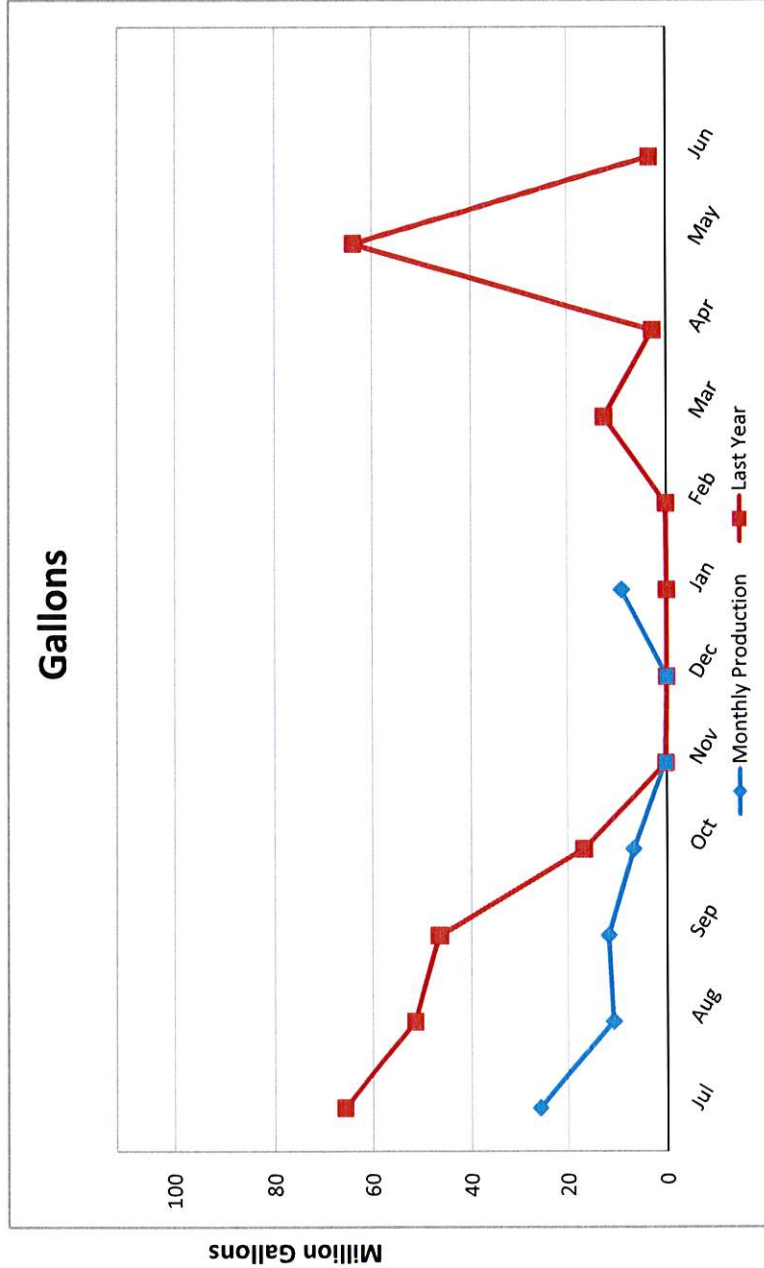
Motor Temp: 71.9
 Hour Meter: 82.80
 KW Hour Total: 10,640.00

Chlorine:

Dosing: 1.41 mg/L
 Demand: 0.55 mg/L
 Residual: 0.86 mg/L

Vibration Reading:

Base Line: 0.02 in/sec
 Current: 0.03 in/sec





Elk Grove Water District

Monthly Production

Well 4D Webb St -- Jan. 2014

Selected Month Production
20,973,097 Gallons

Average GPM:
1,702

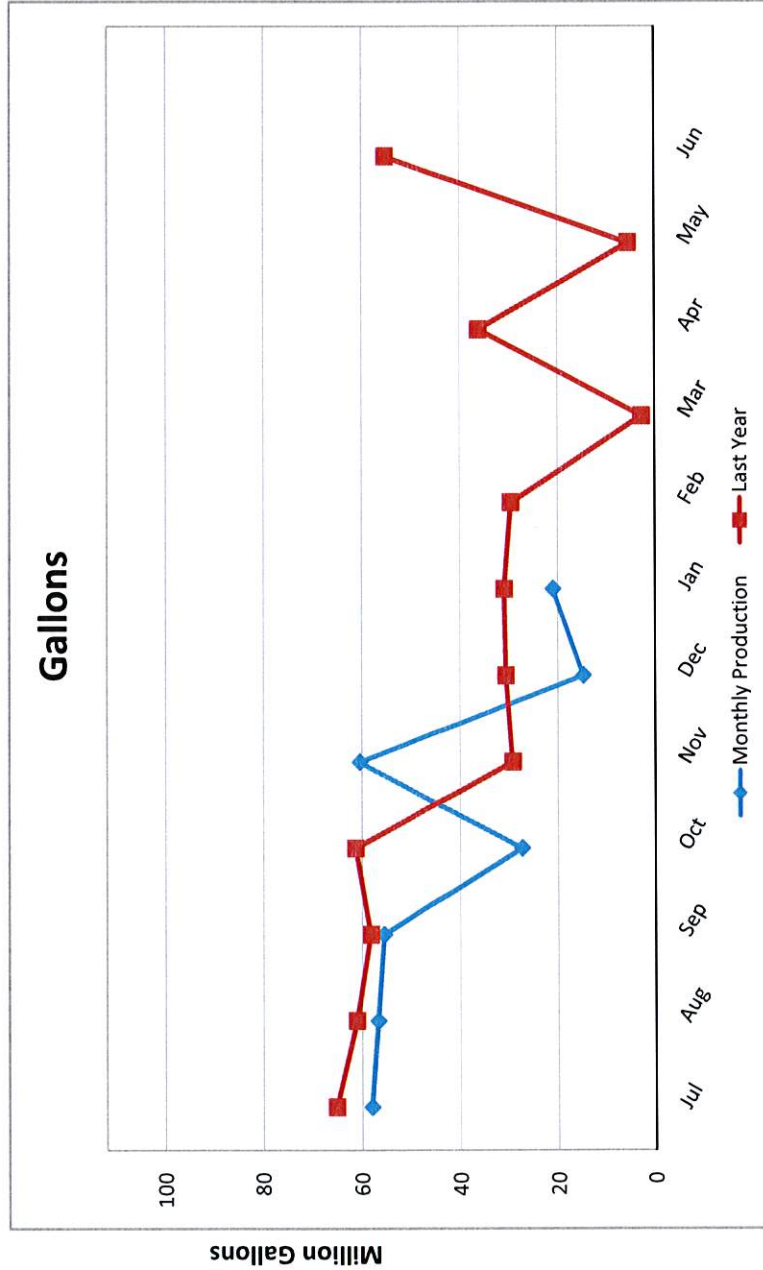
Motor:

Volts: 478
 Volts (Rated): 460
 RPM: n/a
 RPM (Rated): 1785
 Amps A: 127
 Amps A (Rated): 141
 Amps B: 125
 Amps B (Rated): 141
 Amps C: 124
 Amps C (Rated): 141

Motor Temp: n/a
 Hour Meter: 205.30
 KW Hour Total: 23,460.00

Chlorine:

Dosing: 1.76 mg/L
 Demand: 0.7 mg/L
 Residual: 1.06 mg/L





Elk Grove Water District

Monthly Production

Well 11D Dino -- Jan. 2014

Selected Month Production
33,801,858 Gallons

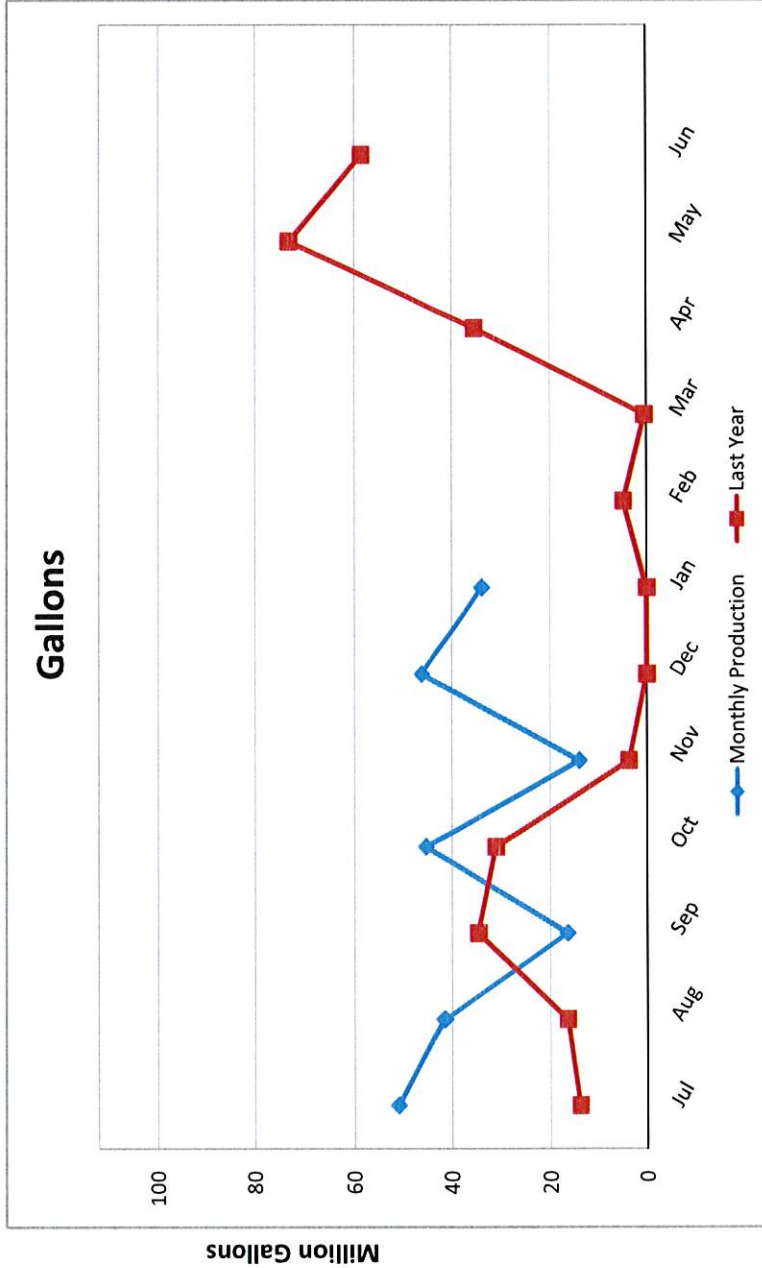
Average GPM:
1,702

Motor:
 Volts: 481
 Volts (Rated): 460
 RPM: 1829
 RPM (Rated): 1811
 Amps A: 108
 Amps A (Rated): 141
 Amps B: 107
 Amps B (Rated): 141
 Amps C: 107
 Amps C (Rated): 141

Motor Temp: 79.3
Hour Meter: 331.00
KW Hour Total: 36,000.00

Chlorine:
 Dosing: 1.6 mg/L
 Demand: 0.78 mg/L
 Residual: 0.82 mg/L

Vibration Reading:
 Base Line: 0.02 in/sec
 Current: 0.06 in/sec





Elk Grove Water District

Monthly Production

Well 14D Railroad-- Jan. 2014

Selected Month Production
15,538,592 Gallons

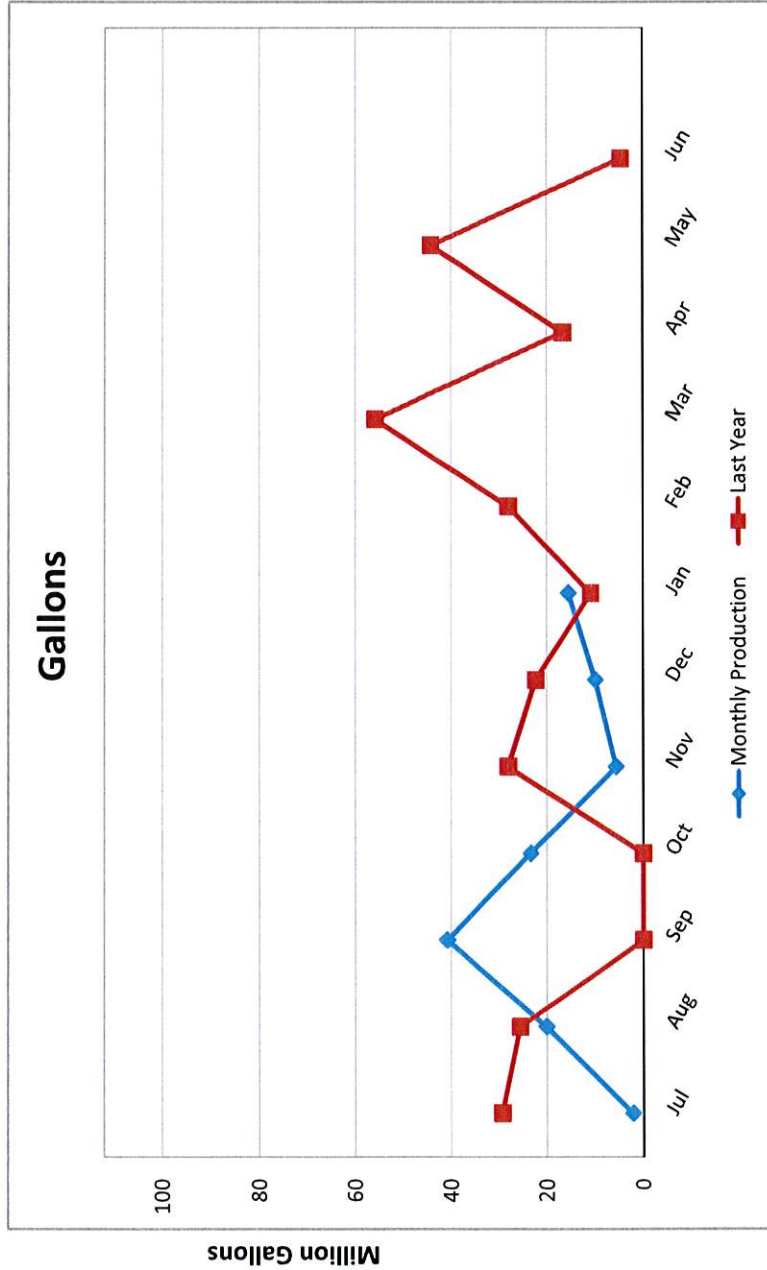
Average GPM:
1,640

Motor:
Volts: 479
Volts (Rated): 460
RPM: 2085
RPM (Rated): 1785
Amps A: 160
Amps A (Rated): 171
Amps B: 162
Amps B (Rated): 171
Amps C: 158
Amps C (Rated): 171

Motor Temp.: 101.3
Hour Meter: 157.90
KW Hour Total: 80,480.00
(KWH total is for the entire facility)

Chlorine:
Dosing: 1.57 mg/L
Demand: 0.64 mg/L
Residual: 0.93 mg/L

Vibration Reading:
Base Line: 0.02 in/sec
Current: 0.06 in/sec





Elk Grove Water District

Monthly Production

Well 3 Marvell -- Jan. 2014

Selected Month Production
62,000 Gallons

Average GPM: 861

Motor:

Volts: 494
 Volts (Rated): 460
 RPM: 2012
 RPM (Rated): 2007
 Amps A: 89
 Amps A (Rated): 88
 Amps B: 87
 Amps B (Rated): 88
 Amps C: 89
 Amps C (Rated): 88

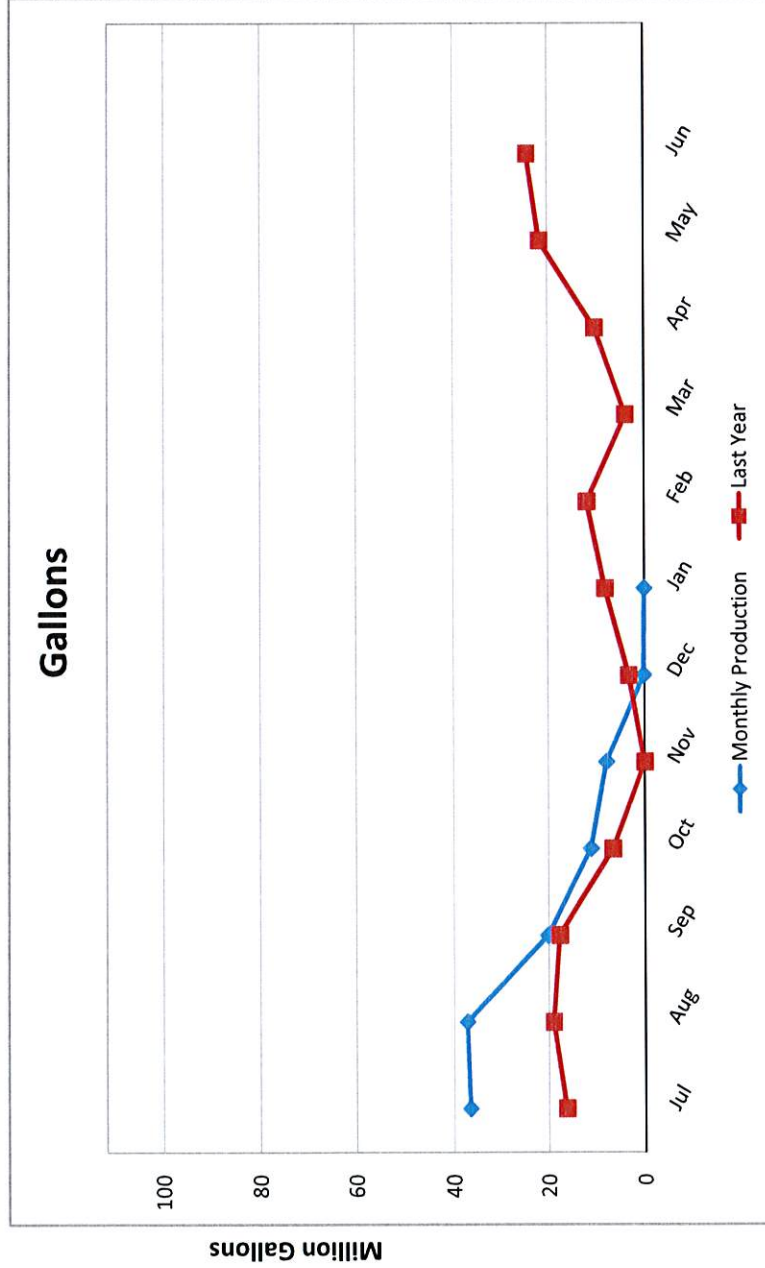
Motor Temp.: 145.3
 Hour Meter: 1.20
 KW Hour Total: 192.00

Chlorine:

Dosing: 1.34 mg/L
 Demand: 0.54 mg/L
 Residual: 0.8 mg/L

Vibration Reading:

Base Line: 0.02 in/sec
 Current: 0.09 in/sec





Elk Grove Water District

Monthly Production

Well 8 Williamson--Jan. 2014
(Well Offline)

Selected Month Production
0 Gallons

Average GPM: 0

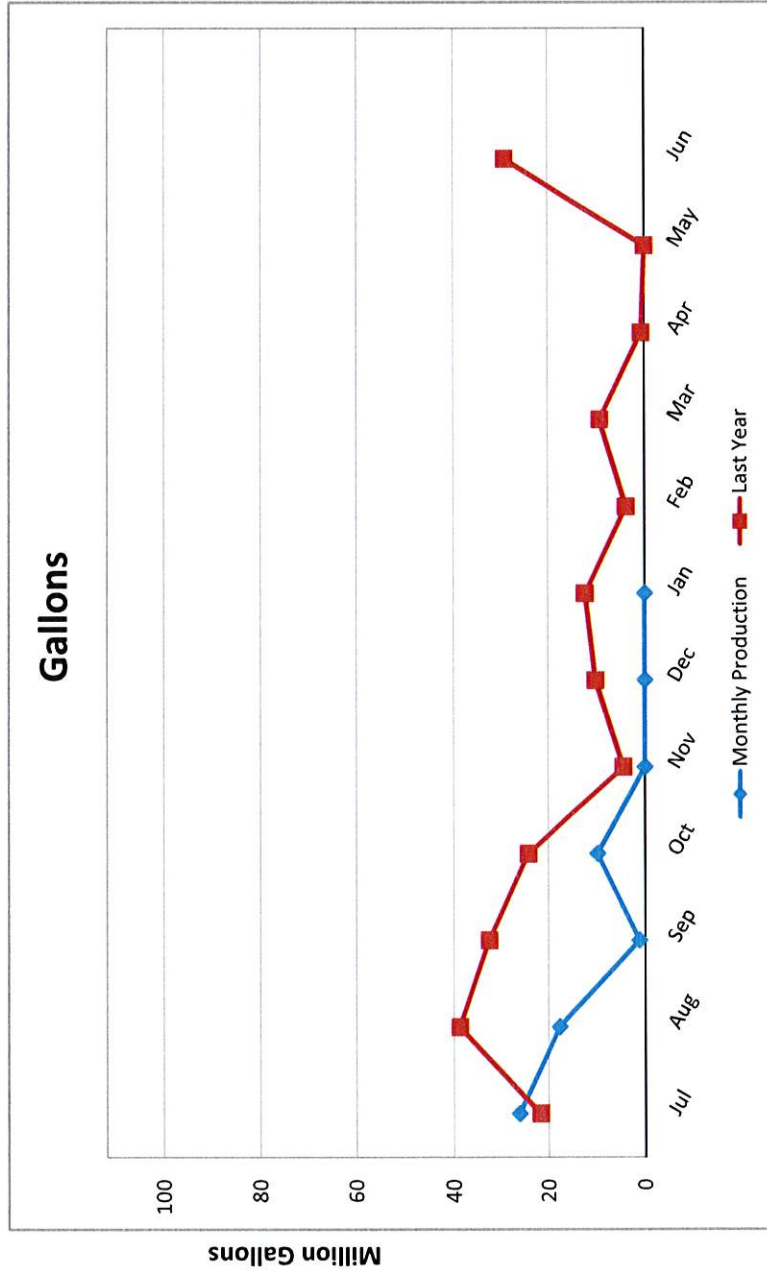
Motor:

Volts: 0
 Volts (Rated): 460
 RPM: 0
 RPM (Rated): 1780
 Amps A: 0
 Amps A (Rated): 87
 Amps B: 0
 Amps B (Rated): 87
 Amps C: 0
 Amps C (Rated): 87

Motor Temp.: n/a
 Hour Meter: 0.00
 KW Hour Total: 0.00

Chlorine:

Dosing: 0 mg/L
 Demand: 0 mg/L
 Residual: 0 mg/L





Elk Grove Water District

Monthly Production

Well 9 Polhemus -- Jan. 2014 (Submersible)

Selected Month Production
716,000 Gallons

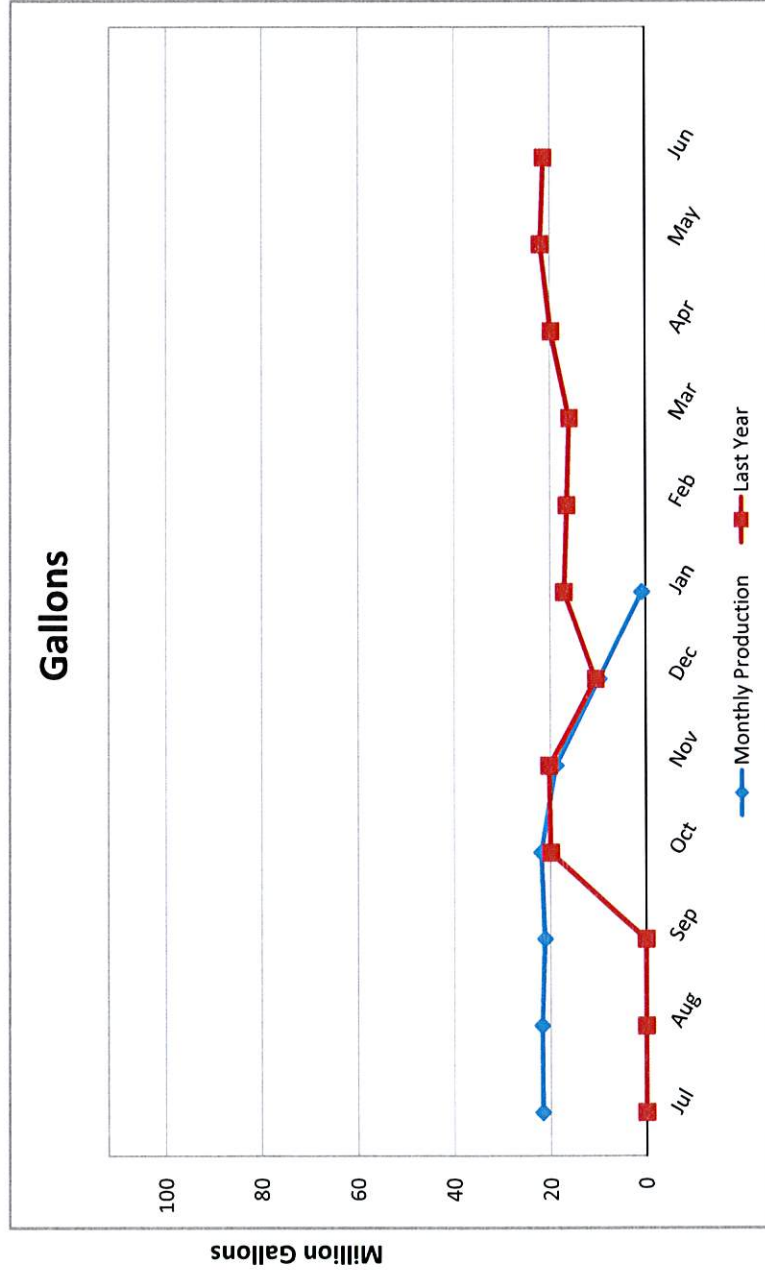
Average GPM: 475

Motor:
Volts: 488
Volts (Rated): 460

Amps A: 57
Amps A (Rated): 65
Amps B: 57
Amps B (Rated): 65
Amps C: 62
Amps C (Rated): 65

Hour Meter: 25.10
KW Hour Total: 1,176.00

Chlorine:
Dosing: 1.01 mg/L
Demand: 0.17 mg/L
Residual: 0.84 mg/L





Elk Grove Water District

Monthly Production

SCWA Turnout - Jan. 2014

Selected Month Production
0 Gallons

Average GPM:
0.00

Peak Hour Demand
-

Peak Day Demand
-

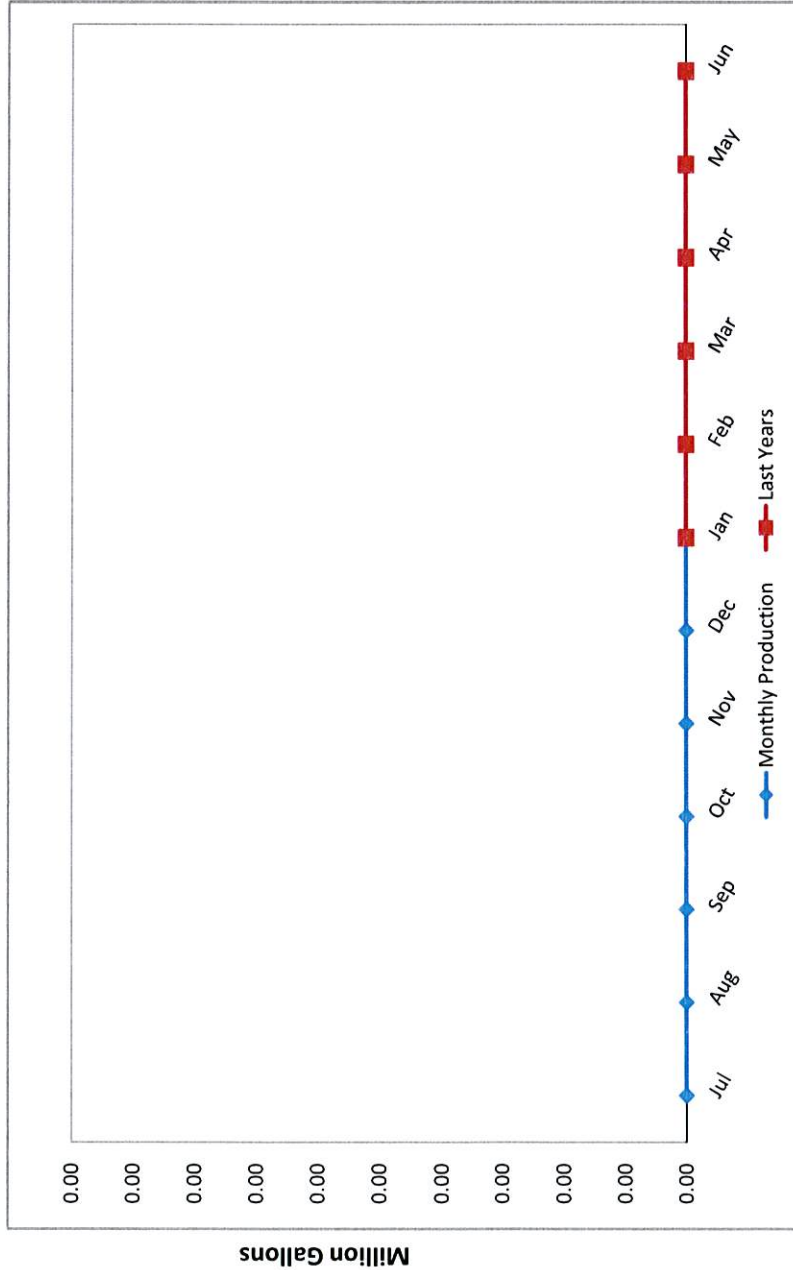
Monthly Tiered

Usage	Gallons Used
Tier 1	-
Tier 2	-
Tier 3	-

Year To Date

Peak Hr Demand	0
Peak Day Demand	0

	Usage	Cost
Tier 1	0	0
Tier 2	0	0
Tier 3	0	0
Total	0	\$0.00





Elk Grove Water District

Combined Total Production

Jan-2014

Current Month Production:
80,239,321 Gallons

Highest Day Demand of the Month: 2,965,000
Date of Occurrence: 27-Jan-14

Highest Day Demand of the Fiscal Year: 8,001,000
Date of Occurrence: 5-Jul-13

"Water Year" Rainfall: (Oct-13 to Sep-14)

Current Month: 0.14 in
Year To Date: 1.45 in

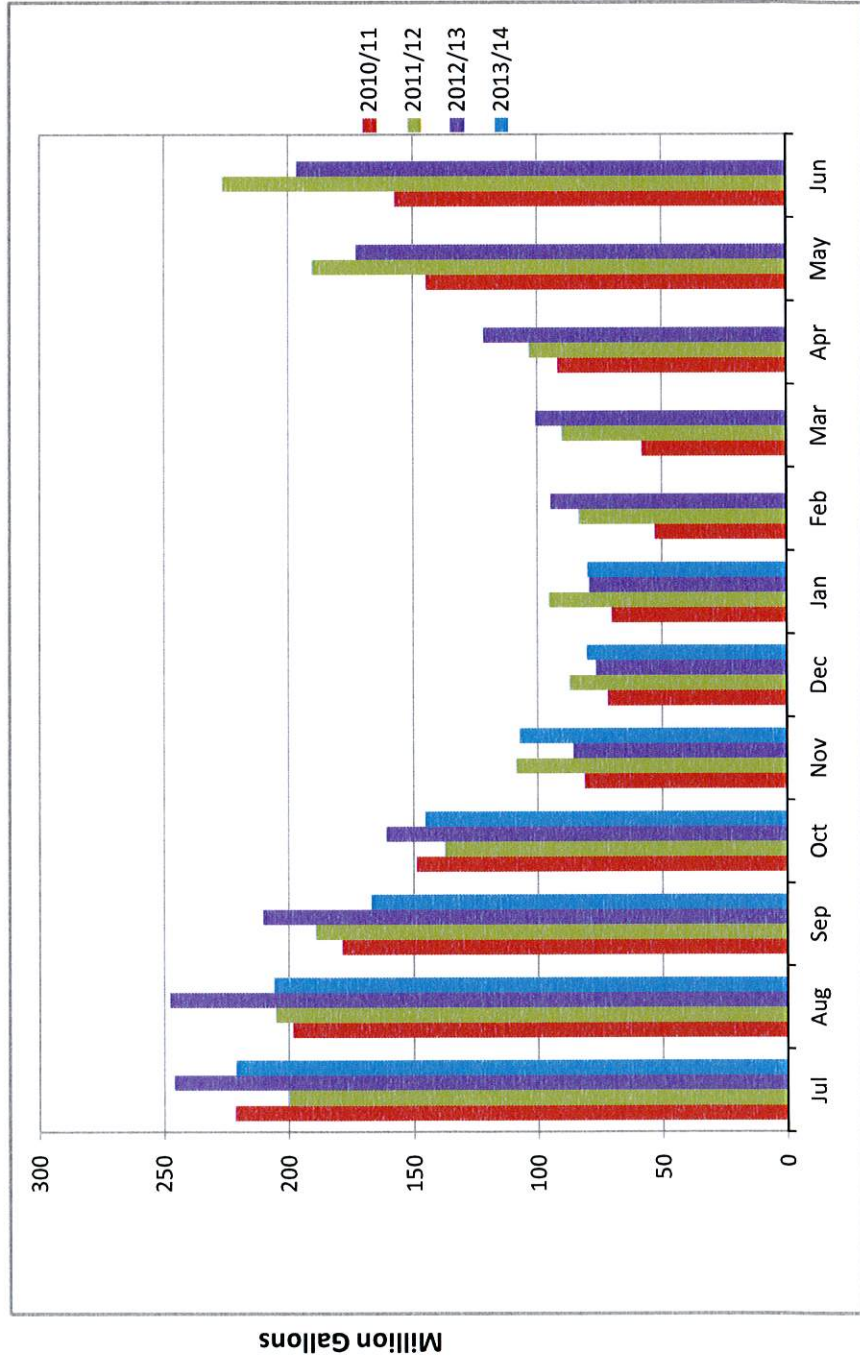
"Water Year" Rainfall: (Oct-12 to Sep-13)

January 2013: 0.96 in
Year To Date: 12.07 in
Last Year Total: 15.08 in

Temperature:

This Month High: 76 F
This Month Low: 30 F

JAN-13 High: 66 F
JAN-13 Low: 24 F

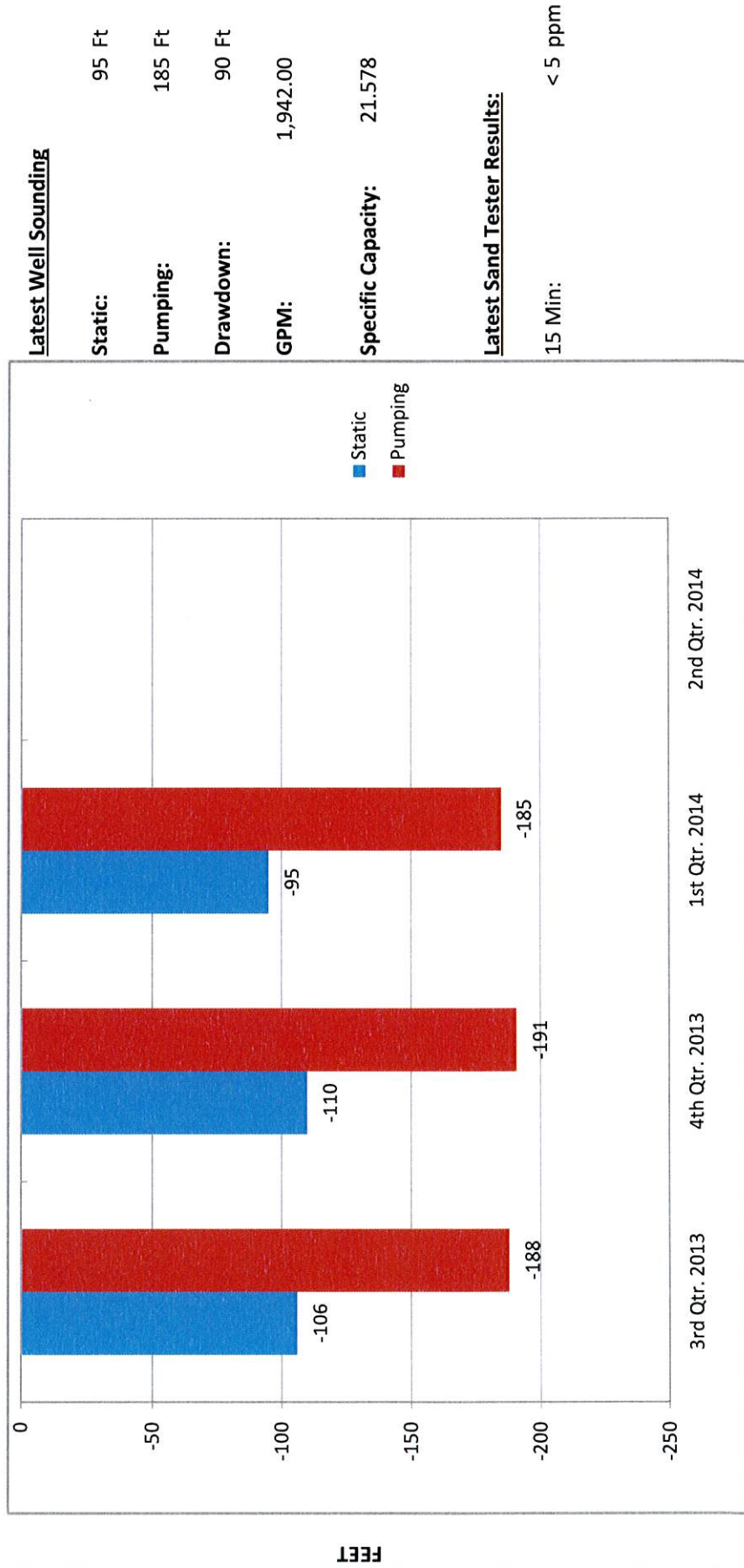




Elk Grove Water District

Static and Pumping Levels

Well 1D School St



Latest Well Sounding

Static: 95 Ft
 Pumping: 185 Ft
 Drawdown: 90 Ft
 GPM: 1,942.00
 Specific Capacity: 21.578

Latest Sand Tester Results:

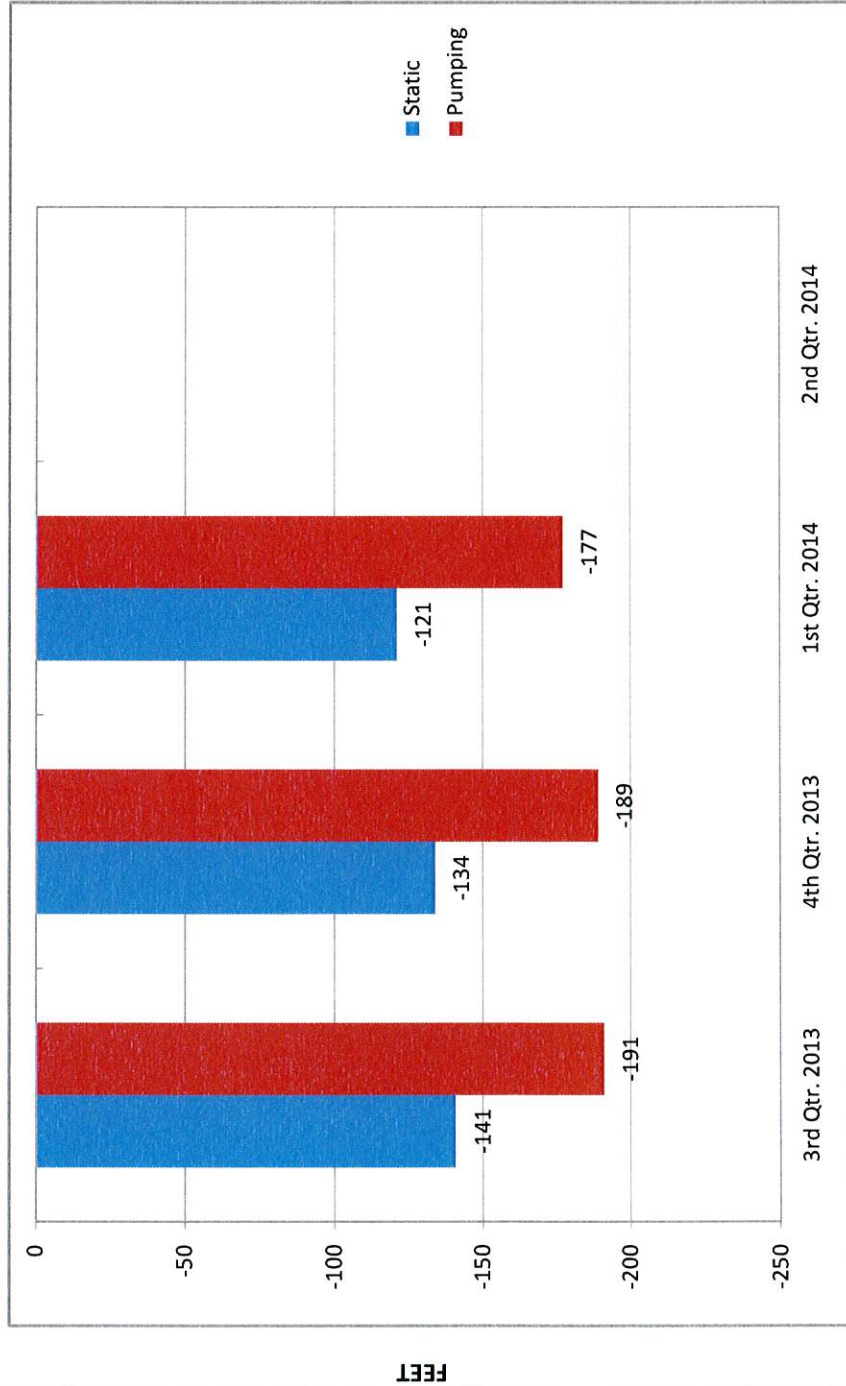
15 Min: < 5 ppm



Elk Grove Water District

Static and Pumping Levels

Well 4D Webb St



Latest Well Sounding

Static: 121 Ft
 Pumping: 177 Ft
 Drawdown: 56 Ft
 GPM: 1,718.00
 Specific Capacity: 30.679

Latest Sand Tester Results:

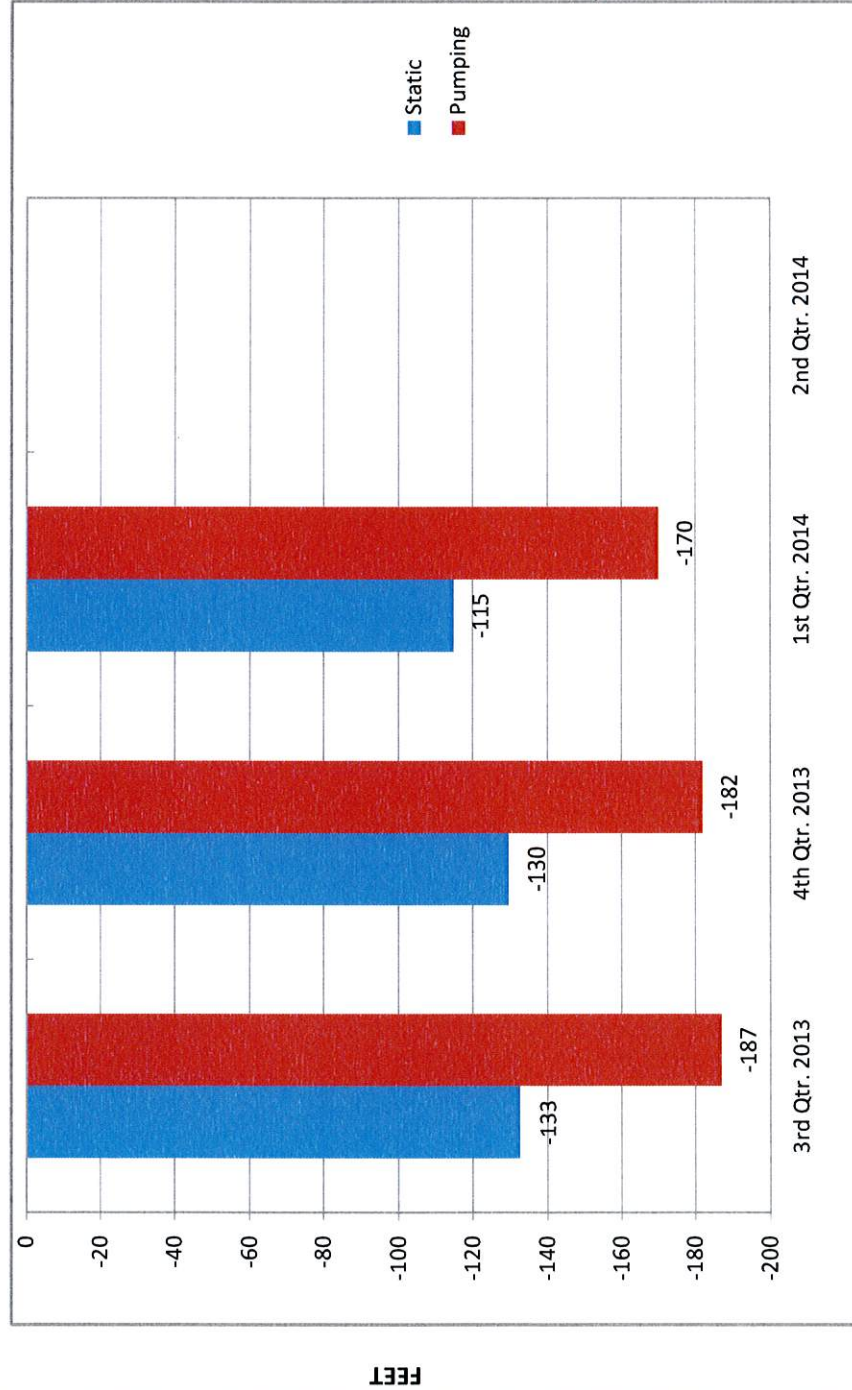
15 Min: < 5 ppm



Elk Grove Water District

Static and Pumping Levels

Well 11D Dino



Latest Well Sounding

Static: 115 Ft
Pumping: 170 Ft
Drawdown: 55 Ft
GPM: 1,724.00
Specific Capacity: 31.345

Latest Sand Tester Results:

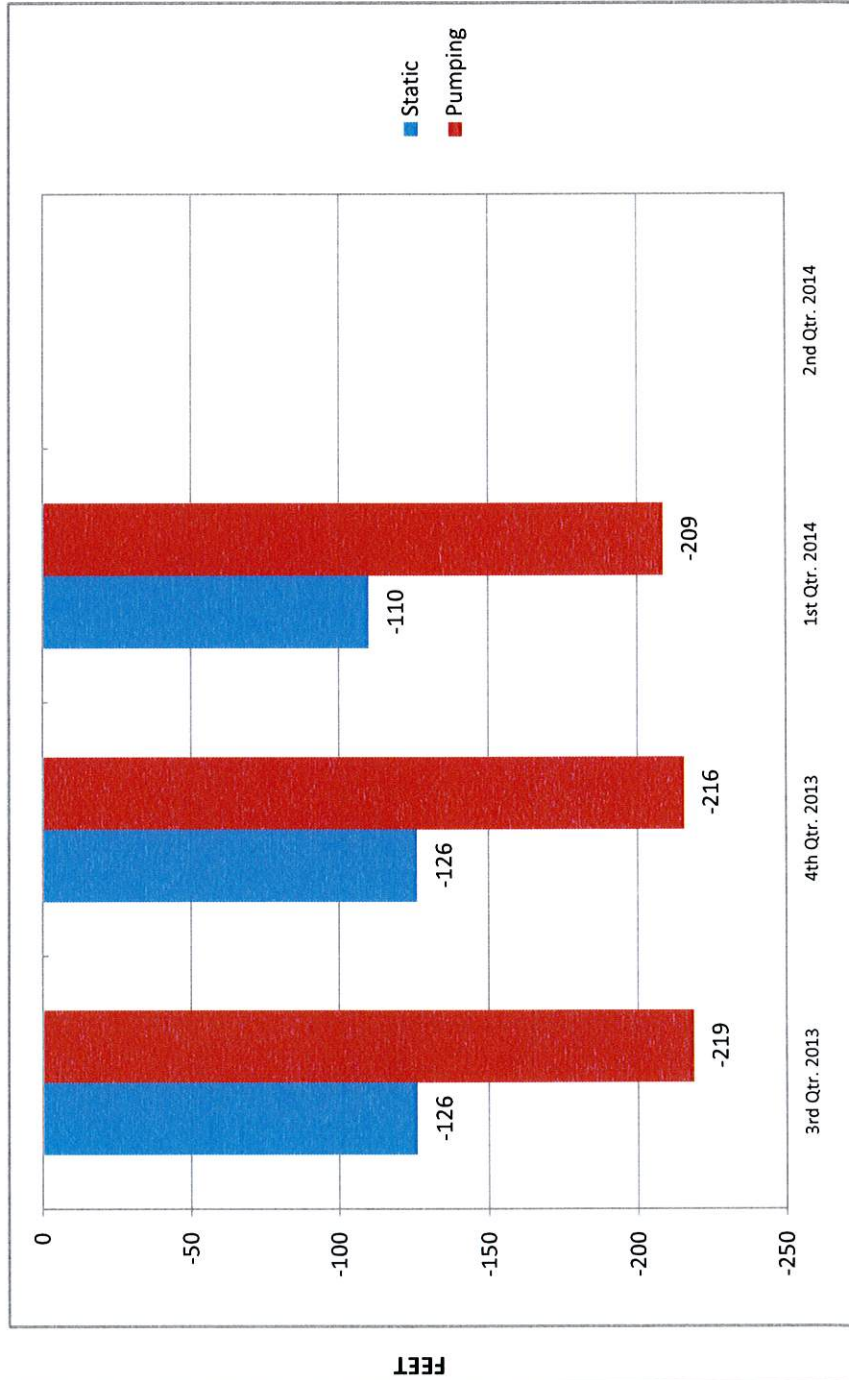
15 Min: < 5 ppm



Elk Grove Water District

Static and Pumping Levels

Well 14D Railroad



Latest Well Sounding

Static: 110 Ft
 Pumping: 209 Ft
 Drawdown: 99 Ft
 GPM: 1,695.00
 Specific Capacity: 17.121

Latest Sand Tester Results:

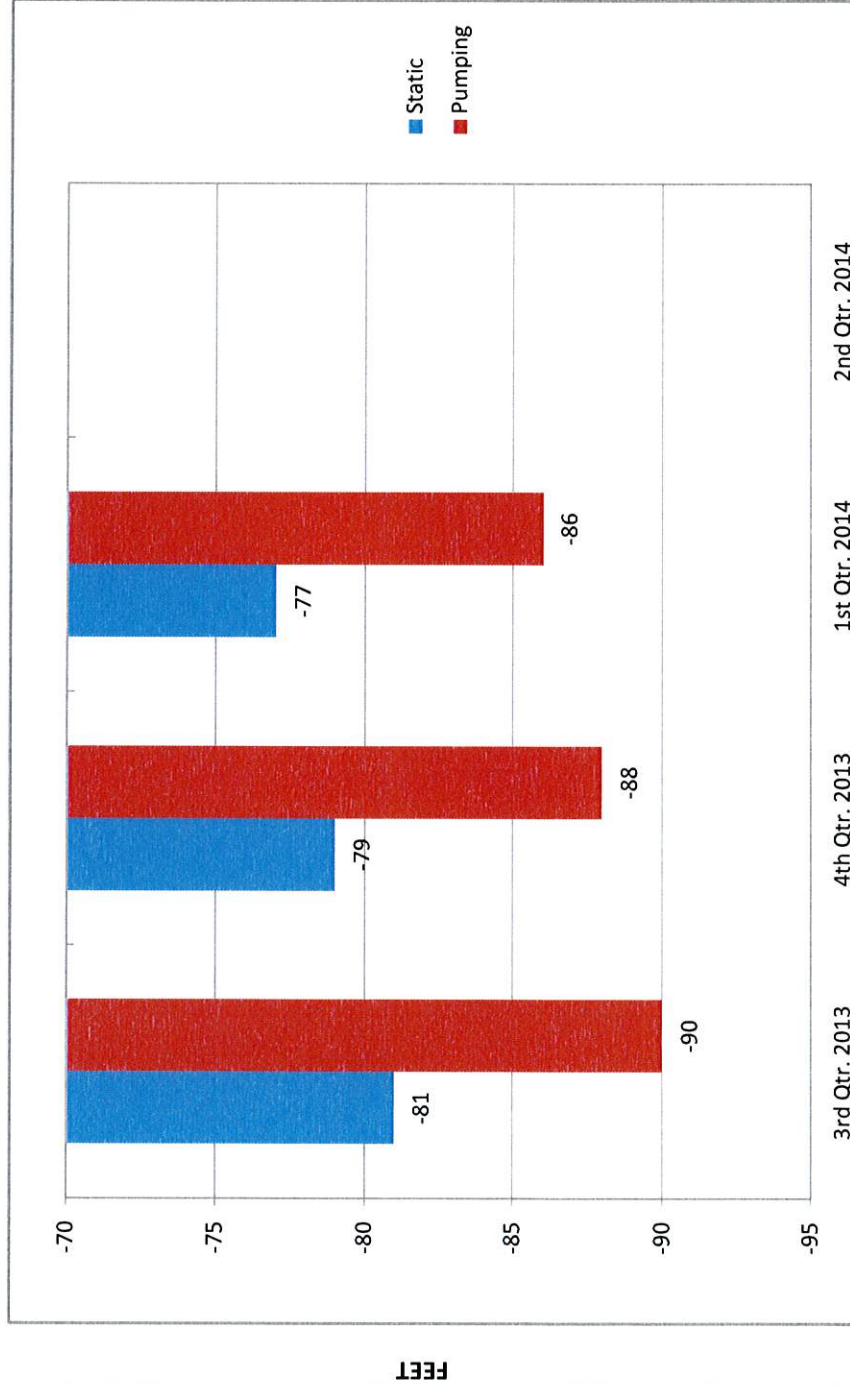
15 Min: < 5 ppm



Elk Grove Water District

Static and Pumping Levels

Well 3 Marvel



Latest Well Sounding

Static: 77 Ft

Pumping: 86 Ft

Drawdown: 9 Ft

GPM: 861.00

Specific Capacity: 95.667

Latest Sand Tester Results:

15 Min:

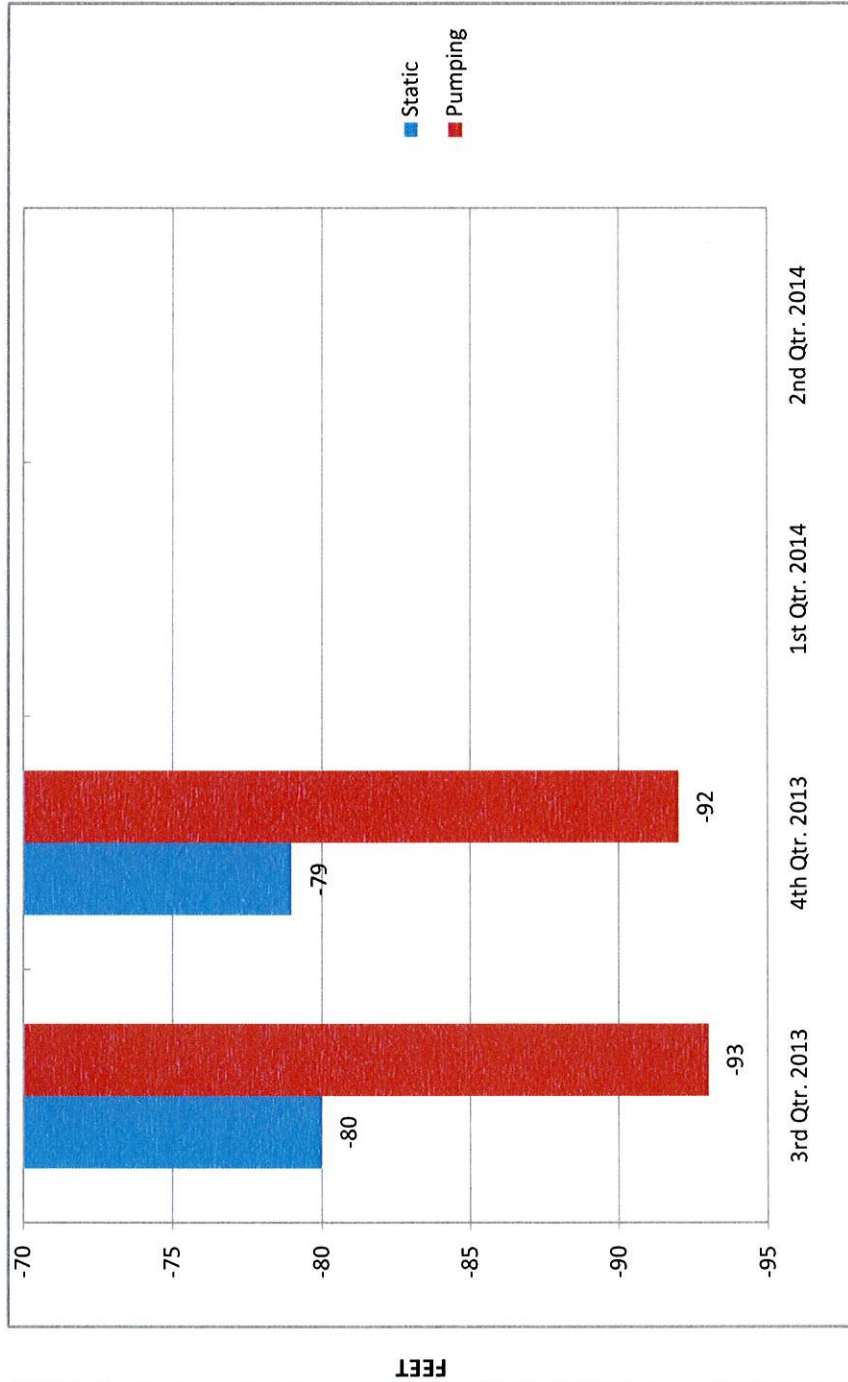
< 5 ppm



Elk Grove Water District

Static and Pumping Levels

Well 8 Williamson



Latest Well Sounding

Static: 79 Ft
 Pumping: 92 Ft
 Drawdown: 13 Ft
 GPM: 794.00

Specific Capacity: 61.077

Latest Sand Tester Results:

15 Min: 10.56 ppm

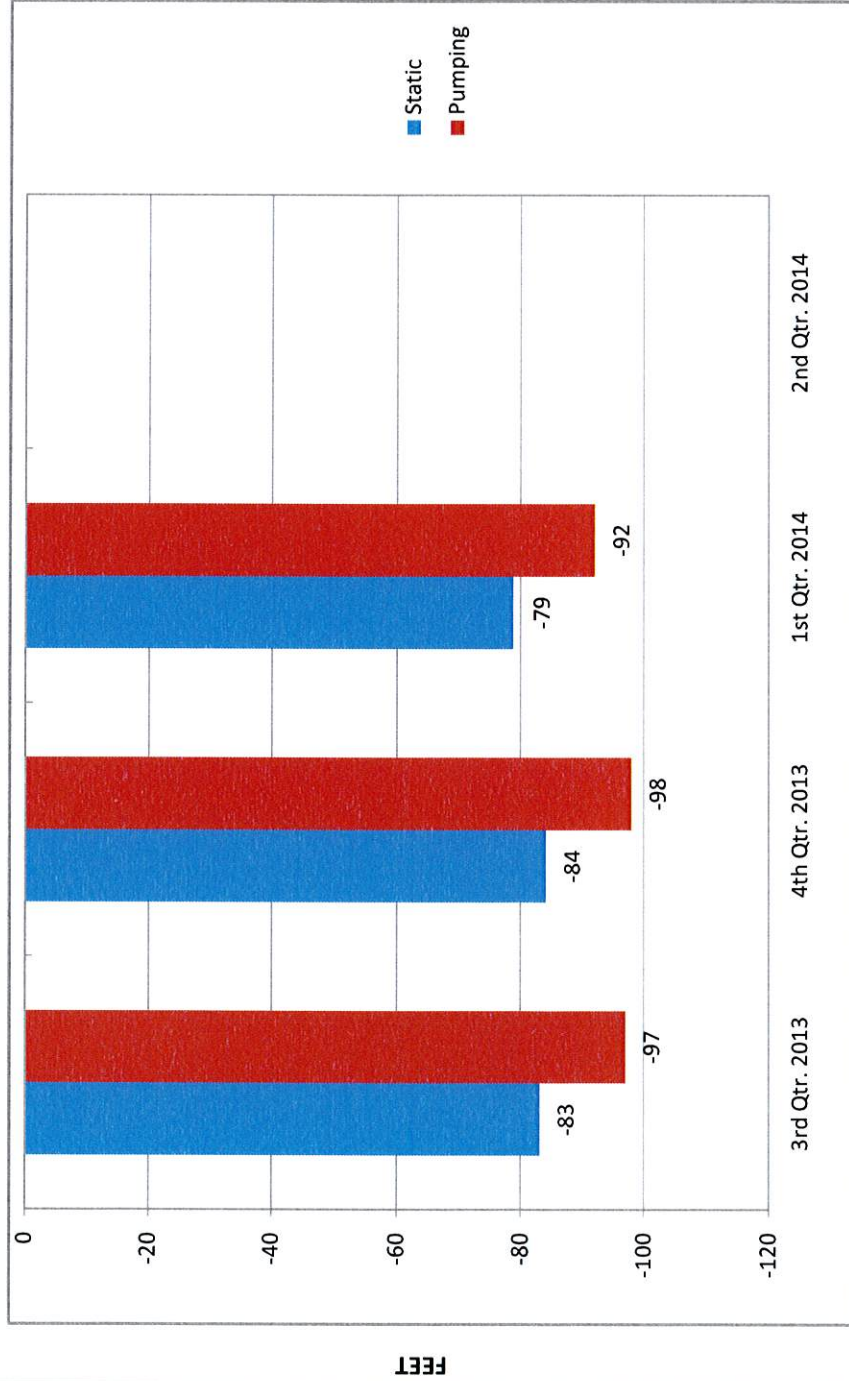
* Sounding for the first quarter is not yet completed.



Elk Grove Water District

Static and Pumping Levels

Well 9 Polhemus



Latest Well Sounding

Static: 79 Ft

Pumping: 92 Ft

Drawdown: 13 Ft

GPM: 476.00

Specific Capacity: 36.615

Latest Sand Tester Results:

15 Min:

< 5 ppm

2014 Monthly Sample Report - January, 2014
Water System: Elk Grove Water System

Colors:
Black = Complete 57
Green = Unscheduled 7
Red = Incomplete Sample 0

Sampling Point: 01 - 8693 W. Camden

Collection Due Date	Schedule Class	Schedule Name	Collection Tolerance	Sampling Point	Sample Collected Date
1/7/2014	Distribution System	1 wk - Bacteriological	Week	01 - 8693 W. Camden	1/7/2014
1/14/2014	Distribution System	1 wk - Bacteriological	Week	01 - 8693 W. Camden	1/14/2014
1/21/2014	Distribution System	1 wk - Bacteriological	Week	01 - 8693 W. Camden	1/21/2014
1/28/2014	Distribution System	1 wk - Bacteriological	Week	01 - 8693 W. Camden	1/28/2014
1/14/2014	Distribution System	3 mo - TTHM / HAA5	Quarterly	01 - 8693 W. Camden	1/14/2014

Sampling Point: 01D School Well - Raw Water

Collection Due Date	Schedule Class	Schedule Name	Collection Tolerance	Sampling Point	Sample Collected Date
1/21/2014	Source Water	3 mo - Bacteriological	Quarterly	1D School Raw Water	1/21/2014
1/21/2014	Source Water	3 mo - Fe, Mn, As Total	Quarterly	1D School Raw Water	1/21/2014
1/7/2014	Source Water	3 mo - Fe, Mn, As Dissolved	Quarterly	1D School Raw Water	1/7/2014
1/21/2014	Source Water	1yr - Nitrate, Nitrite	Quarterly	1D School Raw Water	1/21/2014

Sampling Point: 02 - 9425 Emerald Vista

Collection Due Date	Schedule Class	Schedule Name	Collection Tolerance	Sampling Point	Sample Collected Date
1/7/2014	Distribution System	1 wk - Bacteriological	Week	02 - 9425 Emerald Vista	1/7/2014
1/14/2014	Distribution System	1 wk - Bacteriological	Week	02 - 9425 Emerald Vista	1/14/2014
1/21/2014	Distribution System	1 wk - Bacteriological	Week	02 - 9425 Emerald Vista	1/21/2014
1/28/2014	Distribution System	1 wk - Bacteriological	Week	02 - 9425 Emerald Vista	1/28/2014
1/14/2014	Distribution System	3 mo - TTHM / HAA5	Quarterly	02 - 9425 Emerald Vista	1/14/2014

Sampling Point: 03 - Marval Well Raw Water

Collection Due Date	Schedule Class	Schedule Name	Collection Tolerance	Sampling Point	Sample Collected Date

Sampling Point: 03 - 8809 Valley Oak

Collection Due Date	Schedule Class	Schedule Name	Collection Tolerance	Sampling Point	Sample Collected Date
1/7/2014	Distribution System	1 wk - Bacteriological	Week	03 - 8809 Valley Oak	1/7/2014
1/14/2014	Distribution System	1 wk - Bacteriological	Week	03 - 8809 Valley Oak	1/14/2014
1/21/2014	Distribution System	1 wk - Bacteriological	Week	03 - 8809 Valley Oak	1/21/2014
1/28/2014	Distribution System	1 wk - Bacteriological	Week	03 - 8809 Valley Oak	1/28/2014

Sampling Point: 04D Webb Well - Raw Water

Collection Due Date	Schedule Class	Schedule Name	Collection Tolerance	Sampling Point	Sample Collected Date
1/7/2014	Source Water	3 mo - Bacteriological	Quarterly	04D - Webb Raw Water	1/7/2014
1/7/2014	Source Water	3 mo - Fe,Mn,As Total	Quarterly	04D - Webb Raw Water	1/7/2014
1/7/2014	Source Water	3 mo - Fe,Mn,As Dissolved	Quarterly	04D - Webb Raw Water	1/7/2014

Sampling Point: 04 - 10122 Glacier Point

Collection Due Date	Schedule Class	Schedule Name	Collection Tolerance	Sampling Point	Sample Collected Date
1/7/2014	Distribution System	1 wk - Bacteriological	Week	04 - 10122 Glacier Point	1/7/2014
1/14/2014	Distribution System	1 wk - Bacteriological	Week	04 - 10122 Glacier Point	1/14/2014
1/21/2014	Distribution System	1 wk - Bacteriological	Week	04 - 10122 Glacier Point	1/21/2014
1/28/2014	Distribution System	1 wk - Bacteriological	Week	04 - 10122 Glacier Point	1/28/2014

Sampling Point: 05 - 9230 Amsden Ct..

Collection Due Date	Schedule Class	Schedule Name	Collection Tolerance	Sampling Point	Sample Collected Date
1/7/2014	Distribution System	1 wk - Bacteriological	Week	05 - 9230 Amsden Ct..	1/7/2014
1/14/2014	Distribution System	1 wk - Bacteriological	Week	05 - 9230 Amsden Ct..	1/14/2014
1/21/2014	Distribution System	1 wk - Bacteriological	Week	05 - 9230 Amsden Ct..	1/21/2014
1/28/2014	Distribution System	1 wk - Bacteriological	Week	05 - 9230 Amsden Ct..	1/28/2014

Sampling Point: 06 - 9227 Rancho Dr.

Collection Due Date	Schedule Class	Schedule Name	Collection Tolerance	Sampling Point	Sample Collected Date
1/7/2014	Distribution System	1 wk - Bacteriological	Week	06 - 9227 Rancho Dr.	1/7/2014
1/14/2014	Distribution System	1 wk - Bacteriological	Week	06 - 9227 Rancho Dr.	1/14/2014
1/21/2014	Distribution System	1 wk - Bacteriological	Week	06 - 9227 Rancho Dr.	1/21/2014
1/28/2014	Distribution System	1 wk - Bacteriological	Week	06 - 9227 Rancho Dr.	1/28/2014

Sampling Point: 07 - AI Gates Park Mainline Dr.

Collection Due Date	Schedule Class	Schedule Name	Collection Tolerance	Sampling Point	Sample Collected Date
1/7/2014	Distribution System	1 wk - Bacteriological	Week	07 - AI Gates Park Mainline Dr.	1/7/2014
1/14/2014	Distribution System	1 wk - Bacteriological	Week	07 - AI Gates Park Mainline Dr.	1/14/2014
1/21/2014	Distribution System	1 wk - Bacteriological	Week	07 - AI Gates Park Mainline Dr.	1/21/2014
1/28/2014	Distribution System	1 wk - Bacteriological	Week	07 - AI Gates Park Mainline Dr.	1/28/2014

Sampling Point: 08-Williamson Well Raw Water

Collection Due Date	Schedule Class	Schedule Name	Collection Tolerance	Sampling Point	Sample Collected Date
---------------------	----------------	---------------	----------------------	----------------	-----------------------

Sampling Point: 08-9436 Hollow Springs Wy.

Collection Due Date	Schedule Class	Schedule Name	Collection Tolerance	Sampling Point	Sample Collected Date
1/7/2014	Distribution System	1 wk - Bacteriological	Week	09-8417 Blackman Wy.	1/7/2014
1/14/2014	Distribution System	1 wk - Bacteriological	Week	09-8417 Blackman Wy.	1/14/2014
1/21/2014	Distribution System	1 wk - Bacteriological	Week	09-8417 Blackman Wy.	1/21/2014
1/28/2014	Distribution System	1 wk - Bacteriological	Week	09-8417 Blackman Wy.	1/28/2014
1/14/2014	Distribution System	3 mo - TTHM / HAA5	Quarterly	09-8417 Blackman Wy.	1/14/2014

Sampling Point: 09-Polhemus Well Raw Water

Collection Due Date	Schedule Class	Schedule Name	Collection Tolerance	Sampling Point	Sample Collected Date
---------------------	----------------	---------------	----------------------	----------------	-----------------------

Sampling Point: 09-8417 Blackman Wy.

Collection Due Date	Schedule Class	Schedule Name	Collection Tolerance	Sampling Point	Sample Collected Date
1/7/2014	Distribution System	1 wk - Bacteriological	Week	09-8417 Blackman Wy.	1/7/2014
1/14/2014	Distribution System	1 wk - Bacteriological	Week	09-8417 Blackman Wy.	1/14/2014
1/21/2014	Distribution System	1 wk - Bacteriological	Week	09-8417 Blackman Wy.	1/21/2014
1/28/2014	Distribution System	1 wk - Bacteriological	Week	09-8417 Blackman Wy.	1/28/2014

Sampling Point: 10-9373 Oreo Ranch Cir.

Collection Due Date	Schedule Class	Schedule Name	Collection Tolerance	Sampling Point	Sample Collected Date
1/7/2014	Distribution System	1 wk - Bacteriological	Week	10-9373 Oreo Ranch Cir.	1/7/2014
1/14/2014	Distribution System	1 wk - Bacteriological	Week	10-9373 Oreo Ranch Cir.	1/14/2014
1/21/2014	Distribution System	1 wk - Bacteriological	Week	10-9373 Oreo Ranch Cir.	1/21/2014
1/28/2014	Distribution System	1 wk - Bacteriological	Week	10-9373 Oreo Ranch Cir.	1/28/2014

Sampling Point: 11D Dino Well -Raw Water

Collection Due Date	Schedule Class	Schedule Name	Collection Tolerance	Sampling Point	Sample Collected Date
1/21/2014	Source Water	3 mo - Bacteriological	Quarterly	11D Dino Raw Water	1/21/2014
1/21/2014	Source Water	3 mo - Fe,Mn,As Total	Quarterly	11D Dino Raw Water	1/21/2014
1/7/2014	Source Water	3 mo - Fe,Mn,As Dissolved	Quarterly	11D Dino Raw Water	1/7/2014
1/21/2014	Source Water	1yr - Nitrate, Nitrite	Quarterly	11D Dino Raw Water	1/21/2014

Sampling Point: 12 Fallbrook Well -Raw Water

Collection Due Date	Schedule Class	Schedule Name	Collection Tolerance	Sampling Point	Sample Collected Date

Sampling Point: 14D Railroad Well -Raw Water

Collection Due Date	Schedule Class	Schedule Name	Collection Tolerance	Sampling Point	Sample Collected Date
1/21/2014	Source Water	3 mo - Bacteriological	Quarterly	014D - Railroad Well Raw Water	1/21/2014
1/21/2014	Source Water	3 mo - Fe,Mn,As Total	Quarterly	014D - Railroad Well Raw Water	1/21/2014
1/7/2014	Source Water	3 mo - Fe,Mn,As Dissolved	Quarterly	014D - Railroad Well Raw Water	1/7/2014
1/21/2014	Source Water	1yr - Nitrate, Nitrite	Quarterly	11D Dino Raw Water	1/21/2014

Sampling Point: Railroad WTP Effluent

Collection Due Date	Schedule Class	Schedule Name	Collection Tolerance	Sampling Point	Sample Collected Date
1/7/2014	Treated Plant Effluent	1 mo - WTP Eff - Fe,Mn,As Total	Month	Railroad WTP Effluent	1/7/2014
1/7/2014	Treated Plant Effluent	1 mo - WTP Eff - Fe,Mn,As Dissolved	Month	Railroad WTP Effluent	1/7/2014

Sampling Point: Special Distribution/ Construction Samples

Collection Due Date	Schedule Class	Schedule Name	Collection Tolerance	Sampling Point	Sample Collected Date
1/10/2014	Distribution System	Bacteriological	N/A	9673 E. Stockton Blvd	1/10/2014
1/15/2014	Ground Water	CIP	N/A	Hampton Raw Water	1/15/2014



February 7, 2014

Division of Drinking Water and Environmental Mgmt.
California Dept. of Public Health
P.O. Box 997377, MS 7418
1616 Capital Ave
Sacramento, CA 95899-7377

MONTHLY SUMMARY OF DISTRIBUTION SYSTEM COLIFORM MONITORING

Enclosed is the Monthly Summary of Distribution System Coliform Monitoring report from Elk Grove Water District for January 2014.

If you have any further questions, you may contact me at 916-687-3155 ext. 102.

A handwritten signature in blue ink, appearing to read "STEVE SHAW".

STEVE SHAW
WATER TREATMENT FOREMAN

MONTHLY SUMMARY OF DISTRIBUTION SYSTEM COLIFORM MONITORING

System Name ELK GROVE WATER SERVICE	System Number 3410008
Sampling Period January	Year 2014
Month	

	Number Required	Number Collected	Number Total Coliform Positives		Number Fecal/E.coli Positives
1. Routine Samples (see note 1)	40	40	0		0
2. Repeat Samples Following Samples Which are Total Coliform Positive and Fecal/E.coli Negative (see notes 5 and 6)		0	0		0
3. Repeat Samples Following Routine Samples Which are Total Coliform Positive and Fecal/E.coli Positive (see notes 5 and 6)		0	0		0
4. MCL Computation For Total Coliform Positive Samples					
a. Totals (sum of columns)	40	40	0		
b. If 40 or more samples collected in month, determine percent of samples that are total coliform positive [(total number positive/total number collected) x 100]	0				
c. Is system in compliance...with fecal/E. coli MCL?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No			
(see notes 2 and 3)					
...with monthly MCL?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No			
(see note 4)					
5. Source Samples Triggered by Routine Samples that are Total Coliform Positive <small>(This applies only to systems subject to the Groundwater Rule - see notes 7 and 8)</small>		0	0		0
6. Invalidated Samples <small>(Note what samples, if any, were invalidated; who authorized the invalidation; and when replacement samples were collected. Attach additional sheets, if necessary.)</small>					

7. Summary Completed By: Steve Shaw

Signature 	Title Water Treatment Foreman	Date 2/7/2014
---------------	----------------------------------	------------------

NOTES AND INSTRUCTIONS:

1. Routine samples include:
 - a. Samples required per 22 CCR, Section 64423;
 - b. Extra samples required for systems collecting less than five routine samples per month that had one or more total coliform positives in previous month;
 - c. Extra samples for systems with high source water turbidities that are using surface water or groundwater under direct influence of surface water and do not practice filtration in compliance with regulations;
2. Note: For a repeat sample following a total coliform positive sample, any fecal/E.coli positive repeat (boxed entry) constitutes an MCL violation and requires immediate notification to the department (22, CCR, Section 64426.1).
3. Note: For repeat sample following a fecal/E.coli positive sample, any total coliform positive repeat (boxed entry) constitutes an MCL violation and requires immediate notification to the department (22, CCR, Section 64426.1).
4. Total coliform MCL (Notify Department within 24 hours of MCL violation)
 - a. For systems collecting less than 40 samples, if two or more samples are total coliform positive, then the MCL is violated
 - b. For systems collecting 40 or more samples, if more than 5.0 percent of samples collected are total coliform positive, then the MCL is violated.
5. Positive results and their associated repeat samples must be tracked on the worksheet on the other side.
6. For systems collecting more than one routine sample per month, three repeat samples must be collected for each total coliform positive sample. Repeat samples must be collected within 24 hours of being notified of the positive results.
7. For systems collecting one or less routine samples per month, four repeat samples must be collected for each total coliform positive sample.



February 7, 2014

Sacramento Regional County
Sanitation District
Environmental Specialist
10060 Goethe Rd.
Sacramento, Ca. 95827

MONTHLY COMPLIANCE REPORT

Enclosed is the Monthly Compliance Report Form from Elk Grove Water District for January 2014.

Discharge to SRCSD sewer system was 0 gallons for the month of January.

If you have any further questions, you may contact me at 916-687-3155 ext. 102.

A handwritten signature in blue ink, appearing to read "Steve Shaw", is written above the printed name.

STEVE SHAW
WATER TREATMENT FOREMAN



COMPLIANCE REPORT FORM

Attn: Nicole Sears	Wastewater Source Control Section
Phone # (916) 876-7378	Fax # (916) 876-6374
From: Steve Shaw	
Company: Elk Grove Water Service	Permit# WTP010

The following reports and information are attached (check all that apply):

Month:	1	Year:	2014
--------	---	-------	------

Water use/flow meter report

Railroad WTP:
 Hampton WTP:

Monitoring results/analytical report

	Date	Time	pH
Hampton WTP	<input type="text"/>	<input type="text"/>	<input type="text"/>
Railroad WTP	<input type="text"/>	<input type="text"/>	<input type="text"/>

Discharge Rate

- Check the statement below that applies to this report:
- Based on a review of this facilities flow data, discharge rate limit was exceeded
- I certify that this facility is in compliance with the discharge rate limit.

Attached is a description of anticipated changes that may significantly alter the nature, quality, or volume of the wastewater discharged.

- Flow monitoring equipment certification (Flow or pH meter, etc.)
- Other (describe)

Domestic Calculation

Domestic Usage	Number of Employees	Business Days per Month	Allowance (gallons per day)	Gallons
Production	3	19	25	1425
Office	2	19	20	760
Drivers/Field	17	19	5	1615
Total				3800

Certification Statement

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information including the possibility of fine and imprisonment for knowing violations".

SIGNATURE of Authorized Representative:

PRINTED NAME, TITLE:

Steve Shaw Water Treatment Foreman
 (Name) (Title)

DATE:

2-7-2014



Date: 1/2014

Operator	Date	Waste Meter	Gallons
jcarrillo@egws.lan	1/1/2014 8:00:00 AM	10634762	0
jvance@egws.lan	1/2/2014 8:15:00 AM	10634762	0
jcarrillo@egws.lan	1/3/2014 7:30:00 AM	10634762	0
jcarrillo@egws.lan	1/4/2014 7:30:00 AM	10634762	0
jcarrillo@egws.lan	1/5/2014 8:00:00 AM	10634762	0
jvance@egws.lan	1/6/2014 8:20:00 AM	10634762	0
jvance@egws.lan	1/7/2014 8:20:00 AM	10634762	0
jvance@egws.lan	1/8/2014 8:06:00 AM	10634762	0
marcell@egws.lan	1/9/2014 8:30:00 AM	10634762	0
marcell@egws.lan	1/10/2014 8:20:00 AM	10634762	0
marcell@egws.lan	1/11/2014 8:11:00 AM	10634762	0
marcell@egws.lan	1/12/2014 8:18:00 AM	10634762	0
jvance@egws.lan	1/13/2014 8:05:00 AM	10634762	0
jvance@egws.lan	1/14/2014 7:58:00 AM	10634762	0
ahewitt@egws.lan	1/15/2014 8:28:00 AM	10634762	0
jvance@egws.lan	1/16/2014 7:50:00 AM	10634762	0
cphillips@egws.lan	1/17/2014 8:13:00 AM	10634762	0
cphillips@egws.lan	1/18/2014 8:14:00 AM	10634762	0
cphillips@egws.lan	1/19/2014 8:15:00 AM	10634762	0
cphillips@egws.lan	1/20/2014 8:17:00 AM	10634762	0
jvance@egws.lan	1/21/2014 8:09:00 AM	10634762	0
jvance@egws.lan	1/22/2014 7:58:00 AM	10634762	0
jvance@egws.lan	1/23/2014 8:15:00 AM	10634762	0
jvance@egws.lan	1/24/2014 8:15:00 AM	10634762	0
richard@egws.lan	1/25/2014 8:25:00 AM	10634762	0
richard@egws.lan	1/26/2014 8:17:00 AM	10634762	0
jvance@egws.lan	1/27/2014 9:22:00 AM	10634762	0
jvance@egws.lan	1/28/2014 8:08:00 AM	10634762	0
jvance@egws.lan	1/29/2014 8:20:00 AM	10634762	0
jvance@egws.lan	1/30/2014 8:25:00 AM	10634762	0
jmendoza@egws.lan	1/31/2014 7:24:00 AM	10634762	0

Grand Total 0

M.C.C. AND LAB

Item	Quarterly				Annual
	1st	2nd	3rd	4th	
Handheld CIZ DPD	Sect: 1.1.3				Refer. 2014
Initials					
Date					
W.O. #					
Circuit Breaker	Sect: 1.2.2				Refer. 2014
Initials					
Date					
W.O. #					
M.C.C.	Sect: 1.2.1				Refer. 2014
Initials					
Date					
W.O. #					
Dulco- meter	Sect: 1.1.2				Refer. 2014
Initials					
Date					
W.O. #					
Fume Hood	Sect: 1.1.1				Refer. 2014
Initials					
Date					
W.O. #					

Year: 2014

CLOR-TEC SYSTEM

Item	Monthly												Quarterly			Annual					
	Refer.	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Refer.	1st	2nd	3rd	4th	Refer.	2014	
CL2 Meter System	4.2.1	JV																	4.4.1		
Exhaust Fan		1/28/14																			
Hydrogen Blow/Det.		10188																			
Cell/End Electrode																					
Hypo/Brine Tank																					
Water Softener																					
Rectifier																					
Clor-Tec Unit																					

Refer.	4.2.1													Sect: 4.2.1			Sect: 4.2.3			Sect: 4.2.4			Sect: 4.2.2		
Initials														AH						AH					
Date	1/28/14													1/27/14						1/30/14			1/27/14		
W.O. #	10188													10188						10188			10188		

Refer.	4.3.1													Sect: 4.3.1			Sect: 4.3.2			Sect: 4.4.3			Sect: 4.4.5			Sect: 4.4.6			Sect: 4.4.4		
Initials																															
Date																															
W.O. #																															

■ = Deferred Maintenance

Year: 2014

FILTER VESSELS

Item	Monthly												Annual			
	Refer	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV		DEC	Refer	2014
Air/Vac Valves	Initials	Date	W.O. #													Sect: 5.2.1
Bray Valves	Initials	Date	W.O. #													Sect: 5.2.2
CLA-VAL	Initials	Date	W.O. #													Sect: 5.3.1
Pilot Valves	Initials	Date	W.O. #													Sect: 5.3.2
Press. Diff. Trnsdr.	Initials	Date	W.O. #													Sect: 5.3.3
Vessels	Initials	Date	W.O. #													Sect: 5.3.4

= Deferred Maintenance

Year: 2014

BOOSTER PUMPS

Item	Monthly												Semi-annual		Annual	
	Refer.	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Refer.	2ND 6-MO.	2014
Electric Motor	Refer. 3.1.1	JV												Refer. 3.2.1		
	Sect: 3.1.1	1/15/14												Sect: 3.2.1		
	W.O. #	10245														
PUMP	Refer. 3.1.2	JV														
	Sect: 3.1.2	1/15/14														
	W.O. #	10245														
A.R.V.	Refer. 3.3.1															
	Sect: 3.3.1															
	W.O. #															
Rising Stem Valve	Refer. 3.3.3															
	Sect: 3.3.3															
	W.O. #															

Year: 2014

BACKWASH SYSTEM and Storage Tanks

Item	MONTHLY												Semi-annual		Annu./Bi-annu.		
	Refer.	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Refer.	2014	Periodic	
Mag meter																	
MCC																	
Pressure Transdr																	
Backwash Tank																	
Return Pumps																	
Storage Tanks																	
Bray Valves																	

Initials	Date	W.O. #	Refer.	1ST 6-MO	2ND 6-MO.

Initials	Date	W.O. #	Refer.	2014	Periodic

Initials	Date	W.O. #	Refer.	2.3.2	Sect: 2.3.2

Initials	Date	W.O. #	Refer.	TBD	Sect: TBD

Initials	Date	W.O. #	Refer.	2.2.1	Sect: 2.2.1

Initials	Date	W.O. #	Refer.	2.3.4	Sect: 2.3.4

Initials	Date	W.O. #	Refer.	TBD	Sect: TBD

Initials	Date	W.O. #	Refer.	2.4.1	Sect: 2.4.1

Initials	Date	W.O. #	Refer.	2.2.2	Sect: 2.2.2

Initials	Date	W.O. #	Refer.	AH	Sect: TBD

Initials	Date	W.O. #	Refer.	1/27/14	Sect: TBD

Initials	Date	W.O. #	Refer.	10246	Sect: TBD

= Deferred Maintenance

Year: 2014

STANDBY GENERATOR

Item	Monthly												Semi-annual		Annual/Biannual	
	Refer	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Refer	2014	Periodic
Fuel Tank	Sect: 6.1.1	JV 1/27/14 10189												Sect: 6.3.1		
Radiator														Sect: 6.2.2		
Battery	Sect: 6.1.2	JV 1/27/14 10189												Sect: 6.3.3		
Coolant Heater																
Generator	Sect: 6.1.3	JV 1/7/14 10189												Sect: 6.2.3		
Engine														Sect: 6.3.4/6.4.2		

= Deferred Maintenance

Year: 2014

WELL 1D SCHOOL

Item	Monthly												Semi-annual		Annual		
	Refer.	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Refer.	2ND 6-MO.	Refer.	2014
Pump	13.1.1	JV 1/6/14 10165												13.2.1		13.3.2	
Motor	13.1.2	JV 1/6/14 10165												13.2.2		13.3.6	
Press/Lvl																	
Isolation																	
Cla-Val																	
Mag-Meter																	
A.R.V.														13.2.3		13.3.4	
M.C.C.																	

WELL 4D WEBB

Item	Monthly												Semi-annual		Annual/Biannual			
	Refer.	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Refer.	2ND 6-MO.	Refer.	2014	Periodic
Pump	8.1.1	JV 1/10/14 10168												8.2.1		8.3.2		
Motor	8.1.2	JV 1/10/14 10168												8.2.2		8.3.6		
Press/Lv																8.3.1		
Isolation Valves																8.3.3		
Mag-Meter																8.3.4		
A.R.V.																8.3.5		
M.C.C.																8.3.7/8.4.1		
Portable Generator	8.1.3	JV 1/10/14 10168												8.2.4		8.4.2		
Generator Set																		

= Deferred Maintenance

WELL 11D DINO

Item	Monthly												Semi-annual		Annual/Biannual				
	Refer.	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Refer.	1ST 6-MO.	2ND 6-MO.	Refer.	2014	Periodic
Pump	9.1.1	AH 1/6/14 10131												9.2.1			9.3.2		
Motor	9.1.2	AH 1/6/14 10131												9.2.2			9.3.6		
Press/Lvl Transdr.																	9.3.1		
Isolation Valves																	9.3.3		
Cla-Val																	9.3.4		
Mag-Meter																	9.3.5		
A.R.V.																	9.3.7/9.4.1		
M.C.C.																	9.4.2		
Portable Generator	9.1.3	AH 1/6/14 10131												9.2.4					
Generator Set																			

Year: 2014

WELL 14D RAILROAD

Item	Monthly												Semi-annual		Annual										
	Refer.	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Refer.	1ST 6-MO.	2ND 6-MO.	Refer.	2014							
Pump	Initials Date W.O. #	JV 1/7/14 10166												Sect: 7.1.1	Sect: 7.2.1										
Motor	Initials Date W.O. #	JV 1/7/14 10166												Sect: 7.1.2	Sect: 7.2.2										
Press/Lv Transdr.	Initials Date W.O. #																			Sect: 7.3.2					
Isolation Valves	Initials Date W.O. #																				Sect: 7.3.6				
Cl-Val	Initials Date W.O. #																					Sect: 7.3.1			
Mag-Meter	Initials Date W.O. #																						Sect: 7.3.3		
A.R.V.	Initials Date W.O. #																							Sect: 7.3.4	
M.C.C.	Initials Date W.O. #																								Sect: 7.3.5

Year: 2014

WELL 3 MARVAL

Item	Monthly												Quarterly				Semi-annual		Annual		
	Refer.	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Refer.	2010	2nd	3rd	4th	Refer.	2014	
Motor	12.1.2	JV 1/8/14 10167												12.3.2					12.3.2	6-1ST MO.	6-2ND MO.
Pump	12.1.1	JV 1/8/14 10167												12.3.1					12.3.1		
Chlorine Pump														12.2.1							
04 Air Charer														12.2.2							
Check Valve														12.3.3					12.3.3		
A.R.V.														12.3.4					12.3.4		
M.C.C.																					
Pneumat Tank																					
Isolation Valves																					
Propeller Meter																					

= Deferred Maintenance

WELL 8 WILLIAMSON

Item	Monthly												Quarterly			Semi-annual		Annual							
	Refer.	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Refer.	1st	2nd	3rd	4th	Refer.	1ST 6-MO.	2ND 6-MO.	Refer.	2014		
Motor	Section: 11.12																			Section: 11.3.2					Section: 11.4.2
Pump	Section: 11.11																			Section: 11.3.1					Section: 11.4.3
Chlorine Pump																									Section: 11.4.4
Air Chareer																									Section: 11.4.1
4 Check Valve																									Section: 11.4.5
A.R.V.																									Section: 11.4.3
M.C.C.																									Section: 11.4.2
Pneumat Tank																									Section: 11.2.3
Isolation Valves																									Section: 11.2.1
Propeller Meter																									Section: 11.2.2

■ = Deferred Maintenance

Year: 2014

WELL 9 POLHEMUS

Item	Monthly												Quarterly				Annual			
	Refer.	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Refer.	1st	2nd	3rd	4th	Refer.	2014
Check Valve	Initials																			
	Date																			
	W.O. #																			
Chlorine Pump	Initials	AH																		
	Date	1/6/14																		
	W.O. #	10135																		
Air Charer	Initials																			
	Date																			
	W.O. #																			
Isolation Valves	Initials																			
	Date																			
	W.O. #																			
A.R.V.	Initials																			
	Date																			
	W.O. #																			
M.C.C.	Initials																			
	Date																			
	W.O. #																			
Pneumat Tank	Initials																			
	Date																			
	W.O. #																			
Propeller Meter	Initials																			
	Date																			
	W.O. #																			

 = Deferred Maintenance

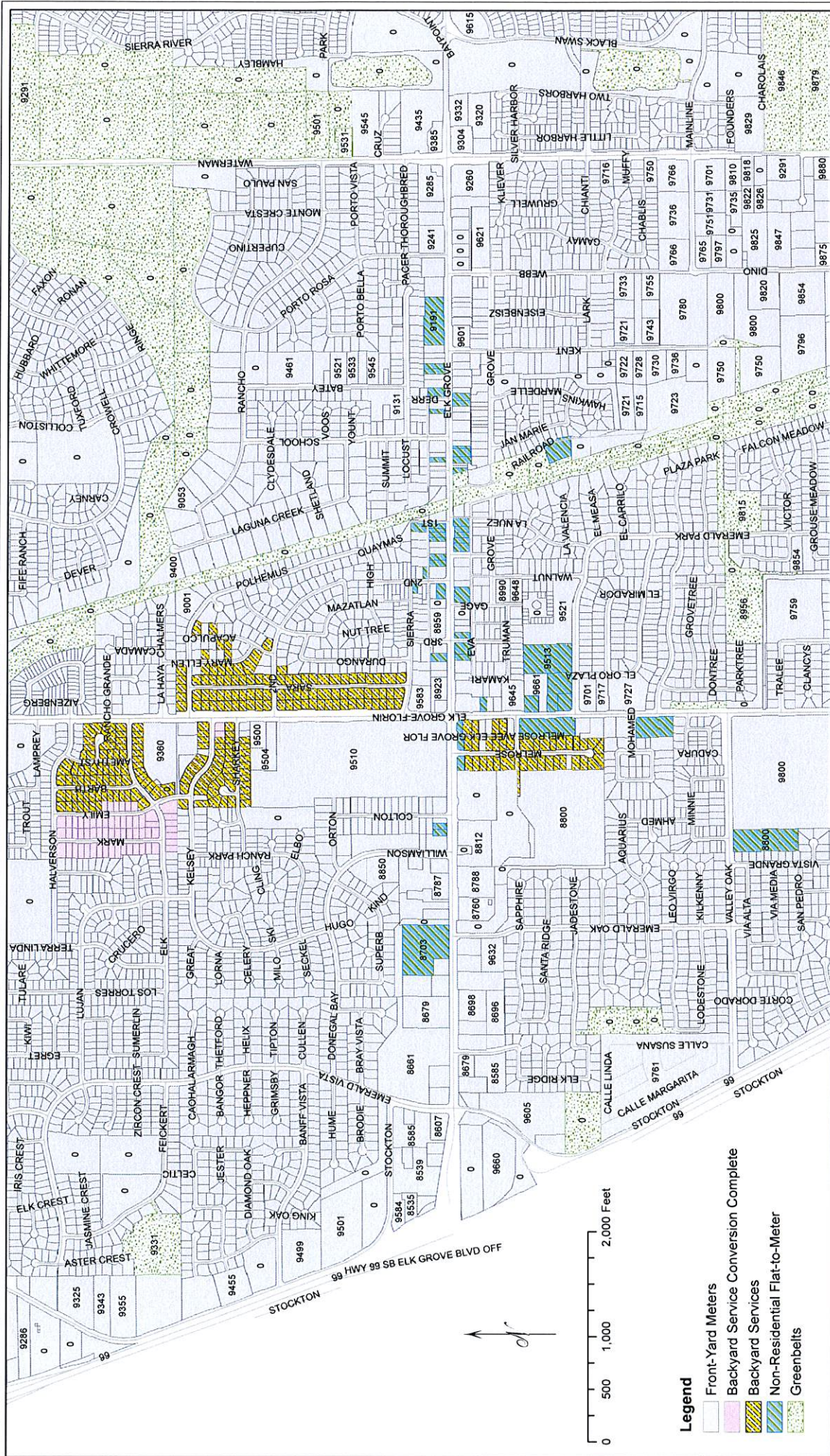
Elk Grove Water District
Backflow Prevention Program 2014

Backflow Reports	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
CURRENT												
Notices Issued		3										
Results Received		3										
Failed Devices Retested-----Passed												
Outstanding Results Due												

DELINQUENT	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Previous Month Carryover												
2nd Notice												
3rd Notice												
Devices Turned Off												
Reports Due												

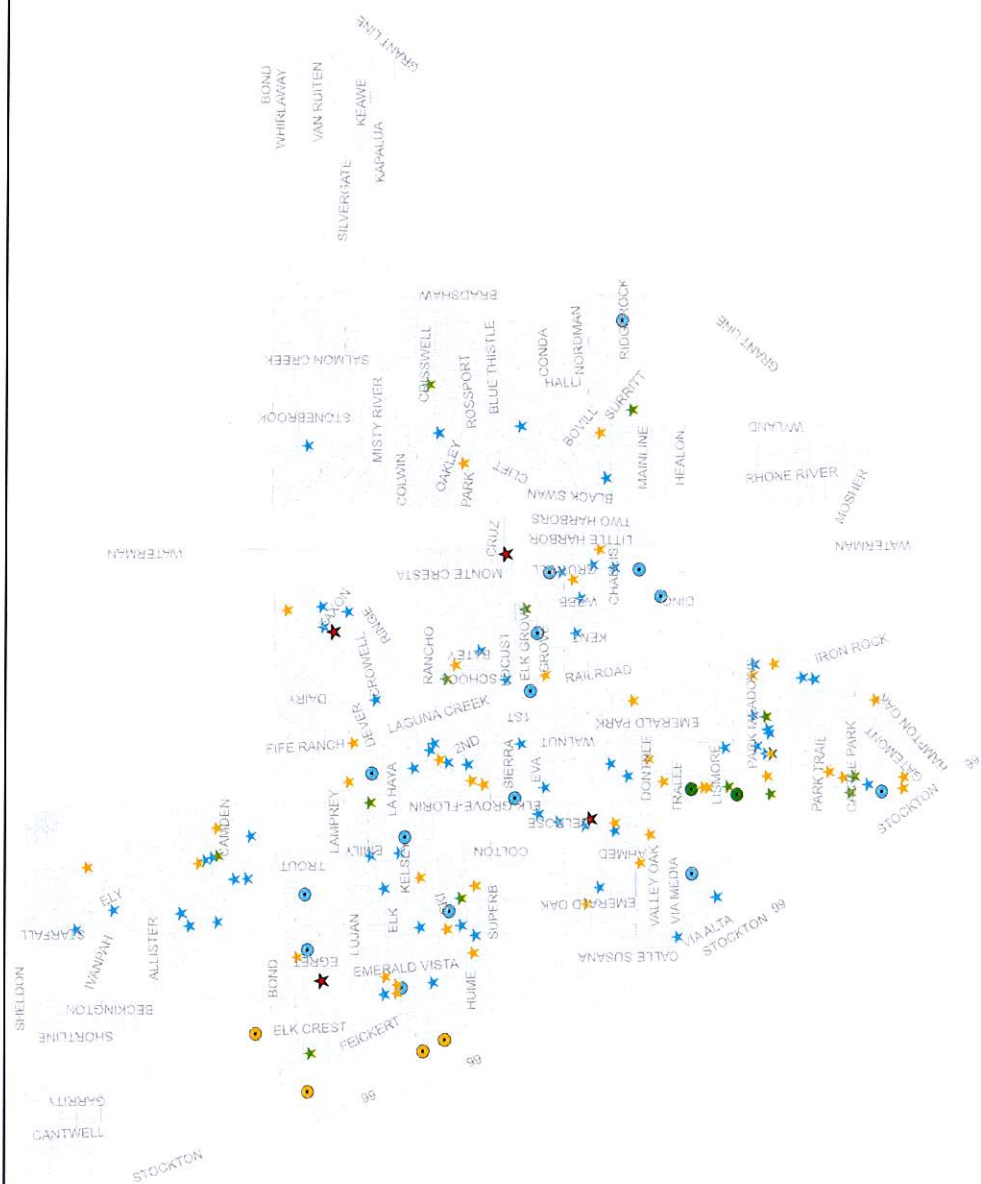
Elk Grove Water District
Weekly Safety Meetings/Training
January 2014

Date	Topic	Attendees:	Hosted By:
1/6/2014	Don't Let Chemicals Get to You!	Jose C, Jose M, Justin, Michael, John V, John D, Sean, Richard, Gerardo, Eliseo, Alan, Chris, Sal, Brandon, Steve, Aaron, Wilfredo	Steve Shaw
1/13/2014	ABCs of Work Safety: Awareness Background & Caution	Jose C, Justin, Michael, David, John V, John D, Sean, Richard, Gerardo, Eliseo, Joel, Alan, Chris, Sal, Brandon, Steve, Aaron, Wilfredo	Justin Mello
1/21/14	Worker Beware: Contact with Energized Electric Equipment	Jose C, Jose M, Justin, David, John V, John D, Marcell, Sean, Richard, Gerardo, Eliseo, Joel, Alan, Chris, Sal, Brandon, Steve, Aaron, Wilfredo	Aaron Hewitt
1/27/14	Recognizing Drug and Alcohol Abuse	Monthly Staff Meeting (All Staff Required to Attend)	Ellen Carlson



- Legend**
- Front-Yard Meters
 - Backyard Service Conversion Complete
 - Backyard Services
 - Non-Residential Flat-to-Meter
 - Greenbelts

Elk Grove Water District Meter Retrofit Program	
Backyard Services Converted: 41	(January 2014)
Backyard Service Remaining: 250	
Non-Residential Meters Installed: 17	
Non-Residential Meters Remaining: 68	
Projected Coordinate System: NAD 83 State Plane, California II, FIPS 0420 Source: City of Elk Grove, EGWD and Sacramento County GIS databases Created by: Bruce Kamilos Date: February 12, 2014	



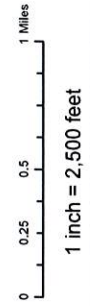
Legend

- ★ January 2014
- ★ July 2013 - Previous Month
- ★ July 2012 - June 2013
- ★ July 2011 - June 2012
- January 2014
- July 2013 - Previous Month
- July 2012 - June 2013
- July 2011 - June 2012

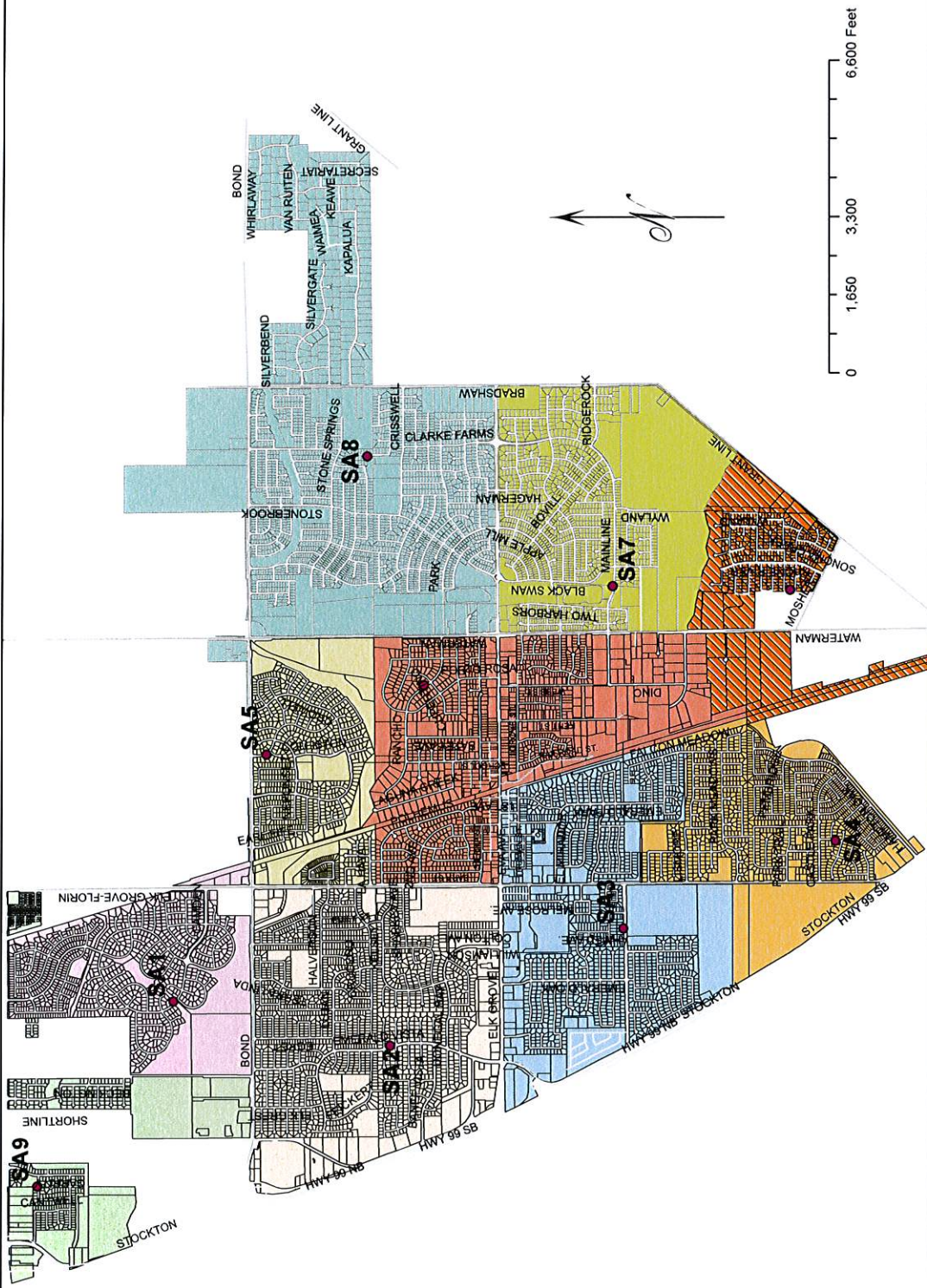
January 2014	
Main line Leaks: 0	YTD: 3
Service line Leaks: 4	YTD: 26
Total Leaks: 4	YTD: 29



EGWD Leaks



Elk Grove Water District
 Service / Main Leaks
 Created by: Bruce Kamilos
 Date: 2/12/2014

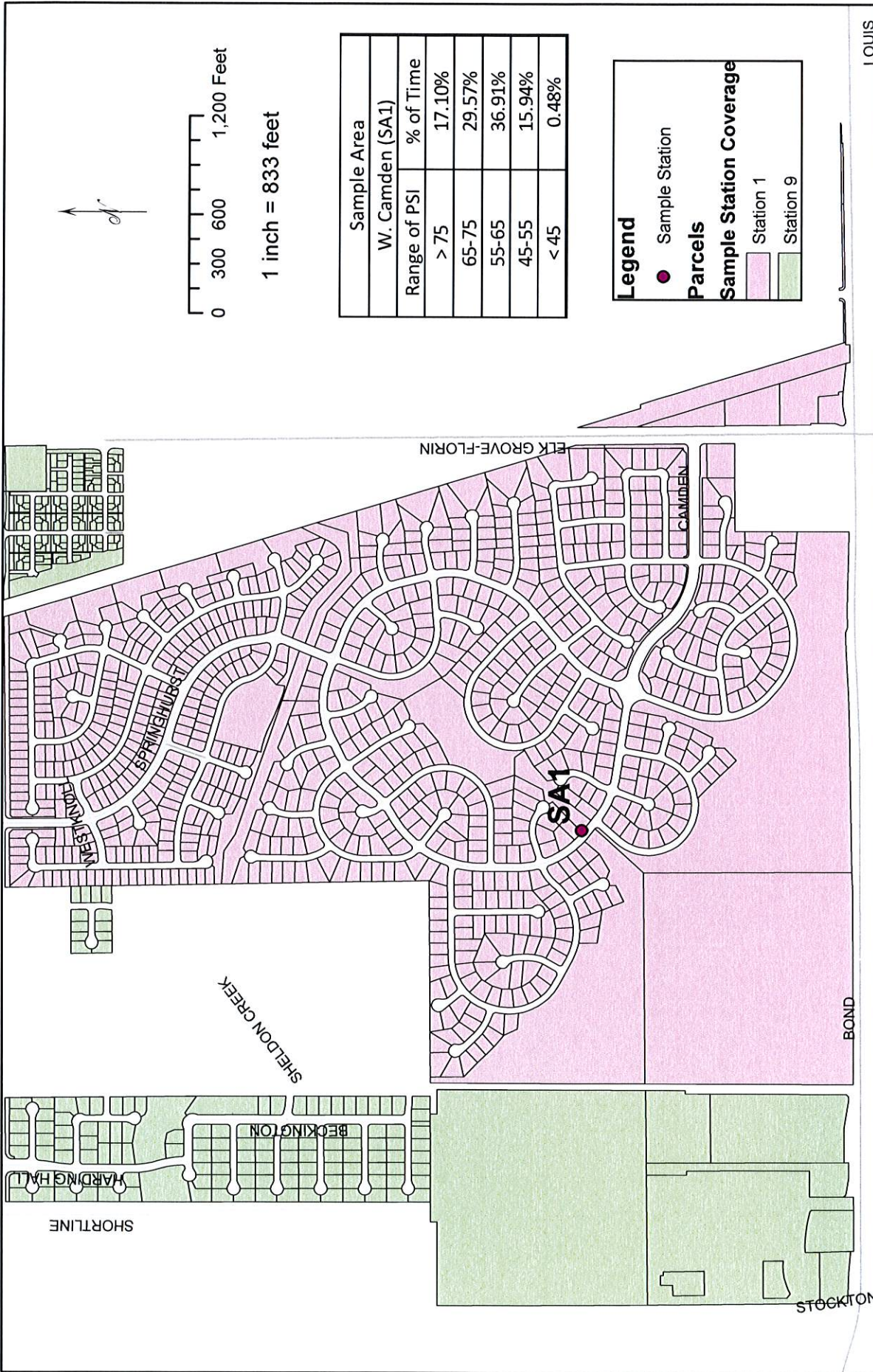


Projected Coordinate System: NAD 83 State Plane CA II FIPS 0402
 Source: EGWD GIS database
 Modified by: Bruce Kamilos
 February 12, 2014

Elk Grove Water District Sample Station Areas



Sample Stations: 10



Sample Area	
W. Camden (SA1)	
Range of PSI	% of Time
> 75	17.10%
65-75	29.57%
55-65	36.91%
45-55	15.94%
< 45	0.48%

Legend

- Sample Station

Parcels

Sample Station Coverage

- Station 1 (Pink)
- Station 9 (Green)

LOUIS

Projected Coordinate System:
 NAD 83 State Plane CA II FIPS 0402
 Source:EGWD GIS database
 Created by: Bruce Kamilos
 February 12, 2014

Elk Grove Water District

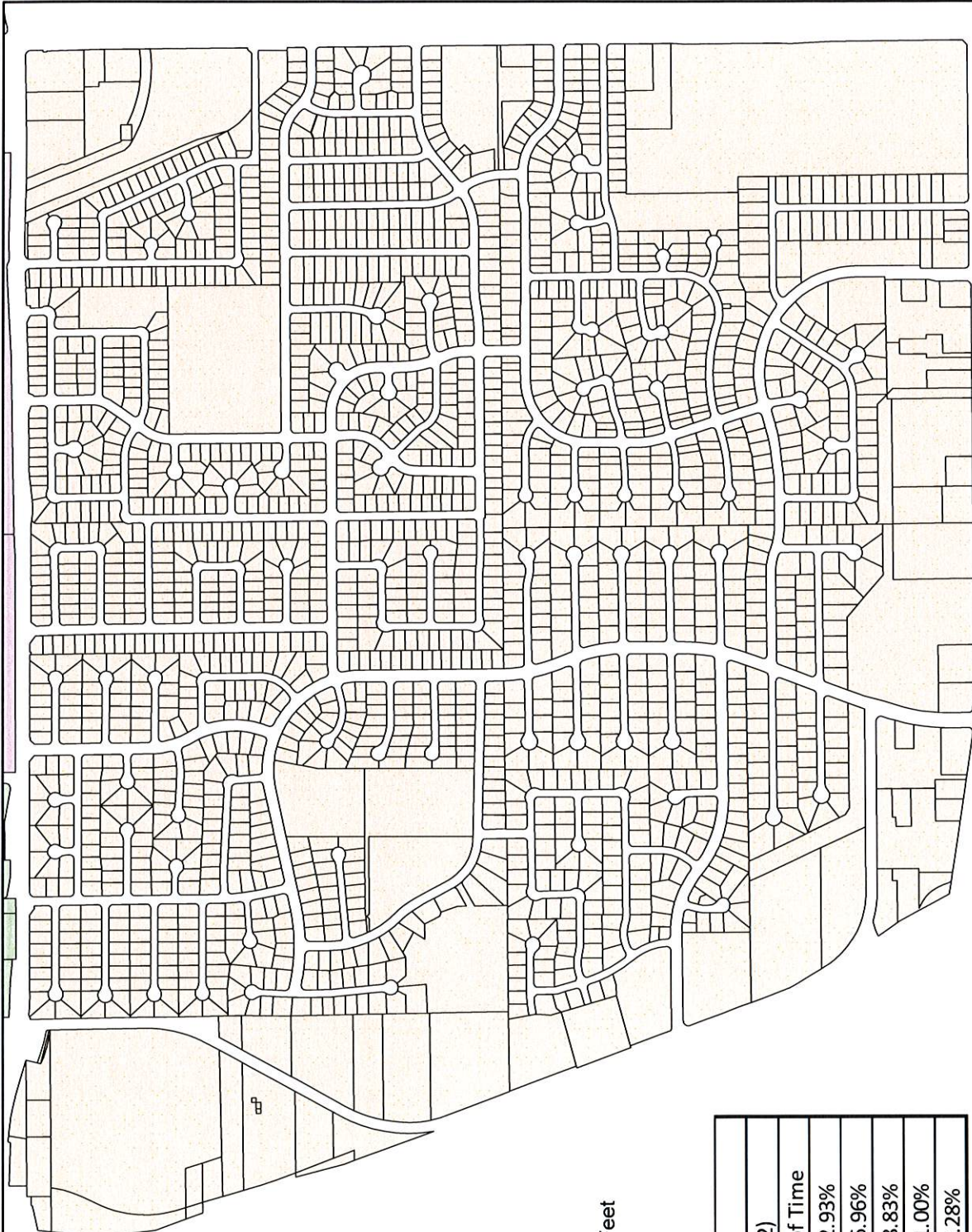
System Pressure Monitoring



Sample Station #1

Note: Sample Station takes a reading every 5 minutes.

(January 2014)



Legend

- Sample Station

Parcels

Sample Station Coverage

- Station 1
- Station 9
- Station 2



1 inch = 833 feet

Sample Area	
Emerald Vista (SA 2)	
Range of PSI	% of Time
> 75	22.93%
65-75	26.96%
55-65	38.83%
45-55	11.00%
< 45	0.28%

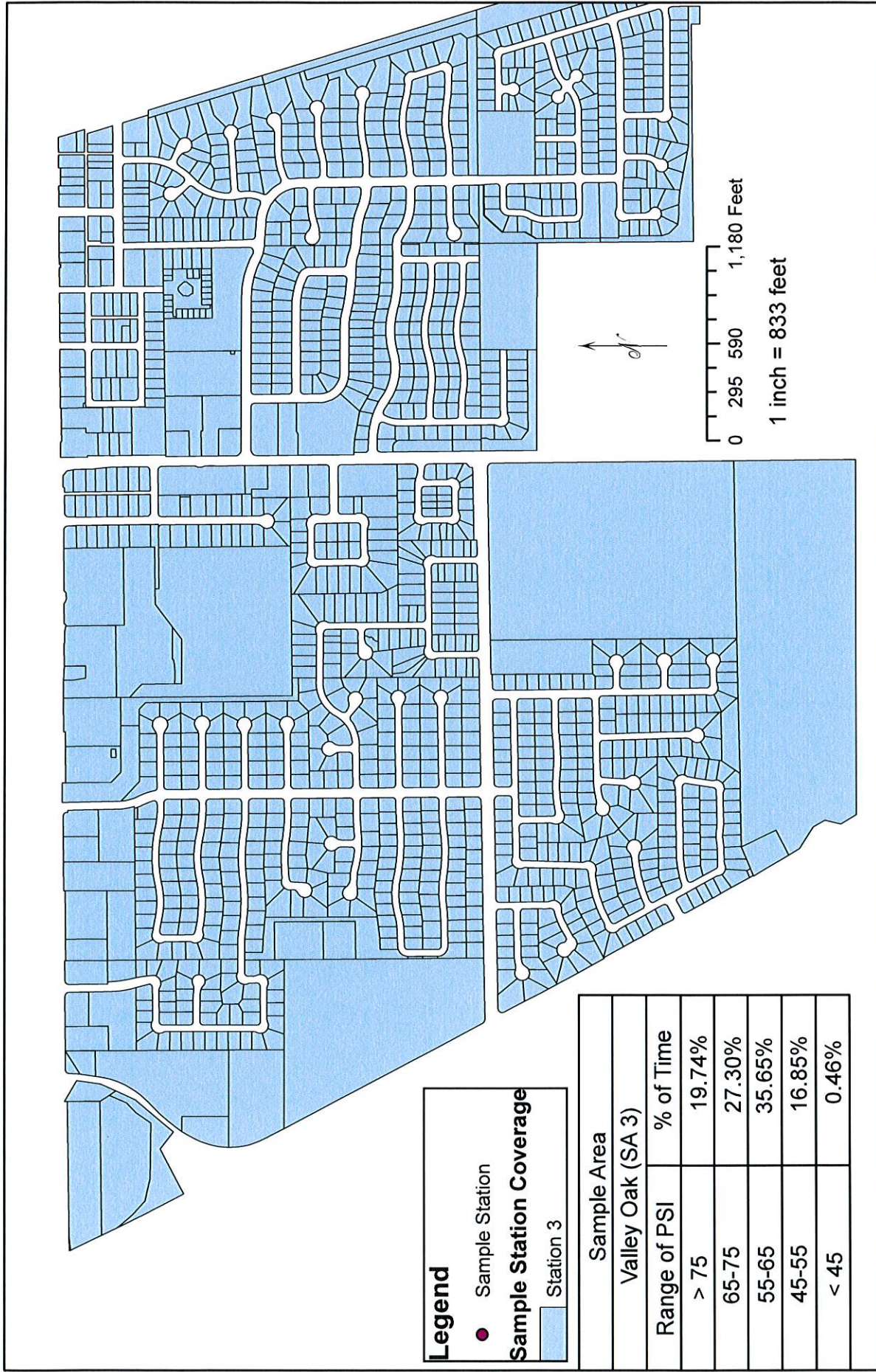
Sample Station #2

Note: Sample Station takes a reading every 5 minutes.
(January 2014)



Elk Grove Water District
System Pressure Monitoring

Projected Coordinate System:
NAD 83 State Plane CA II FIPS 0402
Source: EGWD GIS database
Created by: Bruce Kamilos
February 12, 2014



Legend

- Sample Station

Sample Station Coverage

- Station 3

Sample Area	
Valley Oak (SA 3)	
Range of PSI	% of Time
> 75	19.74%
65-75	27.30%
55-65	35.65%
45-55	16.85%
< 45	0.46%

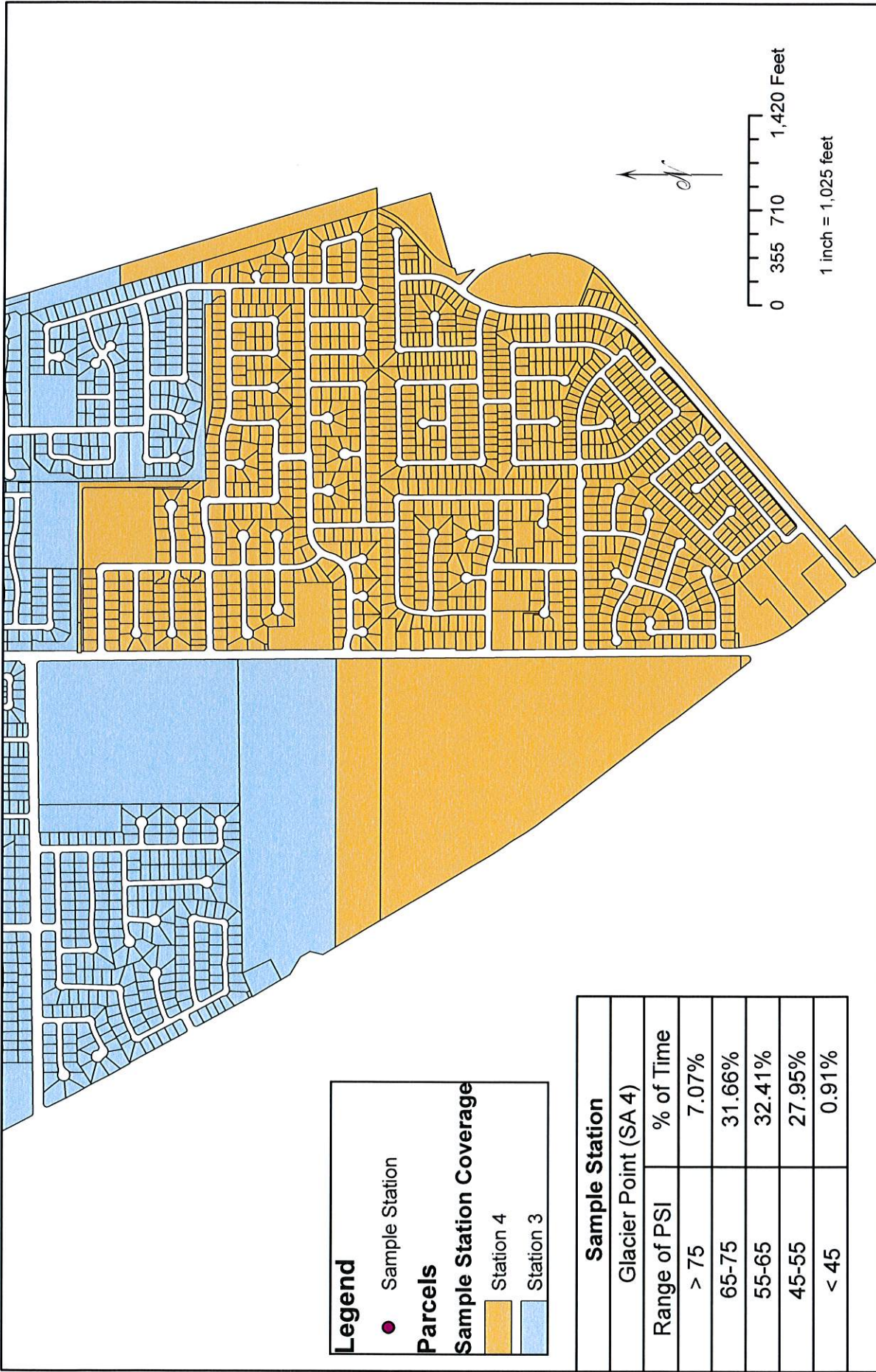
Sample Station #3

Note: Sample Station takes a reading every 5 minutes.
(January 2014)



Elk Grove Water District
System Pressure Monitoring

Projected Coordinate System:
NAD 83 State Plane CA II FIPS 0402
Source: EGWD GIS database
Created by: Bruce Kamilos
February 12, 2014



Legend

- Sample Station

Parcels

Sample Station Coverage

- Station 4
- Station 3

Sample Station	
Glacier Point (SA 4)	
Range of PSI	% of Time
> 75	7.07%
65-75	31.66%
55-65	32.41%
45-55	27.95%
< 45	0.91%

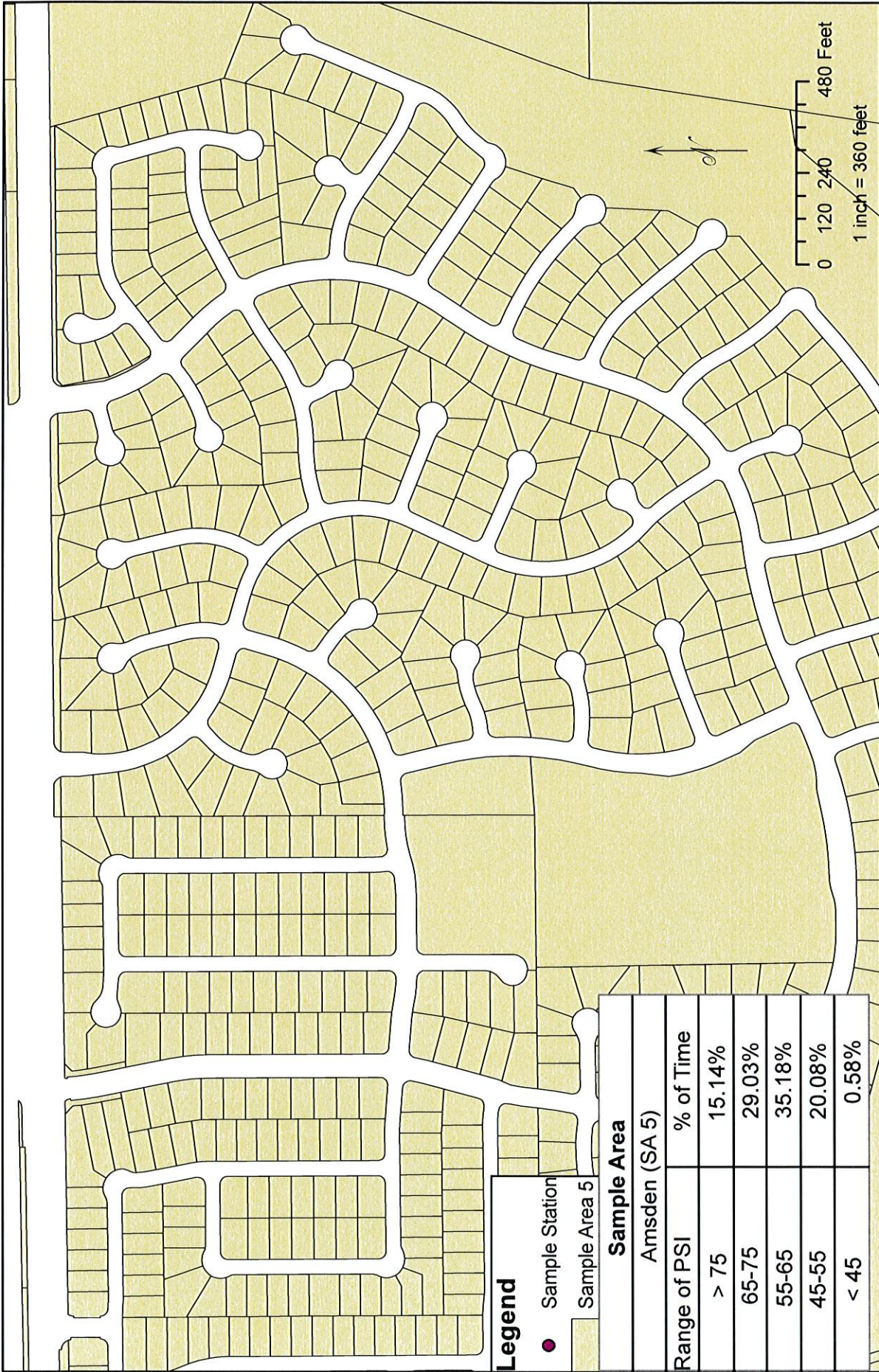
Sample Station #4

Note: Sample Station takes a reading every 5 minutes.
(January 2014)



Elk Grove Water District
System Pressure Monitoring

Projected Coordinate System:
NAD 83 State Plane CA II FIPS 0402
Source: EGWD GIS database
Created by: Bruce Kamilos
February 12, 2014



Legend

- Sample Station
- Sample Area 5

Sample Area	
Amsden (SA 5)	% of Time
> 75	15.14%
65-75	29.03%
55-65	35.18%
45-55	20.08%
< 45	0.58%

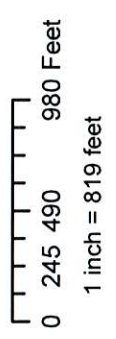
Sample Station #5

Notes: Sample Station takes a reading every 5 minutes.
(January 2014)



Elk Grove Water District
System Pressure Monitoring

Projected Coordinate System:
NAD 83 State Plane CA II FIPS 0402
Source: EGWD GIS database
Created by: Bruce Kamilos
February 12, 2014



Legend

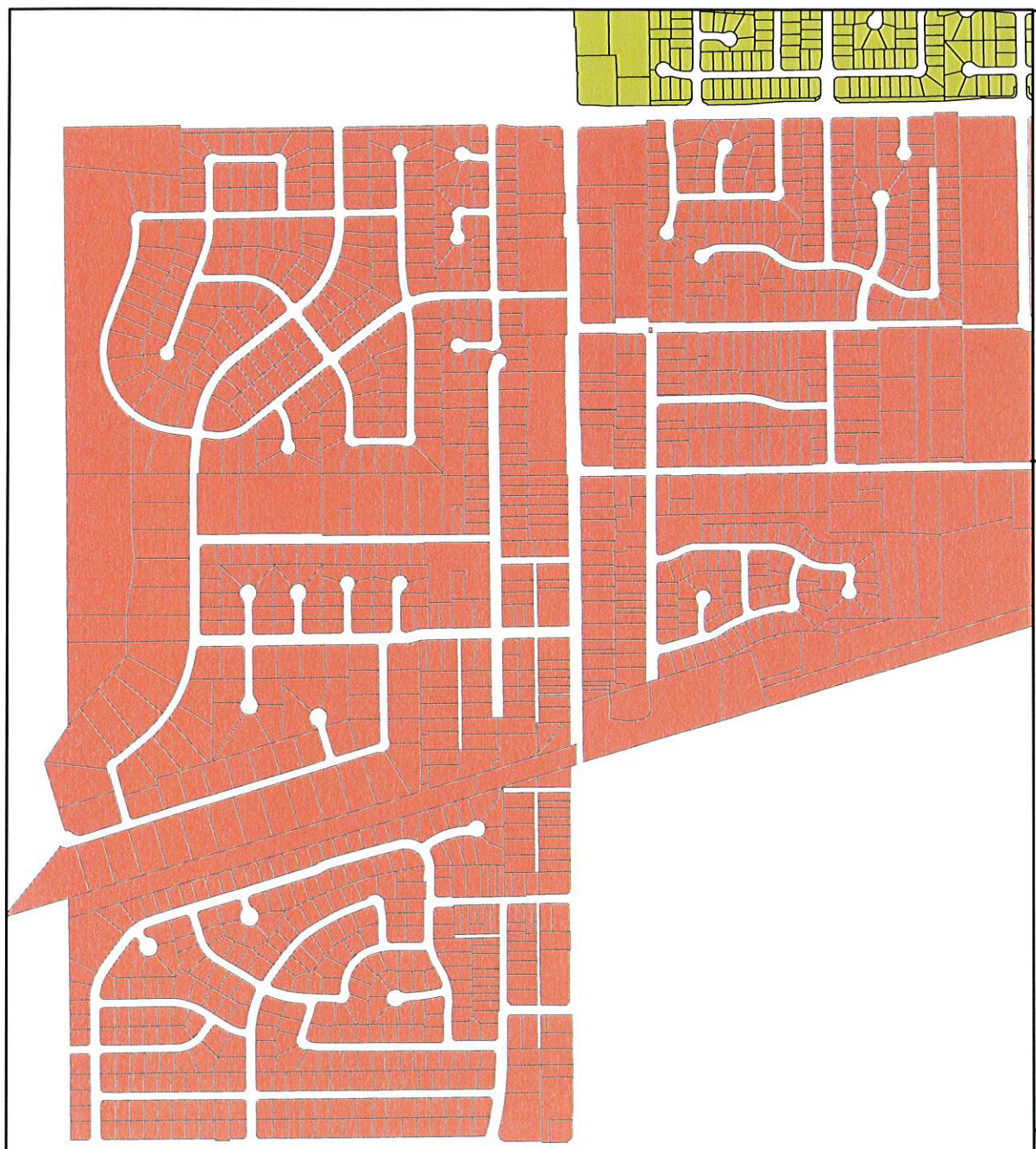
- Sample Station

Parcels

Sample Station Coverage

- Station 6
- Station 7

Sample Area	
Rancho (SA 6)	
Range of PSI	% of Time
> 75	10.59%
65-75	30.37%
55-65	31.85%
45-55	26.45%
< 45	0.74%



Projected Coordinate System:
 NAD 83 State Plane CA II FIPS 0402
 Source: EGWD GIS database
 Created by: Bruce Kamilos
 February 12, 2014



Elk Grove Water District
 System Pressure Monitoring

Sample Station #6

Note: Sample Station takes a reading every 5 minutes.
 (January 2014)

Legend

- Sample Station

Parcels

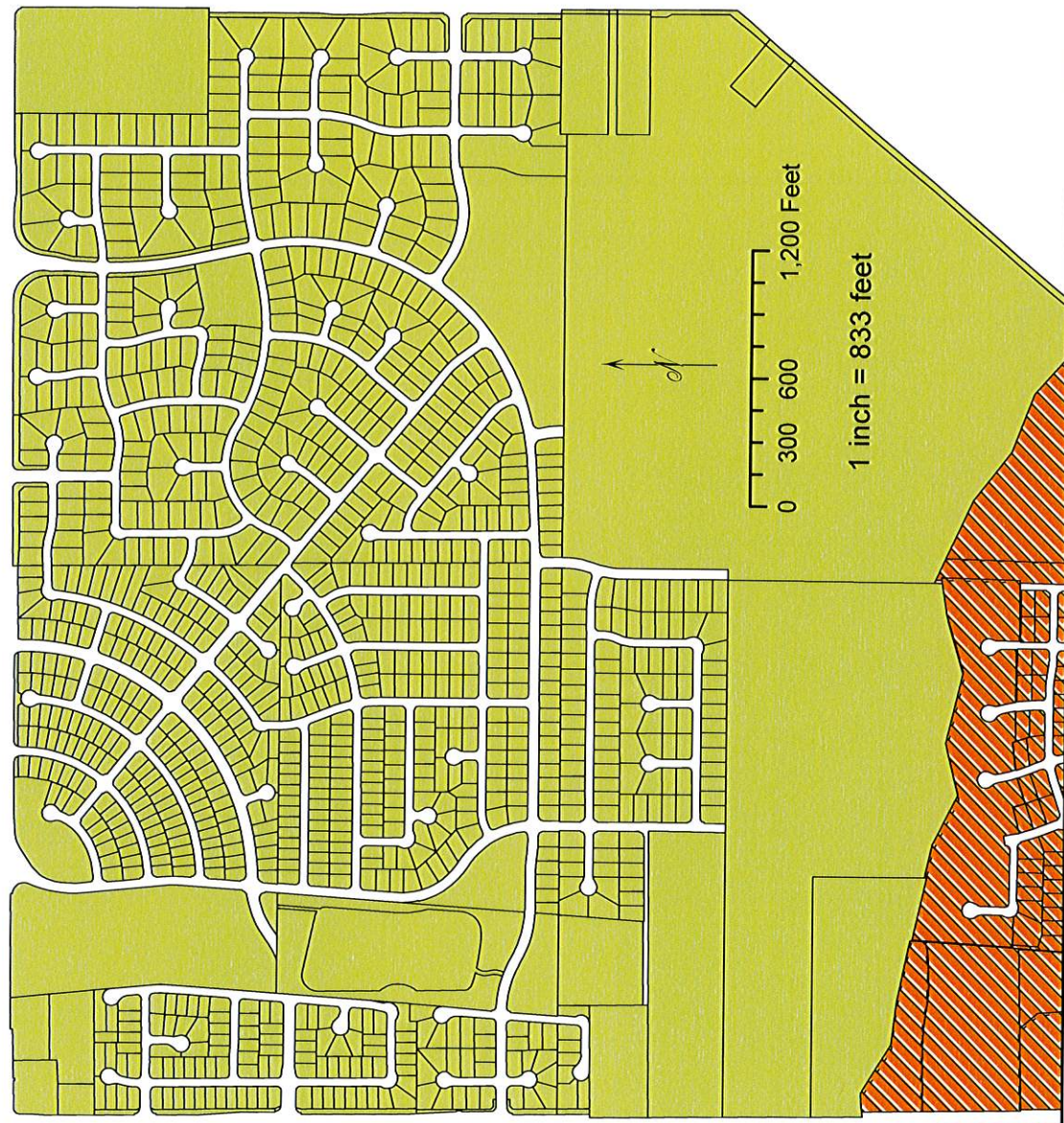
Sample Station Coverage

- Station 10 (orange hatched)
- Station 7 (green)

Sample Area	
Range of PSI	% of Time
> 75	0%
65-75	4.01%
55-65	90.63%
45-55	5.37%
< 45	0%

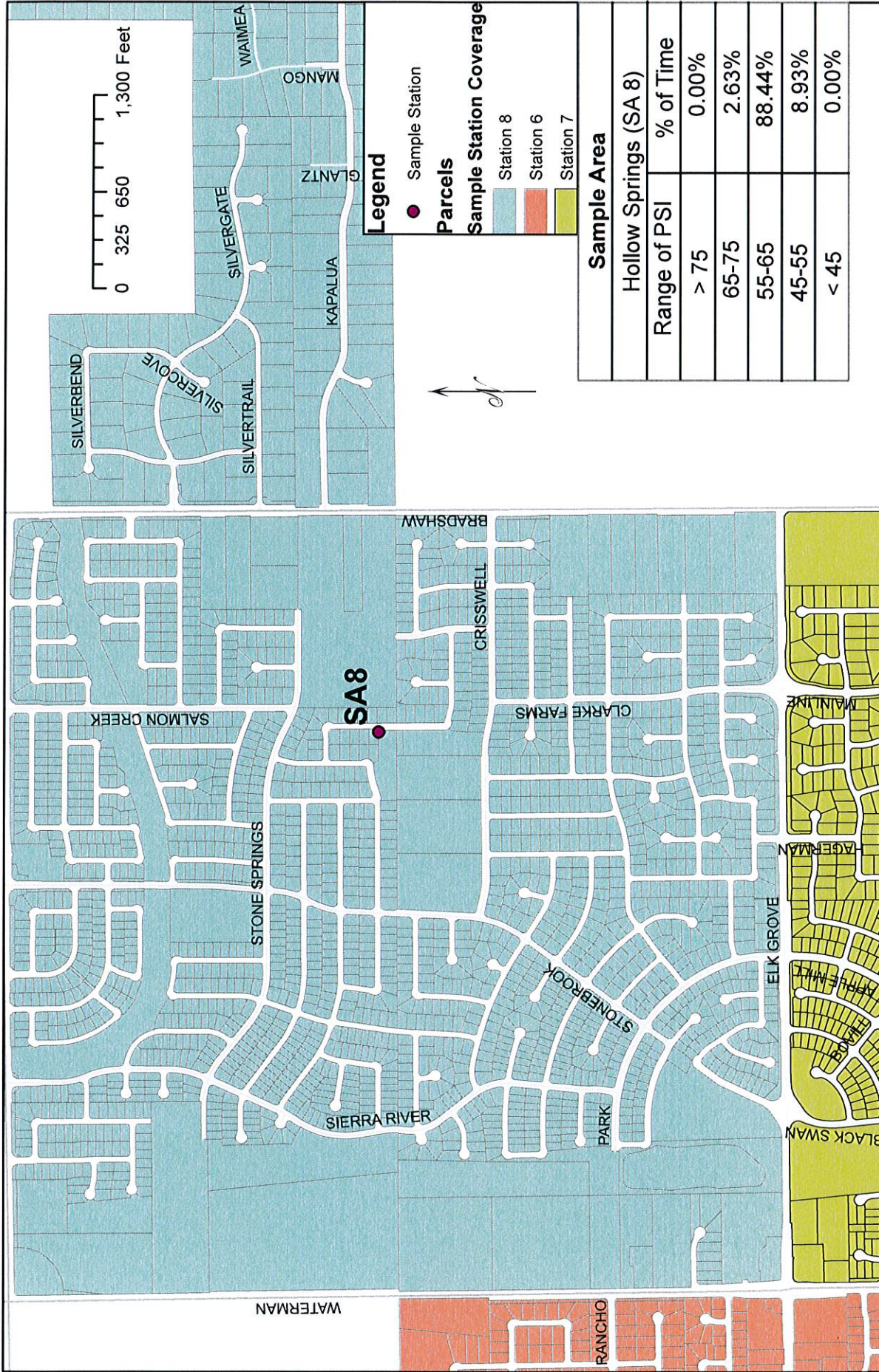
Sample Station #7

Note: Sample Station takes a reading every 5 minutes.
(January 2014)



Elk Grove Water District
System Pressure Monitoring

Projected Coordinate System:
NAD 83 State Plane CA II FIPS 0402
Source: EGWD GIS database
Created by: Bruce Kamilos
February 12, 2014



Sample Station #8

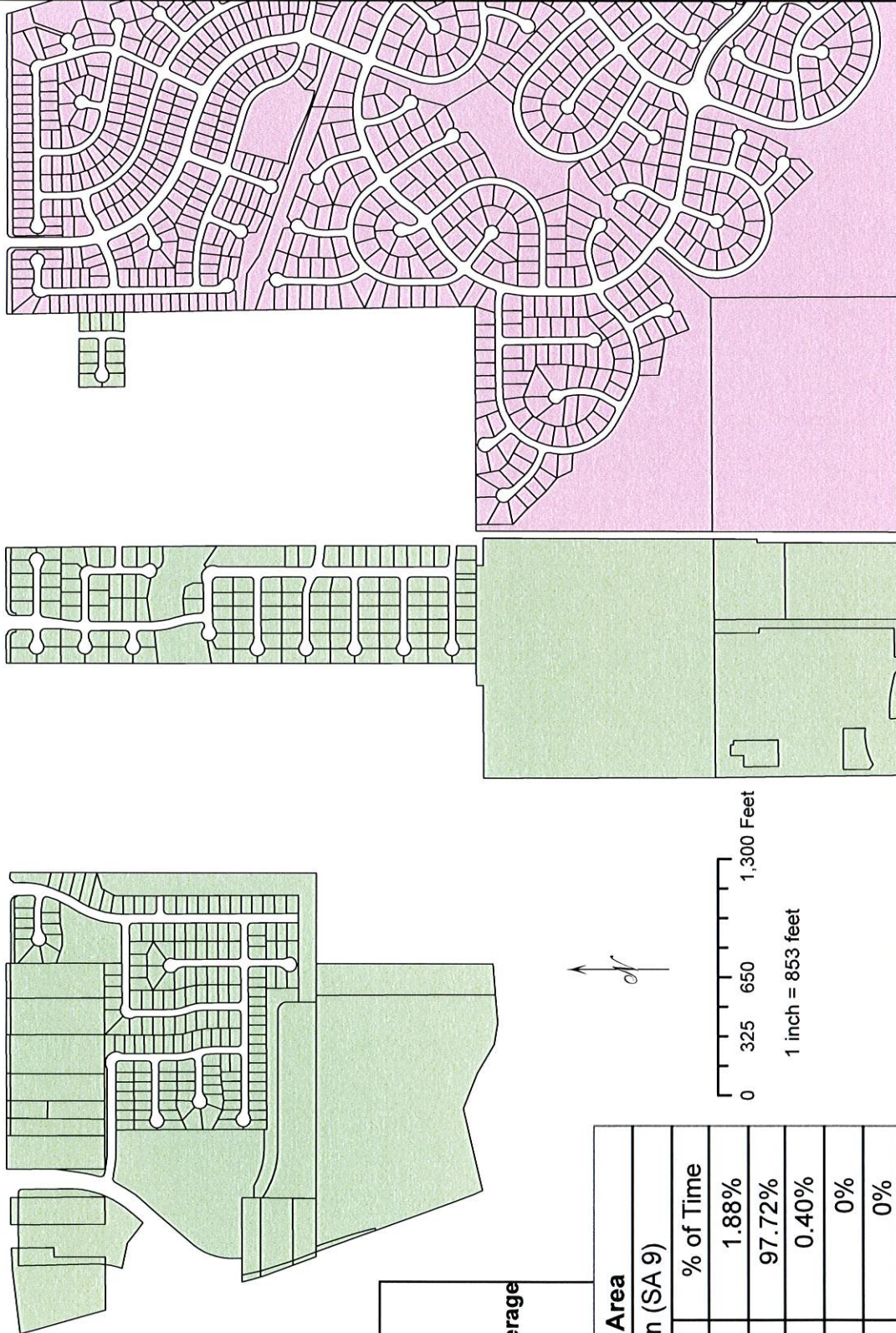
Note: Sample Station takes a reading every 5 minutes.
(January 2014)



Elk Grove Water District
System Pressure Monitoring

Projected Coordinate System:
NAD 83 State Plane CA II FIPS 0402
Source: EGWD GIS database
Created by: Bruce Kamilos
February 12, 2014

Sample Area	
Hollow Springs (SA 8)	
Range of PSI	% of Time
> 75	0.00%
65-75	2.63%
55-65	88.44%
45-55	8.93%
< 45	0.00%



Legend

- Sample Station

Parcels

Sample Station Coverage

Station 1
Station 9

Sample Area	
Blackman (SA 9)	
Range of PSI	% of Time
> 75	1.88%
65-75	97.72%
55-65	0.40%
45-55	0%
< 45	0%

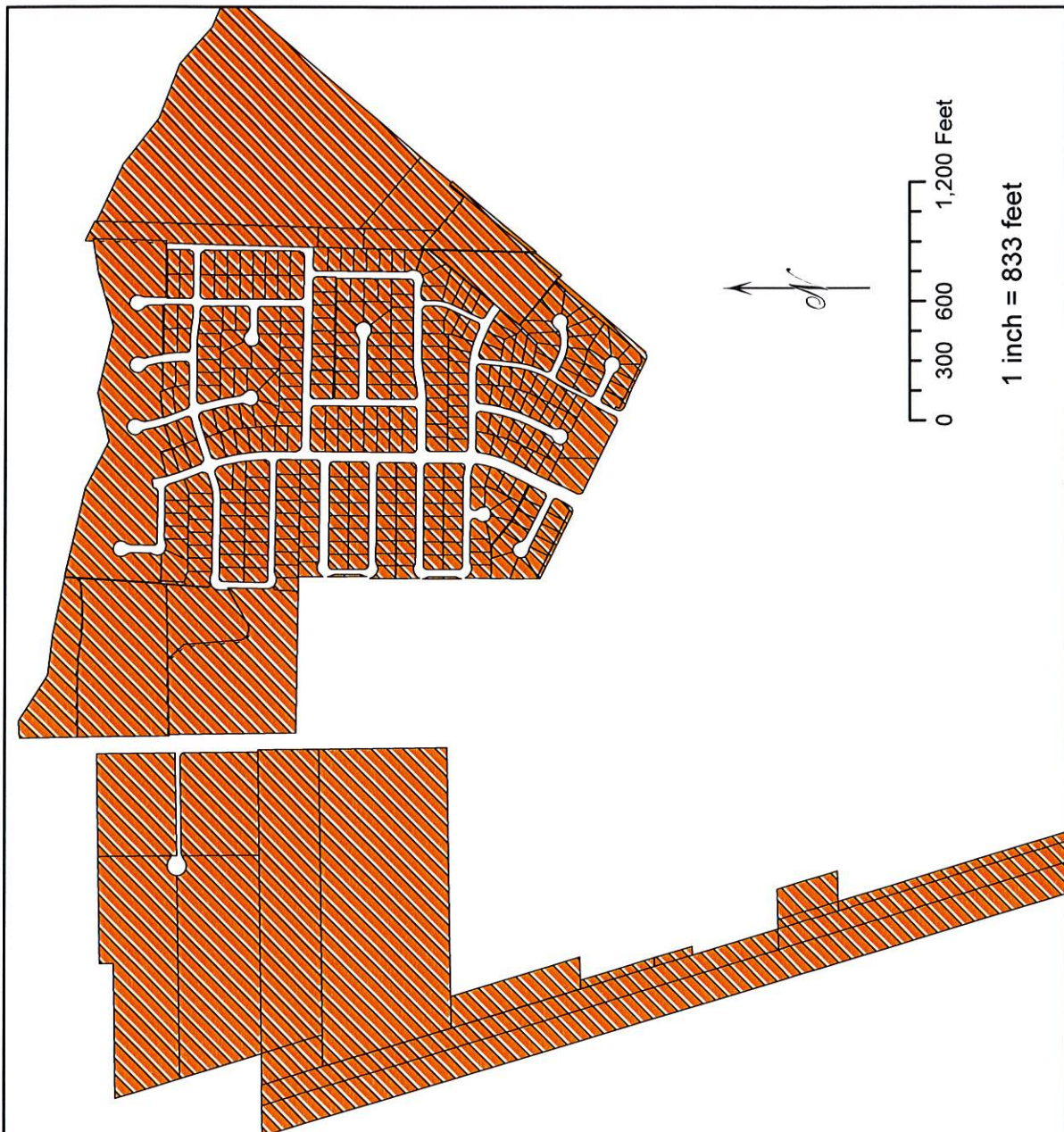
Sample Station #9

Note: Sample Station takes a reading every 5 minutes.
(January 2014)



Elk Grove Water District
System Pressure Monitoring

Projected coordinate system:
NAD 83 State Plane CA II FIPS 0402
Source: EGWD GIS database
Created by: Bruce Kamilos
February 12, 2014



Legend

- Sample Station
- ▨ Station 10

Sample Area	
Oreo Ranch (SA 10)	
Range of PSI	% of Time
> 75	0%
65-75	3.45%
55-65	90.17%
45-55	6.38%
< 45	0%

Sample Station #10

Note: Sample Station takes a reading every 5 minutes.

(January 2014)



Elk Grove Water District
System Pressure Monitoring

Projected Coordinate System:
NAD 83 State Plane CA II FIPS 0402
Source: EGWD GIS database
Created by: Bruce Kamilos
February 12, 2014



IT REPORT

January 2014

The IT Department as part of its routine activities provided security (which includes defending the network against intrusion, Anti-Virus and Anti-Spam measures), general services to end-users while working off a list of priorities. The overall purpose of these services is to ensure that network resources are available for users when they need them. As such the IT Department strives for maximum uptime of all services. Scheduled and unscheduled maintenance will affect the uptime:

Total services monitored: 380

Total uptime: Admin = 99.951% Railroad = 99.946 %

Details for the Activities for the Month of January:

Security:

Attempts against the network, defended against: 684 (compared to 475 of last month). Each number is a separate attempt at intrusion into the network at either Railroad or at Admin facilities. The breakdown of this is:

Admin: 480

Railroad: 204

Malicious code blocked (By VIPRE):

Admin: 532 (Low Risk 100%)

Railroad: 576 (Elevated Risk 0.8%, Low Risk 99.2%)

OpenDNS: 3086

MailScanner: 87

Spam filtered:

Messages rejected before being allowed into the network: 82,944

Messages filtered as SPAM: 3,179

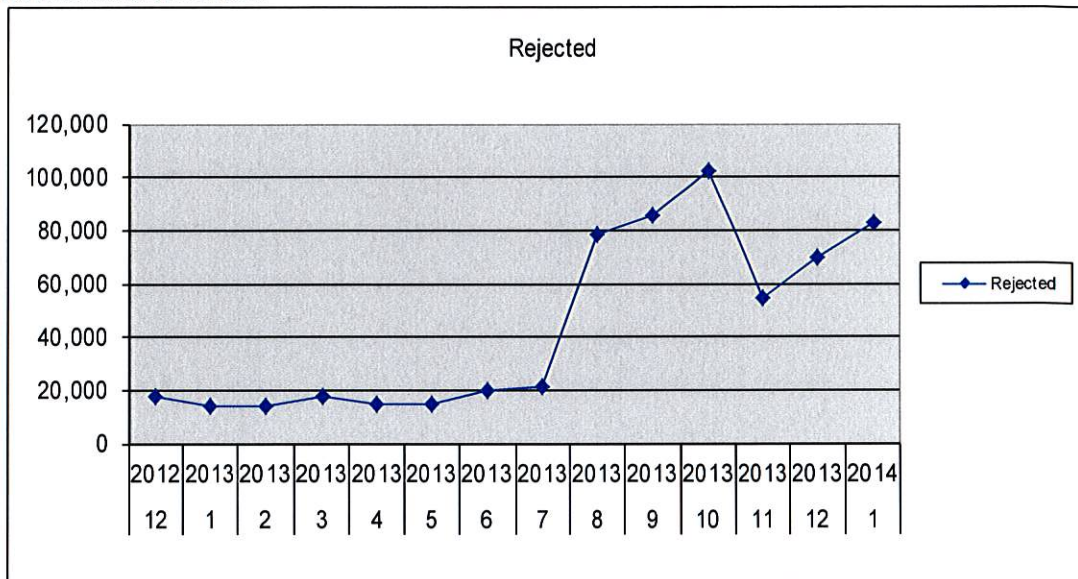
Messages let through as GOOD: 5,601

Total Email Messages: 91,724

In summary:

This past month the District received a larger than normal mail volume with an attendant increase in mail related viruses/Trojans. The majority of the risks that made it through the mail system and were caught by Vipre were classified as "Low Risk" while 5 of the 576 risks were classified as

“Elevated”. OpenDNS also logged a higher than usual amount of malware traffic trying to contact Command and Control Servers.



Total Spam filtered since December 2012/ by Month

Trouble Tickets Resolved:

Each day the IT Dept works on help desk tickets as requested by users or as required to troubleshoot situations. Below is a summary of the tickets worked on this month.

Count	Summary
4	EGWS-SBS Disk Cleanup events
3	Windows Server Update Services (patch maintenance) events
24	Daily Checklist events
40	Individual user requests for assistance

Present and Future Activities:

The IT Department works on an approved list of IT priorities to ensure that all systems are kept in top working condition and plans for future upgrades as systems become outdated or reach their planned end-of-life.

Security:

For the month of January, we passed our external security audit. No action items were found.

Monthly Server Patching

Each month a listing of all the security and patch updates is reviewed by the IT department before being approved for installation on the network. For the month of January, Microsoft released 4 Security Bulletins addressing 6 vulnerabilities, a total of 35 patches. Not all systems were patched this past month.

System Improvements:

ArcGIS/Cityworks Upgrade

The updated ArcGIS system was rolled out into production. The first users to benefit from this was the Valve Exercising Unit. Their Laptop was upgraded to Windows 7 and the newest version of infraMap was installed and configured on that laptop. This means that when the unit is out in the field, any changes will be synced directly back to the ArcGIS database. Redlines to the District's base map will still need to be updated by the ArcGIS Technician in ArcGIS Server.

General System Upgrades

With all support for Windows XP expiring in 4 months, the IT Department has started updating field laptops to Windows 7. These updates are an "in-place" upgrade. For the month of January 3 in-place upgrades were done.

The IT Department has also started doing a full hardware and software inventory. Every system (desktop computer, laptop – as these connect to the network, printer, router, switch, air card and server) on the network is scanned and from that scan details are stored in a database – such as software installed on the computer, hardware details such as hard drive storage levels, memory usage, network port connection details, whether or not anti-virus definitions are up-to-date, ink/toner/paper levels of the printers, etc. All systems are being provided with a Quick Response (QR) Code barcode to allow the IT Department instant information about each system being scanned. Also, when a QR Code is scanned by the IT Department, verification information is provided to the database that the hardware has been physically inspected. Below is a sample of a QR code and a screenshot of some of the information provided.

hpci4600
Hewlett-Packard / color LaserJet 4600
#JPFKF08394
sysadmin@egwd.org
Central Server

Black
Cyan
Magenta
Yellow

ng48gig
Ethernet Interface 1/g13

Timeline General Info Configuration Interfaces Notes Documents

Manufacturer:	Hewlett-Packard	Model:	color LaserJet 4600
Description:	hp color LaserJet 4600	Serial Number:	JPFKF08394
Owner:	sysadmin@egwd.org	Asset Tag:	
Device Type:	Printer	Location:	Admin - Conference Room
Purchase Price:		Last Updated Time:	2014-02-11 @ 02:15 pm
Purchase Date:		Last Scan Time:	2014-02-11 @ 02:01 pm
Product Number:		Disposed Date:	
Groups:	Printers	In Use:	Yes
Disposed:	No		
Disposed To:			

Alerts

[Cyan Print Cartridge HP C9721A](#) has less than 30% remaining 6 days ago

February 26, 2014

TO: Chairman and Directors of the Florin Resource Conservation District
FROM: Bruce M. Kamilos, Associate Civil Engineer
SUBJECT: **ELK GROVE WATER DISTRICT FY 2013-2014 CAPITAL
IMPROVEMENT PROGRAM REPORT**

RECOMMENDATION

This item is present for information only. There is no action requested of the Board of Directors at this time.

Summary

This item provides the Board of Directors with a mid-year status update of the FY 2013-14 Capital Improvement Program (CIP). Information summarizing the status of the CIP is included as an attachment (Exhibit A) to this staff report.

DISCUSSION

Background

The Board of Directors approved the FY 2014-18 CIP by resolution on June 26, 2013. Shortly thereafter, EGWD staff began working on the CIP projects scheduled for FY13-14. Staff has committed to providing periodic CIP updates to the Board. This report constitutes the most recent update.

Present Situation

For the past eight (8) months, EGWD staff has initiated projects that are listed in the CIP for FY 13-14. Exhibit A summarizes the status of the FY 13-14 CIP projects.

Environmental Considerations

Not applicable.

February 26, 2014

**ELK GROVE WATER DISTRICT FY 2013-2014 CAPITAL IMPROVEMENT
PROGRAM REPORT**

Page 2

STRATEGIC PLANNING CONFORMITY

The FRCD/EGWD's 2012-2017 Strategic Plan identifies implementing a capital improvement program as a component toward achieving financial stability.

FINANCIAL SUMMARY

As shown in Exhibit A (attached), an estimated total of \$919,000 has been expended to date on capital projects in the current fiscal year. It is estimated that \$2,388,000 will be expended on capital projects by the end of the fiscal year.

Respectfully Submitted,



BRUCE M. KAMILOS
ASSOCIATE CIVIL ENGINEER

BMK/bk

EXHIBIT A
FY 13/14 CIP STATUS SUMMARY

CIP PROJECT NAME	FY13/14 Budgeted Amt. (\$K)	Accrued Amt. To Date (\$K)	STATUS
Water Meter Retrofit Program	1,387	494.7*	This FY to date, 699 meters have been installed under the meter retrofit program. 218 meters remain to be installed.
Wharf Hydrant Replacements	300	196.8*	Replaces 50 hydrants this FY. Due to project being under budget, replacements will continue until budget is reached. To date, 64 hydrants have been converted.
Pumped-to-Waste Infrastructure - Deep Wells	25	0	Engineering design this FY. Construction next FY. Engineering not started and may be carried over to next FY.
Automatic Meter Reader Feasibility Study	35	0	Requires RFP to select consultant. RFP not started. AWWA Conf. provided useful info regarding pros and cons of AMI/AMR.
Well Destructions	291.8	11.8	Construction is underway on \$291,800 contract to destroy Well 4, 5, 6, 7, 10, 11 and 12.
Well 13 Rehabilitation	75	55.7	5' long swage installed in well casing to cover sounding port in well at 294' depth. Sounding tube grouted to eliminate hole in sounding tubing at 84.5' depth that was causing gravel to enter well. Welenco completed spinner log testing and water quality sampling on 1/15/14. Water quality results are excellent. Kirby refurbished the Well 13 pump, converted it from oil-lube to water-lube and reinstalled the pump on 2/3/14.
Well 1D Pump Replacement	60	0	Construction specification 50% completed. May carry project over to next FY.
Railroad Corridor Water Line	15	0	Eng. and permitting this FY. Construction next FY. Contacted UPRR about permitting requirements. Permitting process will be involved and slow thru UPRR.
Hydropneumatic Tanks Refurbishments	21	0	Purchase orders let to inspect all tank welds and measure material thicknesses of the hydropneumatic tank at Well 9.
Hampton Road WTP Refurbishment	350	45	Engineering 75% completed. District provided water quality and performance testing results to HydroScience on 2/10/14 for the purpose of finalizing their design.
SCADA Improvements	115	0	Project kick-off meeting held on 1/29/14 with A-T.E.E.M and EGWD staff. Project moving forward.
RRWTF Site Improvements	33	19	Bulk of project completed 8/5/13. Remaining funds to be used toward building bulk materials loading station on acquired Whiting property.
Truck Replacements	85	0	F250 to be purchased to replace Truck #203 and small dump truck to be purchased.
Administration Building Improvements	50	40	Project has been completed.
Frontage Road & Parking Lot Improvements	60	0	District to coordinate project with City's frontage improvements project. City received ROW clearance from daycare. City project is currently in environmental review and City expects project will be CEQA exempt.
Railroad Street WTP Parking Lot Improvements	367	56	Title company has prepared deeds for both parties' signatures. Once fully executed, the purchase of the property will be consummated.

EXHIBIT A
FY 13/14 CIP STATUS SUMMARY

Roof Replacements - District Buildings	20	0	Roof on Admin. Bldg. façade in need of replacement. Exploring exterior redesign options.
Unforseen Capital Projects	100	0	None required to date.
TOTAL	3,389.8	919	

* Footnote: This value includes estimated costs of labor and materials accrued against the project to date.

February 26, 2014

TO: Chairman and Directors of the Florin Resource Conservation District
FROM: Dennis M. Coleman, Finance Manager/Treasurer
SUBJECT: **FISCAL YEAR (FY) 2013-14 ELK GROVE WATER DISTRICT MID-YEAR BUDGET STATUS REPORT**

RECOMMENDATION

This item is presented for discussion purposes only. No action is requested of the Board at this time.

Summary

Staff is presenting a mid-year budget status report for the 2013-14 fiscal year. This report is to keep the Board and the public informed on the financial status of the Elk Grove Water District (EGWD).

DISCUSSION

Background

On June 26, 2013, the Board approved the FY 2013-14 EGWD Fiscal Year (FY) 2013-14 Budget. The adopted FY 2013-14 EGWD Budget has total revenues of approximately \$14.0 million and total expenditures of approximately \$14.266 million, including depreciation and amortization of approximately \$1.9 million. The budget projects to use \$257,915 of reserves.

Present Situation

EGWD Financial Status

The following is a summary of the EGWD's financial status as of December 31, 2013:

**FISCAL YEAR (FY) 2013-14 ELK GROVE WATER DISTRICT MID-YEAR BUDGET
STATUS REPORT**

Page 2

	YTD	Annual	6/12=50.00%	
	Activity	Budget	Var	%
Revenues	7,587,533	14,008,117	-6,420,584	54.17%
Salaries & Benefits (1)	1,558,227	3,689,748	-2,131,521	42.23%
Seminars, Conventions and Travel	7,034	32,610	-25,576	21.57%
Office & Operational (2)	1,951,593	4,003,070	-2,051,477	48.75%
Outside Services	261,310	632,476	-371,166	41.32%
Equipment Rent, Taxes, Utilities	228,032	497,229	-269,197	45.86%
Total Operational Expenses	4,006,196	8,855,133	-4,848,937	45.24%
Net Operations	3,581,336			
Non-Operating Activity				
Depreciation & Amortization	965,910	1,931,820	-965,910	50.00%
Bond Interest Accrued	1,297,992	2,595,984	-1,297,992	50.00%
Interest Expense	27,825	55,649	-27,825	50.00%
Interest Earned	4,710	0	-4,710	
Other	103,932	0	-103,932	
Revenues in Excess of Expenditures	1,398,252			
Capital Expenses/Equipment	493,515			
Bond/Note Retirement	617,169			
Net Cash Position	<u>287,568</u>			

(1) A total of \$370,955 of expenses will be capitalized to the Meter CIP Program at year end.

(2) A total of \$167,226 of expenses will be capitalized to the Meter CIP Program at year end.

**FISCAL YEAR (FY) 2013-14 ELK GROVE WATER DISTRICT MID-YEAR BUDGET
STATUS REPORT**

Page 3

The revenues collected through the mid-year for FY 2013-14 total \$7,587,533 and are 54.17% of the \$14,008,117 annual budget. The revenues reflect a slight increase for higher than normal sales in the second quarter due to the drought. The revenues collected year to date last year are \$195,255 higher than the same period last year.

The mid-year personnel expenditures total \$1,558,227 through December and are at 42.23% of the annual budget of \$3,689,748. As reported in October, the District has experienced some savings due to the hiring of two Operators in Training to replace two Distribution and Utility Operator II vacancies. In addition there have been some savings incurred for a vacant Engineering Technician position. Please note that Staff will be transferring a portion of the personnel costs, as well as material costs, to the Meter Capital Improvement Project (CIP). Staff has budgeted transfers of \$370,955 of personnel costs and \$167,225 of materials costs to be transferred to the Meter CIP.

The Office and Operational expenditures total \$1,951,593 through December and are at 48.75% of the total Budget of \$4,003,070. The major expenditure in this category is the estimated Purchased Water costs of \$1,499,890 through December. It is important to note that there are savings in purchased water cost because the District has not had to purchase supplemental water from the Sacramento County Water Agency (SCWA). The purchased water costs are below projections through December by \$181,086. The purchased water costs through October were below projections by \$257,397. The purchased water costs for the months of November and December, however, were over projections by \$76,381. It is important to note that these projections do not reflect the savings from not using the contingency of \$144,407.

The Software Programs and Updates are \$66,731 through December and are at 62.79%. This is due to the need for additions programs for the updated backflow program and additional assistance needed in updating the ARC GIS platform for Cityworks Operations programs.

The Outside Services expenditures total 261,310 during the mid-year of the fiscal year. This represents 41.32% of the annual budget of \$632,476. The expenditures for Contracted Services (Finance) and Legal Services are the major expenditures at \$71,014 and \$52,237, respectively. The majority of the contract services (Finance) are for the District's Information Technology consultant.

The Equipment Rent, Taxes and Utilities expenditures total \$228,032 during the mid-year of the fiscal year, and are at 45.86% of the annual budget of \$497,229. The major expenditure in this category is the Electricity costs of \$195,744 at the mid-year.

**FISCAL YEAR (FY) 2013-14 ELK GROVE WATER DISTRICT MID-YEAR BUDGET
STATUS REPORT**

Page 4

The District's revenues to date are strong due to the drought that this region is experiencing. Staff does have concerns about the District's revenues as the District has requested that that our customers reduce their consumption by 20%.

The District had expenditures \$493,515 for capital projects and equipment as follows:

- Capital Improvements \$397,503
- Capital Replacements \$ 89,004
- Equipment \$ 7,008

The capital expenditures are detailed in the Mid Year Capital Reserve Report.

Staff hired Habib Isaac of Raftelis Financial Consultants, Inc. to update the water rate study that was adopted in April 2013 with the rate recommendations adopted in June 2013. The study was updated with additional consumption data and the current meter and flat rate accounts as of December 31, 2013.

The consultant recommended that the District continue to implement the planned revenue adjustments and watch and prepare for the FY 2018, which is the first year after this study ends. The revenue adjustments needed in FY 2019 were projected to be eight percent (8%). The update study shows that there is the possibility that projected eight percent increases in the fiscal years 2019 and 2020 could be reduced to seven percent (7%) due to the capital replacements projects projected to be accomplished in the five year Capital Improvement Program (CIP) which will offset and lower the needs to fund some of the depreciation.

The model will be revisited again in May as we get closer to the final stages of the preparation of the FY 2014-15 Operating and Capital Improvement Budgets. A PowerPoint summarizing the consultant's update and recommendation is attached to this report.

Financial Summary

This report is provided to the Board for information only. There is no financial impact associated with this item at this time.

February 26, 2014

**FISCAL YEAR (FY) 2013-14 ELK GROVE WATER DISTRICT MID-YEAR BUDGET
STATUS REPORT**

Page 5

Staff has attached a copy of the December 30, 2013 Revenues and Expense Report and the Quarterly Budget Review for the mid-year. The Quarterly Budget Review includes the line item detail for the expenditure categories for the mid-year for FY 2013-14, as well as the detail for last year's mid-year.

Respectfully submitted,



DENNIS M. COLEMAN
FINANCE MANAGER/TREASURER

DMC:sp

Attachments (as noted)

ELK GROVE WATER DISTRICT

WATER RATE STUDY UPDATE

1

FEBRUARY 24, 2013



OBJECTIVES

2

- Current Financial Position
- FY 2013/2014 Update
- Recent Usage
- Recommendation

ADOPTED FINANCIAL PLAN (PROP. 218 RATES)



3

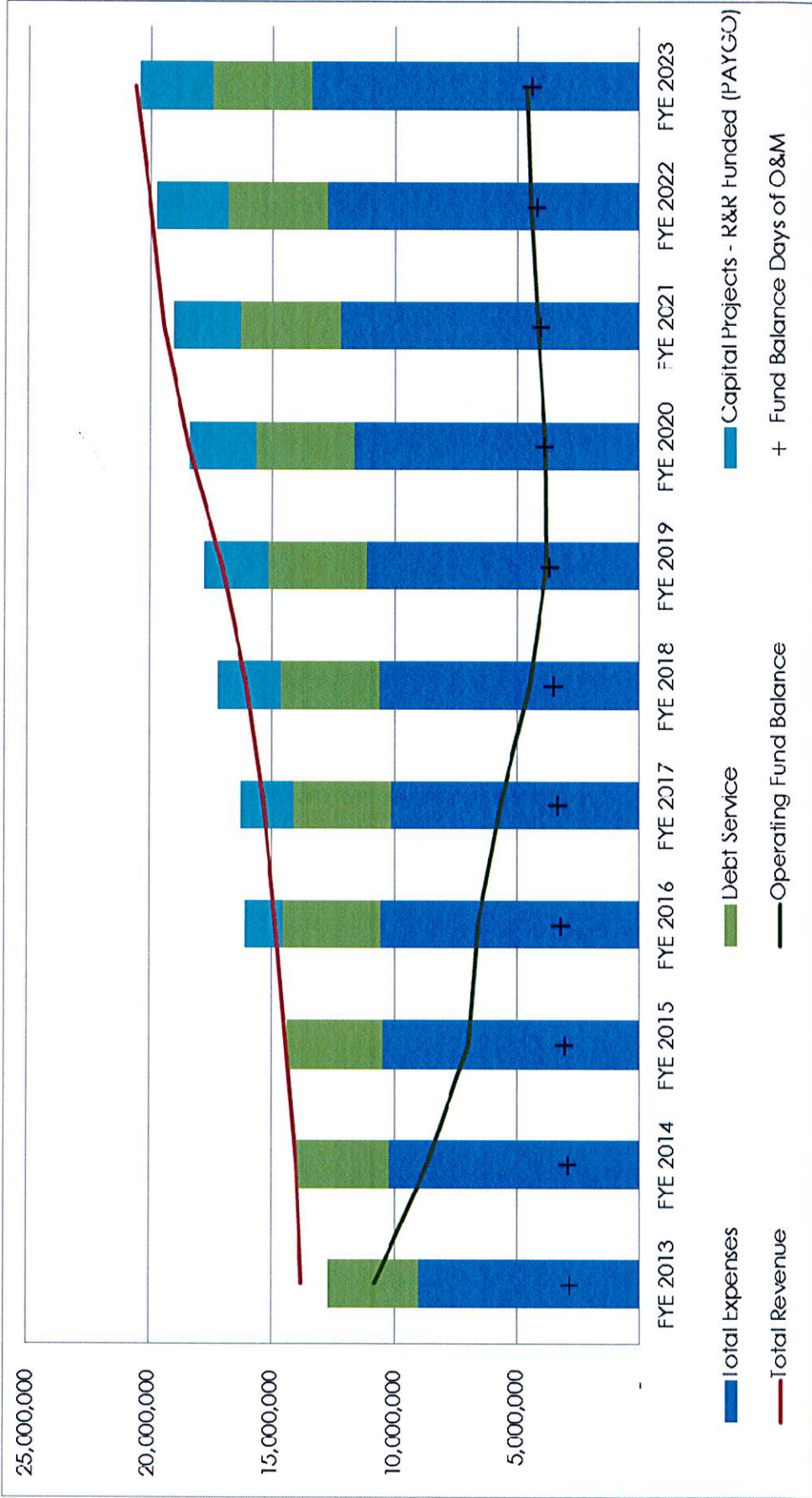
	FYE 2013	FYE 2014	FYE 2015	FYE 2016	FYE 2017	FYE 2018	FYE 2019	FYE 2020
Proposed Revenue Increase	0.0%	3.0%	3.0%	3.0%	4.0%	5.0%	8.0%	8.0%
Days of Operating Reserves	466	358	275	250	205	155	125	120
Covenantant 1 (1.25%)	169.3%	161.8%	158.9%	155.2%	154.1%	158.0%	170.9%	191.1%
Covenantant 2 (1.15%)	138.9%	132.0%	129.7%	126.7%	126.0%	130.0%	142.7%	162.3%
Net Operating Income	5,431,127	5,240,155	5,239,867	5,230,798	5,286,927	5,490,070	6,021,480	6,842,641
Net Income	\$ 1,543,711	\$ 1,386,372	\$ 1,321,207	\$ 1,228,740	\$ 1,222,499	\$ 1,398,710	\$ 1,927,461	\$ 2,746,277
Net Income with Depreciation	\$ 1,017,111	\$ (628)	\$ 33,207	\$ 306,740	\$ 1,222,499	\$ 1,398,710	\$ 1,927,461	\$ 2,746,277
Operating Fund Balance	\$ 10,859,655	\$ 8,653,026	\$ 6,966,234	\$ 6,616,974	\$ 5,693,473	\$ 4,622,183	\$ 3,804,644	\$ 3,828,670
Total Reserves	\$ 11,386,255	\$ 10,040,026	\$ 8,256,234	\$ 7,538,974	\$ 5,693,473	\$ 7,022,183	\$ 6,379,644	\$ 6,480,920

- Prop. 218 noticing identified rates for 5 years (through Fiscal Year 2017-2018)
- Revenue adjustments were structured in a “Step Up” approach
 - Small adjustments in earlier years followed by higher adjustments in later years
- Outside of noticing period, required revenue adjustments are 8% for FYE 2019 and FYE 2020
 - Primarily due to escalated debt payments

ADOPTED FINANCIAL PLAN (PROP. 218 RATES)



4



2013/2014 UPDATE



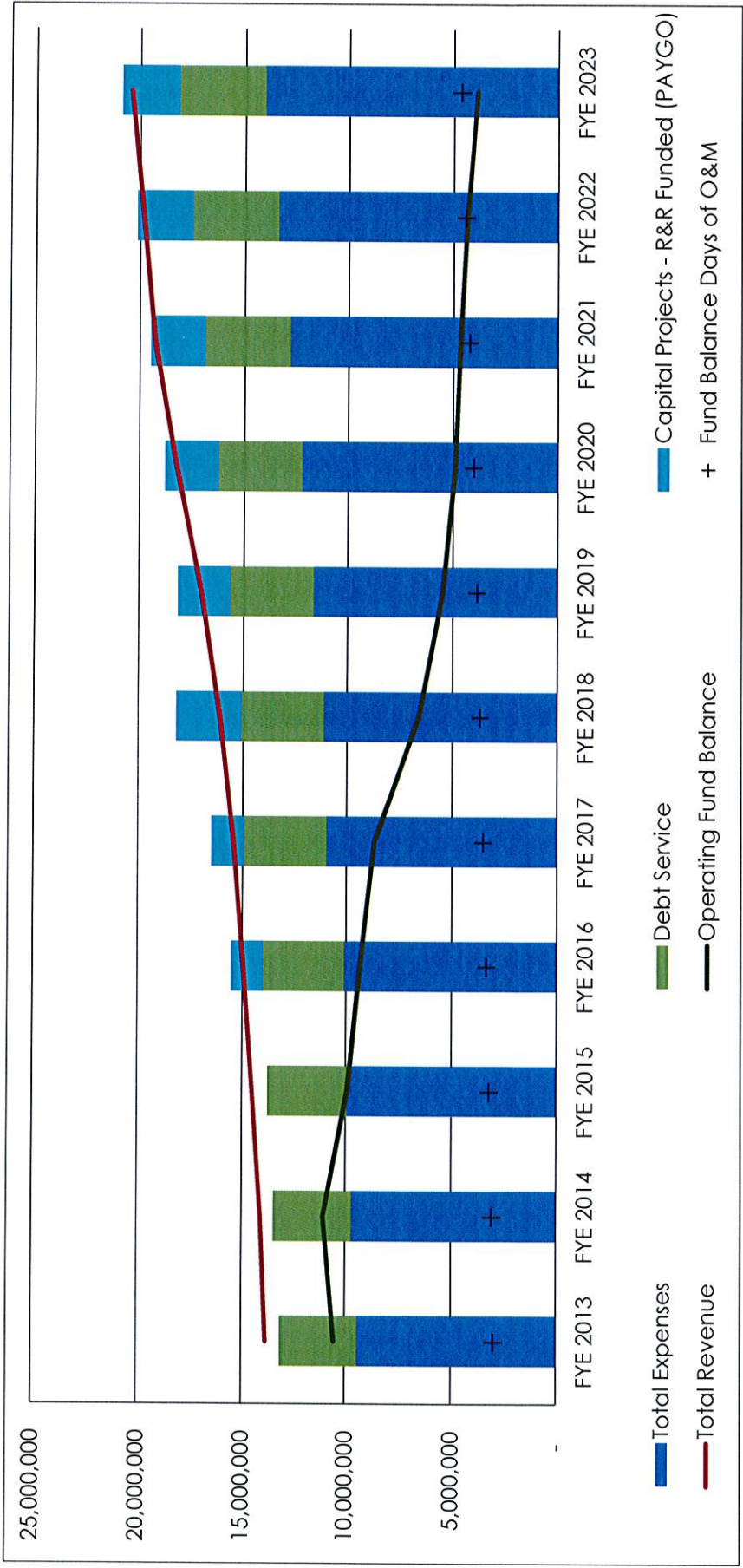
5

	FYE 2013	FYE 2014	FYE 2015	FYE 2016	FYE 2017	FYE 2018	FYE 2019	FYE 2020
Proposed Revenue Increase	0.0%	3.0%	3.0%	3.0%	4.0%	5.0%	7.0%	7.0%
Days of Operating Reserves	430	439	377	338	299	218	172	146
Covenant 1 (1.25%)	158.1%	160.0%	156.8%	152.6%	150.0%	152.4%	160.8%	175.7%
Covenant 2 (1.15%)	128.0%	130.3%	127.6%	124.2%	122.1%	124.7%	132.8%	147.3%
Net Operating Income	4,928,063	5,063,220	5,042,366	5,011,228	5,006,678	5,145,069	5,484,536	6,092,483
Net Income	\$ 1,210,647	\$ 1,151,384	\$ 1,067,017	\$ 953,884	\$ 888,409	\$ 1,001,358	\$ 1,339,699	\$ 1,946,881
Net Income with Depreciation	\$ 684,047	\$ 612,384	\$ 731,017	\$ 953,884	\$ 530,409	\$ 1,001,358	\$ 1,339,699	\$ 1,946,881
Operating Fund Balance	\$ 10,526,591	\$ 11,061,424	\$ 9,935,441	\$ 9,356,325	\$ 8,684,734	\$ 6,619,092	\$ 5,488,791	\$ 4,893,672
Total Reserves	\$ 11,053,191	\$ 11,600,424	\$ 10,271,441	\$ 9,356,325	\$ 9,042,734	\$ 8,375,092	\$ 7,888,791	\$ 7,365,672

- District is financially healthy in any one given year
- Capital expenses have increased, but most of it relates to R&R which offsets need to recover unfunded depreciation
- May allow reduction to revenue adjustments in FYE 2019 and FYE 2020 from 8% to 7%

GRAPHIC FROM UPDATE

6



WATER USAGE

7

- **FY 2012-13 Water Consumption**
 - Projected in original model = 3,168,535 HCF
 - ✦ Projected Jan. – Jun. (2013) consumption
 - Actual usage for FYE 2013 = 3,045,356 HCF
 - ✦ Difference = 3.89%
- **Calendar Year 2013 Accounts**
 - Approximately 1,600 residential accounts converted from flat to metered
 - 11,737 metered accounts based on consumption data as of Dec 31, 2013
 - 12,035 projected in original model
 - Difference – 298 less accounts converted
- **Difference in consumption is not a substantive concern**
 - Dependent on number of accounts converted
 - Comparison not exactly “apples to apples”
 - Monitor and revisit once all accounts converted

RECOMMENDATIONS

8

- Continue to implement planned revenue adjustments
- Target mitigating required revenue adjustments after FYE 2018
- Any reduction in revenue adjustments today will cause additional pressure for higher increases in FYE 2019 and FYE 2020

Elk Grove Water District
Revenues and Expenses Actual to Budget
12/31/2013 REVISED

General Ledger Reference	December		YTD Activity	Annual Budget	6/12=50.00%	
	Activity	Budget			Var	%
Revenues	1,044,228	1,167,343	7,587,533	14,008,117	-6,420,584	54.17%
Salaries & Benefits (1)	220,767	307,479	1,558,227	3,689,748	-2,131,521	42.23%
Seminars, Conventions and Travel	1,214	2,718	7,034	32,610	-25,576	21.57%
Office & Operational (2)	255,347	333,589	1,951,593	4,003,070	-2,051,477	48.75%
Outside Services	77,290	52,706	261,310	632,476	-371,166	41.32%
Equipment Rent, Taxes, Utilities	24,237	41,436	228,032	497,229	-269,197	45.86%
Total Operational Expenses	578,855	737,928	4,006,196	8,855,133	-4,848,937	45.24%
Net Operations	465,373		3,581,336			
Non-Operating Activity						
Depreciation & Amortization	160,985	160,985	965,910	1,931,820	-965,910	50.00%
Bond Interest Accrued	216,332	216,332	1,297,992	2,595,984	-1,297,992	50.00%
Interest Expense	4,637	4,637	27,825	55,649	-27,825	50.00%
Interest Earned	934	0	4,710	0	-4,710	
Other	0	0	103,932	0	-103,932	
Revenues in Excess of Expenditures (Net Revenues)	<u>84,352</u>		<u>1,398,252</u>			
Capital Expenses						
Bond Retirement: \$1,175,000			397,503			
Capital Improvements			89,004			
Capital Replacements			7,008			
Equipment			587,500			
Elk Grove Note: Principal \$59,337			29,669			
Total Capital And Debt Retirement Expenditures			<u>1,110,683</u>			
Net Cash Position after Capital and Debt Retirement Expenditures			<u>287,568</u>			

(1) A total of \$370,955 of salary expenses will be capitalized to the Meter Retrofit CIP Program at year end, which will reduce the final expenditures.
(2) A total of \$167,226 of operational expenses will be capitalized to the Meter Retrofit CIP Program at year end, which will reduce the final expenditures.

**ELK GROVE WATER DISTRICT
 QUARTERLY BUDGET REVIEW
 THROUGH DECEMBER 31, 2013
 FISCAL YEAR 2013-14**

Revenues

Account Description	FY 13-14 Budget	Y-T-D 12/31/2013	50.00% Percentage	Y-T-D 12/31/2012	Previous Year Difference
4100 Water Payment Revenues - Residential	\$12,132,668	6,159,217	50.77%	\$ 6,003,510	\$ 155,708
4110 Water Payment Revenues - Commercial	1,504,279	1,105,920	73.52%	1,123,785	(17,864)
4120 Water Payment Revenues - Fire Service	122,270	196,997	161.12%	192,942	4,056
4200 Meter Fees/Plan Check/Water Capacity	40,000	20,403	51.01%	5,665	14,738
4520 Door Hanger Fees	127,000	60,475	47.62%	60,325	150
4540 New account Fees	29,000	13,950	48.10%	14,940	(990)
4550 NSF Fees	2,400	1,400	58.33%	1,175	225
4570 Shut-off Fees	70,000	35,923	51.32%	39,576	(3,654)
4580 Field Service Charge	-	125		-	125
4590 Credit Card Fees	6,500	3,890	59.85%	3,665	225
4600 Customer Refunds	-			-	-
4700 Rental Income					-
4900 Customer Refunds	(26,000)	(10,768)	41.42%	(53,304)	42,536
TOTAL GROSS REVENUES	\$ 14,008,117	\$ 7,587,533	54.17%	\$ 7,392,278	\$ 195,255

**ELK GROVE WATER DISTRICT
 QUARTERLY BUDGET REVIEW
 THROUGH DECEMBER 31, 2013
 FISCAL YEAR 2013-14**

Revenues

Expenditures

Account Description	FY 13-14 Budget	Y-T-D 12/31/2013	50.00% Percentage	Y-T-D 12/31/2012	Previous Year Difference
Salaries & Benefits					
5100 Executive Salary	150,916	70,101	46.45%	64,937	5,163
5110 Exempt Salaries	492,237	237,260	48.20%	186,086	51,174
5120 Non-Exempt Salaries	1,440,032	622,108	43.20%	628,333	(6,225)
5130 Overtime Compensation	73,171	25,754	35.20%	37,651	(11,898)
5140 On Call Pay	18,250	9,150	50.14%	9,100	50
5150 Holiday Pay	113,859	49,381	43.37%	39,985	9,396
5160 Vacation Pay	58,000	56,041	96.62%	56,990	(950)
5170 Personal Time Pay	40,000	38,898	97.24%	44,032	(5,134)
5180 Internship Program	12,164	0	0.00%	-	-
5200 Medical Benefits	567,724	184,577	32.51%	223,949	(39,372)
5195 EAP	1,229	464	37.73%	559	(96)
5210 Dental/Vision/Life Insurance	54,652	21,315	39.00%	24,656	(3,342)
5220 Retirement Benefits	338,291	143,957	42.55%	152,496	(8,539)
5225 Retirement Benefits - Post Employment	107,500	11,624	10.81%	11,299	325
5230 Medical Tax, Social Security and SUI	45,254	21,614	47.76%	19,442	2,172
5240 Worker's Compensation Insurance	78,629	50,875	64.70%	49,143	1,732
5250 Education Assistance	62,000	0	0.00%	-	-
5260 Employee Training	32,540	15,040	46.22%	5,480	9,561
5270 Employee Recognition	1,400	18	1.30%	367	(349)
5280 Meetings	1,900	50	2.63%	150	(100)
Less Capitalized Expenditures		0		-	-
Category Subtotal	3,689,748	1,558,227	42.23%	1,554,656	3,571
Seminars, Conventions and Travel					
5300-20 Airfare	3,200	318	9.93%	718	(400)
5310-20 Hotels	7,200	1,088	15.11%	2,051	(964)
5320-20 Meals	3,200	709	22.16%	1,320	(611)
5330-20 Auto Rental	2,450	-	0.00%	294	(294)
5340-20 Seminars & Conferences	7,300	1,270	17.40%	2,457	(1,187)
5345-20 Seminars & Conferences - Board	3,000	830	27.67%	95	735
5350-20 Mileage Reimbursement, Parking, Tolls	680	419	61.67%	243	176
5375-20 Auto Allowance	5,580	2,400	43.01%	2,526	(126)
Category Subtotal	32,610	7,034	21.57%	9,704	(2,671)

**ELK GROVE WATER DISTRICT
QUARTERLY BUDGET REVIEW
THROUGH DECEMBER 31, 2013
FISCAL YEAR 2013-14**

Revenues

Expenditures (Continued)

Account	Description	FY 13-14 Budget	Y-T-D 12/31/2013	50.00% Percentage	Y-T-D 12/31/2012	Previous Year Difference
	Office & Operational					
5410	Advertising	4,000	1,314	32.85%	1,031	283
5415	Association Dues	54,396	45,551	83.74%	50,543	(4,992)
5420	Insurance	72,000	68,336	94.91%	82,925	(14,590)
5425	Licenses, Certifications, Fees	4,350	1,651	37.96%	17,379	(15,728)
5430	Repairs & Maintenance - Automotive	26,630	7,492	28.13%	14,199	(6,708)
5432	Repairs & Maintenance - Building	12,581	4,597	36.54%	5,324	(726)
5434	Repairs & Maintenance - Computers	15,400	840	5.45%	12,012	(11,172)
5435	Repairs & Maintenance - Equipment	52,717	28,663	54.37%	16,372	12,290
5438	Fuel	63,280	28,434	44.93%	26,811	1,623
5440	Materials	332,542	88,035	26.47%	92,674	(4,638)
5445	Chemicals	27,000	10,179	37.70%	14,573	(4,394)
5450	Meter Repairs	600	196	32.60%	-	196
5453	Permits	23,200	17,847	76.93%	3,943	13,904
5455	Postage	56,800	28,937	50.95%	23,452	5,485
5460	Printing	12,100	2,838	23.46%	1,817	1,021
5465	Safety Equipment	6,000	7,963	132.72%	172	7,791
5470	Software Programs & Updates	106,282	66,731	62.79%	12,577	54,154
5475	Supplies	39,387	11,220	28.49%	37,399	(26,180)
5480	Telephone	30,192	15,662	51.87%	13,947	1,714
5485	Tools	13,000	8,529	65.61%	827	7,702
5490	Clothing Allowance	10,000	4,534	45.34%	3,920	614
5491	EGWD-Other Clothing	15,636	2,154	13.78%	-	2,154
5495	Purchased Water	3,024,976	1,499,890	49.58%	1,385,657	114,233
	Less Capitalized Expenditures				-	-
	Category Subtotal	4,003,070	1,951,593	48.75%	1,817,556	134,037
	Outside Services					
5505	Administration Services	1,500	605	40.33%	550	55
5510	Bank Charges	44,000	24,884	56.55%	21,703	3,181
5515	Billing Services	25,300	10,783	42.62%	10,164	620
5520	Contracted Services	141,400	71,014	50.22%	65,332	5,682
5525	Accounting Services	60,000	29,434	49.06%	14,346	15,088
5530	Engineering	80,000	14,798	18.50%	1,400	13,398
5535	Legal Services	185,000	52,237	28.24%	88,349	(36,112)
5540	Financial Consultants	20,000	14,204	71.02%	31,842	(17,638)
5545	Community Relations	11,200	4,877	43.54%	2,015	2,862
5552	Misc. Medical	1,000	391	39.05%	98	293
5550	Pre-employment	10,000	1,500	15.00%	1,312	188
5555	Janitorial	7,440	2,845	38.24%	1,350	1,495
5560	Bond Administration	7,500	6,293	83.91%	6,306	(13)
5570	Security	19,136	14,202	74.22%	15,415	(1,213)
5575	Sampling	16,000	11,744	73.40%	9,748	1,996
5580	Board Secretary/Treasurer	3,000	1,500	50.00%	1,500	-
	Category Subtotal	632,476	261,310	41.32%	271,430	(10,120)

**ELK GROVE WATER DISTRICT
 QUARTERLY BUDGET REVIEW
 THROUGH DECEMBER 31, 2013
 FISCAL YEAR 2013-14**

Revenues

Expenditures (Continued)

Account	Description	FY 13-14 Budget	Y-T-D 12/31/2013	50.00% Percentage	Y-T-D 12/31/2012	Previous Year Difference
	Equipment Rent, Taxes and Utilities					
5610	Occupancy	-				
5620	Equipment Rental	41,000	15,297	37.31%	10,036	5,261
5710	Property Taxes	4,000	3,992	99.81%	3,678	314
5720	Water	-	-	0.00%	388	(388)
5740	Electricity	420,944	195,744	46.50%	220,752	(25,008)
5750	Natural Gas	504	118	23.38%	157	(39)
5760	Sewer and Garbage	30,781	12,881	41.85%	14,715	(1,834)
	Category Subtotal	497,229	228,032	45.86%	249,726	(21,694)
	Total Operational Expenses	8,855,133	4,006,196	45.24%	3,903,072	103,124

February 26, 2014

TO: Chairman and Directors of the Florin Resource Conservation District

FROM: Dennis M. Coleman, Finance Manager/Treasurer

SUBJECT: **ELK GROVE WATER DISTRICT FISCAL YEAR (FY) 2013-14 CAPITAL RESERVE STATUS REPORT**

RECOMMENDATION

This item is presented for information only. No action by the Board is proposed at this time.

Summary

Staff is presenting a status report for FY 2013-14 EGWD Reserve Funds reflecting capital expenditures and budget appropriations through December 31, 2013. This report is to keep the Board and public informed on the status of the Elk Grove Water District Reserve Funds utilized for the FY 2013-14 Capital Improvement Program (CIP).

DISCUSSION

Background

The FY 2012-13 audit has concluded and Staff has presented the EGWD Reserves to the Board as of June 30, 2013 at the December 11, 2013 meeting. The Unrestricted Reserves detailed in Comprehensive Audited Financial Report (CAFR) include reserves that are either "paper" assets or assets for a specific purpose such as the Other Post Employment Benefit (OPEB) trust fund. Staff adjusted the unrestricted reserves amount in CAFR to reflect the cash funds that are truly available for projects to be funded from reserves.

On June 26, 2013, the Board approved the FY 2013-14 EGWD Capital Improvement Program that included \$3,112,000 in appropriations from the EGWD reserve funds. On October 23, 2013 the Board approved a contract with Roadrunner Drilling and Pump Company in the amount of \$291,800 for the Well Destructions Project. The funding for this project needed an additional \$241,800 in appropriations in addition to the \$50,000 that was included in the FY 2013-14 CIP. The increased appropriation was approved and is reflected in the current balances and budgets for the reserve funds.

ELK GROVE WATER DISTRICT FISCAL YEAR 2013-14 CAPITAL RESERVE STATUS REPORT

Page 2

Present Situation

With the appropriation of \$241,800 for the well destruction project approved on October 23, 2013 EGWD has appropriated Reserve Funds for FY 2013-14 as follows:

• Operations Reserves (120 days)	\$4,756,295
• FY 2013/14 Capital Improvement Fund	\$2,645,000
• FY 2013/14 Capital Replacement Fund	\$ 708,000
• Elections and Special Studies	\$ 120,000
• Future Capital Improvements	\$3,829,679
• Future Capital Replacements	\$1,276,559

EGWD has expended \$486,507 for capital expenditures through December 31, 2013 as follows:

• Capital Improvement Fund		
○ Hampton WTP Refurbishment	\$ 20,337	
○ Admin Building Improvements	\$ 39,962	
○ RRWTF Parking Lot	\$ 56	
○ Meters	\$174,320	
○ Hydrants	\$162,828	
TOTAL		\$397,503
• Capital Replacement Fund		
○ Hampton WTP Refurbishment	\$19,798	
○ Well Destructions	\$11,815	
○ Well Rehabilitations	\$56,658	
○ RRWTF Site Improvements	\$ 733	
TOTAL		\$ 89,004

The EGWD remaining reserve fund balances as of December 31, 2013 are as follows:

• Operations Reserves (120 days)	\$4,756,295
• FY 2013/14 Capital Improvement Fund	\$2,247,497
• FY 2013/14 Capital Replacement Fund	\$ 619,796
• Elections and Special Studies	\$ 120,000
• Future Capital Improvements	\$3,829,679
• Future Capital Replacements	\$1,276,559

February 26, 2014

**ELK GROVE WATER DISTRICT FISCAL YEAR 2013-14 CAPITAL RESERVE
STATUS REPORT**

Page 3

Please note that Staff will be transferring a portion of the personnel costs, as well as material costs, to the Meter Capital Improvement Project (CIP). Staff has budgeted transfers of \$370,955 of personnel costs and \$167,225 of materials costs to be transferred to the Meter CIP.

Staff has included two schedules reflecting the reserve fund balances and the Capital Improvement Program expenditures through December 31, 2014. Staff will update the balances for the third quarter in April quarterly basis with the updates for the operating budget at that time as well.

FINANCIAL SUMMARY

There is no financial impact with this report.

Respectfully submitted,



DENNIS M. COLEMAN
FINANCE MANAGER/TREASURER

DMC:

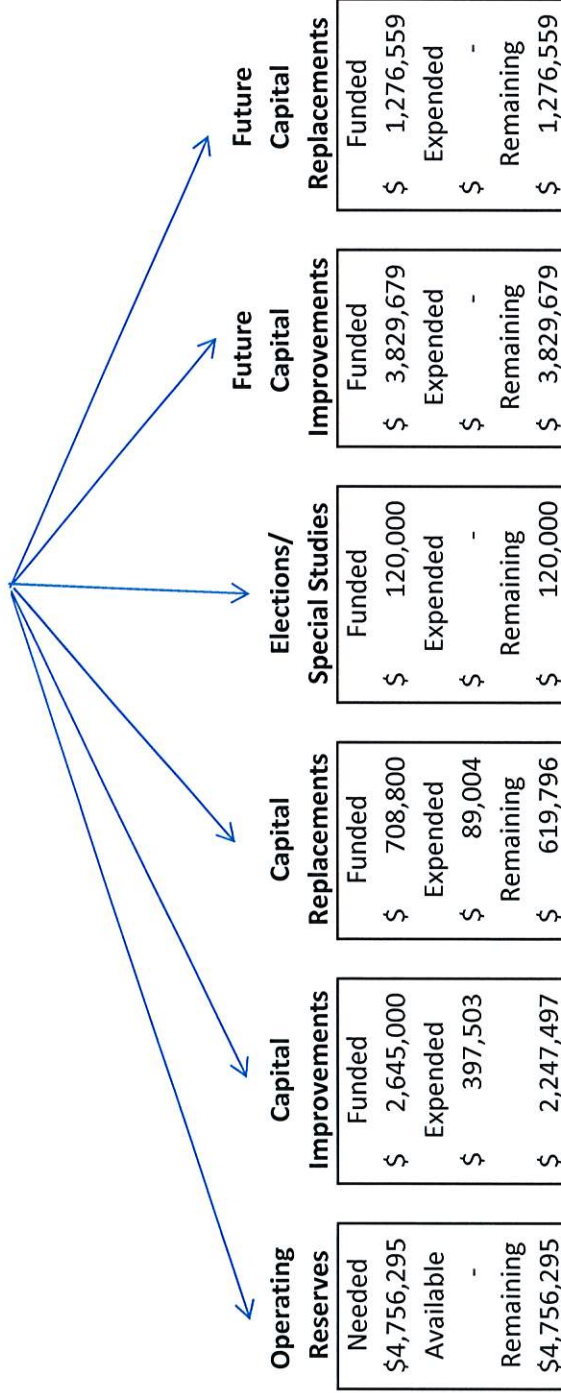
Attachments: (as noted)

ELK GROVE WATER RESERVES

Fiscal Year 2013-14

As of December 31, 2013

Total Available \$ 13,336,333



Budget Adjustment: Capital Replacements

Well Destruction Contract with Roadrunner 241,800

FY 2013-14 CIP Capital Replacements Budget* 467,000

FY 2013-14 Amended CIP Reserves 708,800

Capital Improvement Funds

Retrofit Program	Supply/Dist. Improvements		Treatment Plant Improvements		Building & Site Improvements		Unforeseen Capital Projects	
	Funded	Expended	Funded	Expended	Funded	Expended	Funded	Expended
\$ 1,387,000	\$ 373,000	\$ 273,000	\$ 562,000	\$ 50,000				
\$ 174,320	\$ 162,828	\$ 20,338	\$ 40,018	\$ -				
\$ 1,212,680	\$ 210,172	\$ 252,663	\$ 521,982	\$ 50,000				

Capital Replacement Funds

1705-000-20-302 1705-000-20-402 1705-000-20-406 1705-000-20-500 1705-000-20-501 1705-000-20-507 1705-000-20-510 1730-000-20-000 1735-000-20-000	Supply/Dist. Improvements*		Treatment Plant Improvements		Building & Site Improvements		Unforeseen Capital Projects	
	Funded	Expended	Funded	Expended	Funded	Expended	Funded	Expended
Hampton WTP Refurbish. Improve.	\$ 447,800	\$ 158,000	Treatment	\$ 53,000	CIP	\$ 50,000		
Admin Building Improvements	\$ 68,473	\$ 19,798	Building & Site	\$ 733	CIP	\$ -		
RRWTF Parking Lot Improvements	\$ 379,327	\$ 138,203	Building & Site	\$ 52,267	CIP	\$ 50,000		
Well Destructions					CRP			
Well 13 Rehabilitation					CRP			
Hampton WTP Refurbish. Repairs					CRP			
RRWTF Site Improvements					CRP			
Meters					CIP			
Hydrants					CIP			
Total Expenditures								

486,507.08

February 26, 2014

TO: Chairman and Directors of the Florin Resource Conservation District

FROM: Ellen Carlson, Management Analyst

SUBJECT: **PETITION TO THE SACRAMENTO LOCAL AREA FORMATION COMMISSION TO INITIATE PROCEEDINGS TO AMEND THE FLORIN RESOURCE CONSERVATION DISTRICT SPHERE OF INFLUENCE AND ANNEX A NONCONTIGUOUS PARCEL (APN 047-13-005)**

RECOMMENDATION

It is recommended that the Florin Resource Conservation District Board of Directors adopt a resolution petitioning the Sacramento Local Area Formation Commission to initiate proceedings to amend the Florin Resource Conservation District sphere of influence and annex a noncontiguous parcel (APN 047-13-005).

Summary

The Susie Gaines-Mitchell Building is situated on a parcel owned by, but not within the boundaries of, the Florin Resource Conservation District (FRCD). As a result, this property is subject to property tax assessed by Sacramento County. The monthly lease payments made by Sacramento County are insufficient to pay these taxes. There are also no other legally available funds possessed by the FRCD to make these payments.

Government Code Section 56119, together with Public Resources Code Section 9153, permit a resource conservation district to annex to include noncontiguous territory within its boundaries and such an annexation would exempt the Susie Gaines-Mitchell Building from future property taxes, so long as the FRCD owns it. This action, if approved, would initiate proceedings to amend the FRCD sphere of influence and annex the Susie Gaines-Mitchell Building property.

DISCUSSION

Background

The Susie Gaines-Mitchell Building has been owned by the FRCD and leased to the Sacramento County's Department of Human Assistance since 1998. Because the Susie Gaines-Mitchell Building is not within the FRCD boundaries, it is subject to property tax

PETITION TO THE SACRAMENTO LOCAL AREA FORMATION COMMISSION TO INITIATE PROCEEDINGS TO AMEND THE FLORIN RESPURCE CONSERVATION DISTRICT SPHERE OF INFLUENCE AND ANNEX A NONCONTIGUOUS PARCEL (APN 047-13-005)

Page 2

even though it is owned by the FRCD and leased to a governmental agency exclusively for public purposes.

The Sacramento County Assessor began assessing property taxes on the Susie Gaines-Mitchell Building in 2005-2006. The FRCD made the payments for the first four years, then stopped making payments due to the lack of available funds. The property taxes have now gone unpaid for five years and there is currently an outstanding balance of \$760,087 owed to the County, including penalties and interest.

Government Code Section 56119 permits a special district to annex noncontiguous property if the district's enabling act authorizes it to include noncontiguous territory within its boundaries and the property is not within the boundaries of another district. The FRCD enabling act authorizes this action and this would exempt the Susie Gaines-Mitchell Building from property tax assessments by the County of Sacramento.

The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 provides for the encouragement of orderly formation and development of local agencies based upon local conditions and circumstances and to shape the development of said local agencies so as to advantageously provide for the present and future needs of the users of its services. Under procedures and powers detailed in the Cortese-Knox-Hertzberg Act, Local Agency Formation Commissions (LAFCo) rule on items such as local agency boundary changes, annexations and government consolidations. For these proceedings, the Sacramento LAFCo would consider FRCD's request to amend our sphere of influence and to annex this noncontiguous parcel.

One of the tools that LAFCos use to understand the role and purpose of organizations is the Municipal Service Review (MSR). The MSR, completed by the pertinent agency, provides information on the organization's structure, purpose and abilities. LAFCos request MSRs from all local organizations within their region, particularly from those who require LAFCo action.

Present Situation

Board member Elliot Mulberg, legal counsel and District staff recently met with LAFCo officers to discuss annexation of the Florin Road property into the FRCD boundaries. LAFCo staff advised the FRCD to adopt the subject resolution and, if adopted, to

PETITION TO THE SACRAMENTO LOCAL AREA FORMATION COMMISSION TO INITIATE PROCEEDINGS TO AMEND THE FLORIN RESOURCE CONSERVATION DISTRICT SPHERE OF INFLUENCE AND ANNEX A NONCONTIGUOUS PARCEL (APN 047-13-005)

Page 3

proceed with the completion of an MSR for the FRCD and EGWD to support the annexation request.

The FRCD does not have a MSR on file with the Sacramento LAFCo. If this resolution is adopted, staff will prepare an MSR per the instructions from LAFCo, which will provide a comprehensive overview of the functions of both the Florin Resource Conservation District and the Elk Grove Water District.

STRATEGIC PLAN CONFORMITY

The 2012-2017 Florin Resource Conservation District Strategic Plan requires that FRCD projects be cost neutral. The present lease of the Susie Gaines-Mitchell Building by the FRCD to Sacramento County is not cost neutral, and this is partly due to the imposition of property taxes by Sacramento County.

This action complies with the 2012-2017 Strategic Plan by advancing a cost-saving measure which is afforded to the FRCD by law, thereby assisting in moving the Susie Gaines-Mitchell lease closer to being cost neutral.

FINANCIAL SUMMARY

Costs will be incurred to compensate Sacramento LAFCo for its staff time, as well as other associated efforts to complete the Municipal Service Review. The exact amount of this cost is not known, but we anticipate it will be less than \$20,000.

The FRCD will fund most of the costs associated with these proceedings; however, the EGWD will fund the cost of that portion of the MSR related to the provision of water service.

Respectfully submitted,



ELLEN R. CARLSON
MANAGEMENT ANALYST

RESOLUTION NO. 02.26.14.01

A RESOLUTION OF THE FLORIN RESOURCE CONSERVATION DISTRICT BOARD OF DIRECTORS PETITIONING THE LOCAL AGENCY FORMATION COMMISSION TO INITIATE PROCEEDINGS TO AMEND THE FLORIN RESOURCE CONSERVATION DISTRICT SPHERE OF INFLUENCE AND CONCURRENTLY ANNEX A NONCONTIGUOUS PARCEL (APN 047-13-005)

WHEREAS, the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (Government Code §§56000, et seq.) provides for the encouragement of orderly formation and development of local agencies based upon local conditions and circumstances and to shape the development of said local agencies so as to advantageously provide for the present and future needs of the users of its services; and

WHEREAS, the Florin Resource Conservation District (“District”) is a resource conservation district organized and operating under the California Public Resources Code §§9001, et seq. to develop and operate programs and activities in furtherance of the following statutory purposes: the control of runoff, the prevention or control of soil erosion, the development and distribution of water, and the improvement of land capabilities; and

WHEREAS, the District’s boundaries were initially established in 1953 and amended three times, in 1955, 1959, and 2004; and

WHEREAS, the District wishes to annex a single, noncontiguous parcel of land located at 2450 Florin Road in the City of Sacramento, owned by the District and leased to Sacramento County for its Department of Human Assistance, also known as the “Susie Gaines-Mitchell Building;” and

WHEREAS, the Susie Gaines-Mitchell Building has been owned by the District and leased to Sacramento County’s Department of Human Assistance since 1998; and

WHEREAS, because the Susie Gaines-Mitchell Building is not within the District’s boundaries, it is subject to property tax even though it is owned by the District and leased to governmental agencies and used exclusively for public purposes; and

WHEREAS, the District’s lease with the County dated May 1, 1998 requires the District to manage and maintain the Susie Gaines-Mitchell Building and to pay any property taxes that may be assessed against it; and

WHEREAS, the County’s monthly payments under the lease are insufficient to pay for maintenance, repairs and property taxes on the Susie Gaines-Mitchell Building, and the District has no other legally available funds with which to make such payments; and

WHEREAS, the County has extended the term of the lease to 2024; and

WHEREAS, the County Assessor began to assess property taxes on the Susie Gaines-Mitchell Building for the first time in 2005-2006; and

WHEREAS, the District paid property taxes on the property for four years, until 2009-10, but thereafter was unable to pay the property taxes due to insufficient lease revenue and the absence of other legally available funds; and

WHEREAS, the amount of property taxes assessed against the Susie Gaines-Mitchell Building in 2013-14 totaled \$73,129.04 in two equal installments..

WHEREAS because property taxes have gone unpaid for five years, the Susie Gaines-Mitchell Building will be subject to a property tax sale beginning on or about July, 2015; and

WHEREAS, due to inaccurate projections of expenses and revenues related to the property and the terms of the County lease, the District does not currently have and does not expect ever to have legally available funds sufficient to pay the past due property taxes or property taxes imposed in the future; and

WHEREAS, annexation of the Susie Gaines-Mitchell Building would exempt it from future property taxes under California Constitution Article XIII(3)(b), so long as the District owns it; and

WHEREAS, the District is attempting to negotiate a “work-out” with investors who purchased the bonds that financed the District’s original purchase of the Susie Gaines-Mitchell Building; and

WHEREAS, annexation of the Susie Gaines-Mitchell Building would prevent future tax liabilities from further eroding the security of the bondholders’ investment; and

WHEREAS, Government Code Section 56119 permits a special district to annex noncontiguous property if the district’s enabling act authorizes it to include noncontiguous territory within its boundaries and the property is not within the boundaries of another district; and

WHEREAS, the District’s enabling act authorizes a resource conservation district to include noncontiguous territory within its boundaries (Public Resources Code Section 9153), and the Susie Gaines-Mitchell Building is not within the boundaries of any other resource conservation district; and

WHEREAS, the annexation of the Susie Gaines-Mitchell Building will not change the District’s provision of water service or the nature or extent of its resource conservation activities; and

WHEREAS, it is desired to provide that the proposed reorganization be subject to the following terms and conditions: That the annexation be effective immediately upon the filing of the Certificate of Completion; and

WHEREAS, the District will prepare a Municipal Services Review.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Florin Resource Conservation District that the District hereby petitions the Sacramento Local Agency Formation Commission to initiate proceedings to amend the Florin Resource Conservation District sphere of influence and concurrently annex a noncontiguous parcel (APN 047-13-005).

PASSED AND ADOPTED by the Board of Directors of the Florin Resource Conservation District on this 26th day of February, 2014 by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Chair, Florin Resource Conservation District

ATTEST:

Secretary, Florin Resource Conservation District

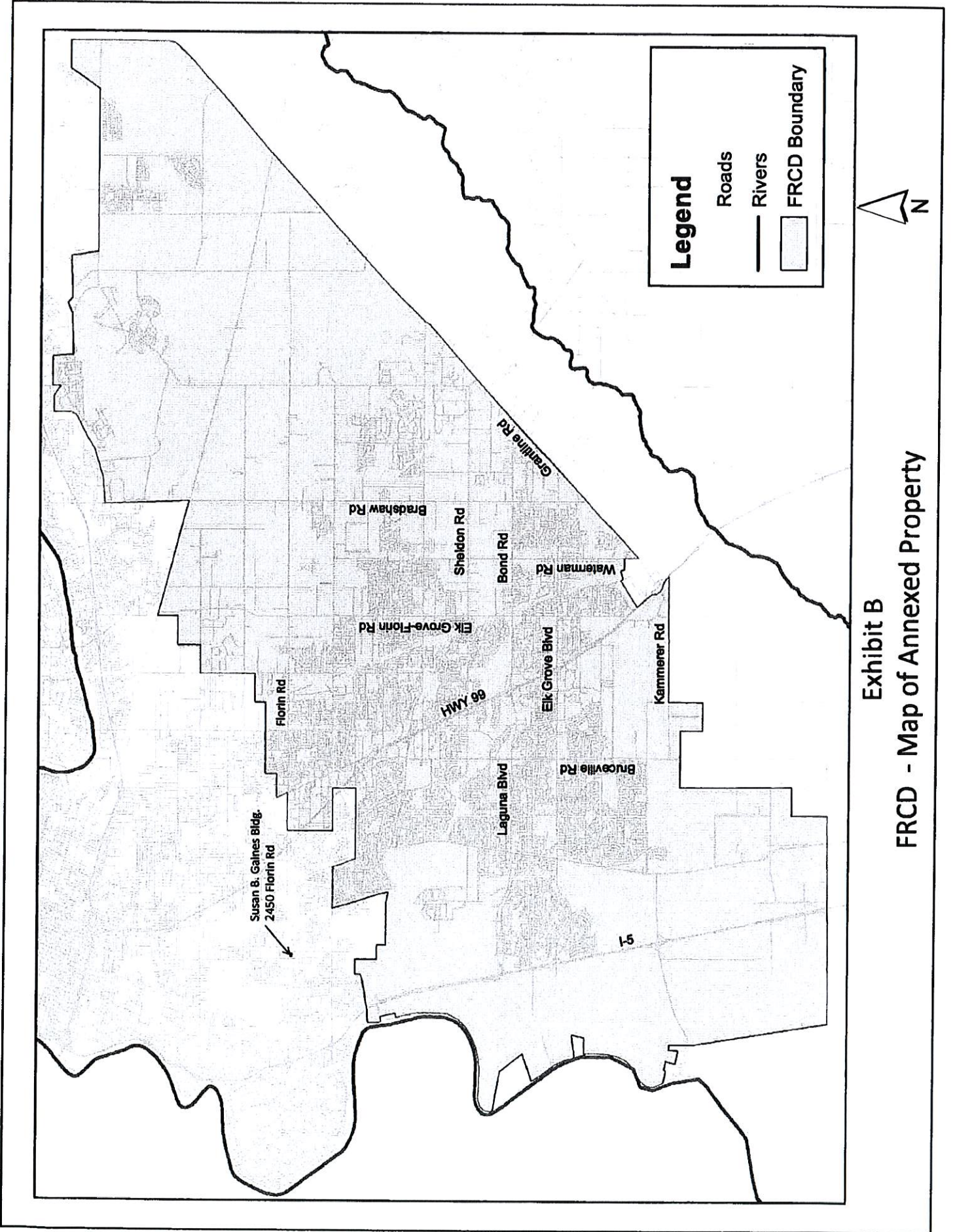


Exhibit B
FRCD - Map of Annexed Property

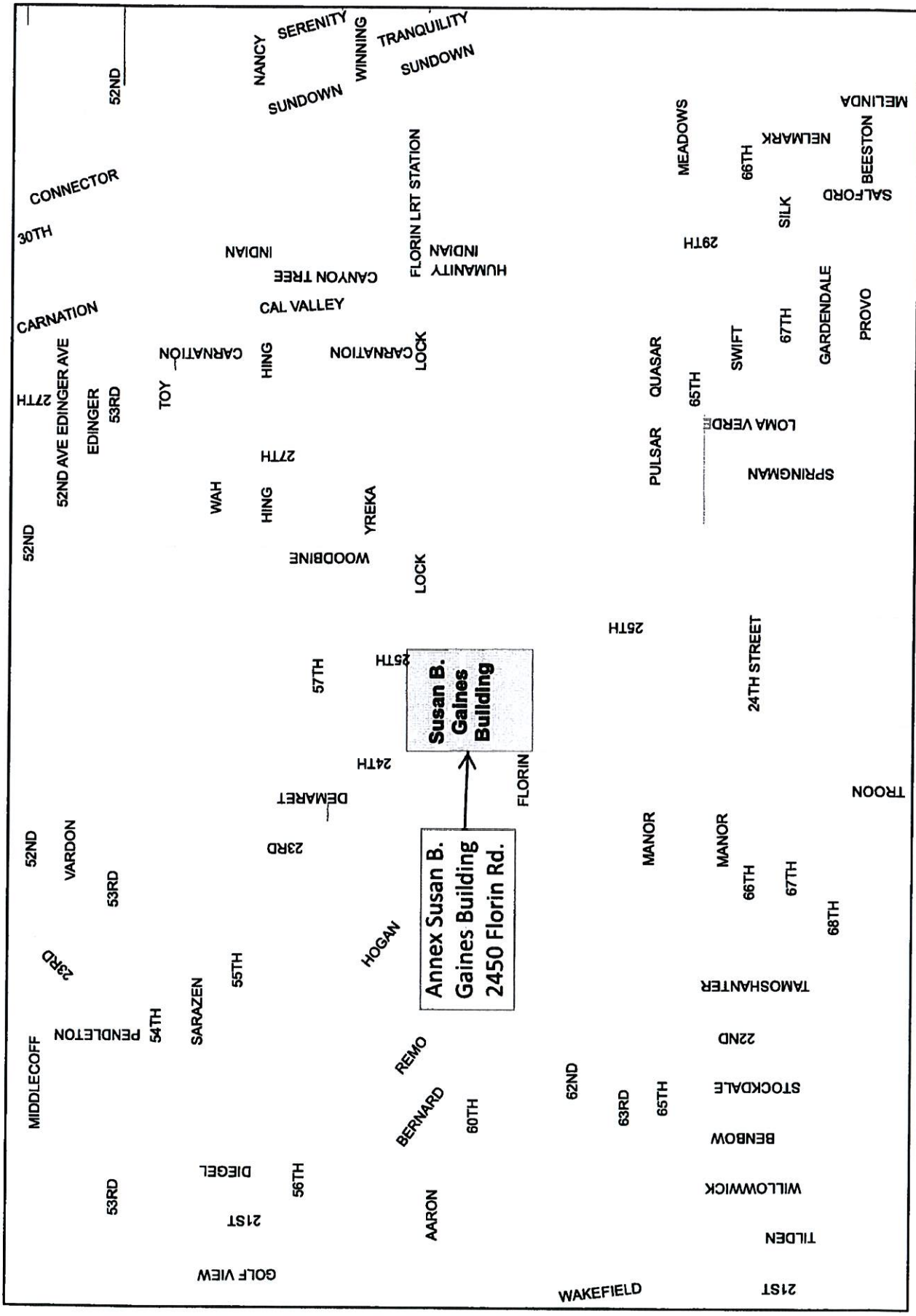
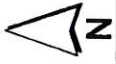


Exhibit
Florin Resource Conservation District Boundary
Map of Proposed Annexed Property

February 26, 2014

TO: Chairman and Directors of the Florin Resource Conservation District
FROM: Ellen Carlson, Management Analyst
SUBJECT: **LEGISLATIVE UPDATE**

RECOMMENDATION

This item is presented for information only. No action by the Board is proposed at this time.

Summary

New, competing legislation regarding drought support have been introduced at the Federal level, while multiple water bonds are competing for attention at the State level. Some bills that were tracked in the last year have failed to carry over (Joint Rule 56) and will be removed from future reports as dead items..

DISCUSSION

Background

The Board requests monthly updates of legislation items related to the District. Attached is a summary of bills with recent activity.

Present Situation

Two bills have been introduced that address the drought in very different ways. HR 3964 by Congressman Valadao would reallocate water reserved now for fish and wildlife, sending the supply instead to the Central Valley for agricultural use. Senator Feinstein has proposed S 2016, which instead supports financial relief to groups hurt by drought losses, such as migrant and seasonal workers.

Two bills are listed in this report as having the same number, HR 1837. The first bill is from the previous Congressional session and the other is from the present session. Congressman Nunes is attempting to resuscitate the old bill for new consideration.

LEGISLATIVE UPDATE

Page 2

Several water bonds measures are now working their way through the State Assembly and Senate and have been tabled in the second attachment, excepting for AB 1674, which has no significant content yet.

On February 19, Governor Brown and Senator Steinberg introduced a drought aid package of \$687 million. This proposal has not yet been presented to legislators for consideration as of the writing of this report. Funding for this package will come from 2006's Proposition 84, of which \$218 million remains, the Disaster Preparedness and Flood Protection Act, which has a balance of \$66 million, and the General Fund. Grant monies may become available if this plan takes effect.

STRATEGIC PLAN CONFORMITY

Tracking active legislation complies with the District's Regulatory Compliance goals of the 2012-2017 Strategic Plan.

FINANCIAL SUMMARY

There is no direct financial impact associated with the legislative items at this time.

Respectfully submitted,



ELLEN R. CARLSON
MANAGEMENT ANALYST

Attachments

Current Legislation

Federal

Bill	HR 1837 (112 th Congress)
Author (s)	Nunes
Title	San Joaquin Valley Water Reliability Act
Introduced	5/11/2011
Summary	Amends the Central Valley Project Improvement Act (CVPIA) to: (1) include among the Act's purposes to ensure that water dedicated to fish and wildlife purposes is replaced and provided to Central Valley Project (CVP) water contractors by December 31, 2016.
Status	3/5/2012 placed on Legislative Calendar under General Orders
Support	National Federation of Independent Business
Opponents	

Bill	HR 1837 (113 th Congress)
Author (s)	Pallone(cosponsors Reichert, Yarmuth and Sanchez and others)
Title	Clean Water Protection Act
Introduced	5/7/2013
Summary	Amends the Federal Water Pollution Control Act to clarify that fill material cannot be comprised of waste materials
Status	5/7/2013 In subcommittee on Water Resources and Environment
Support	
Opponents	

Bill	HR 2431
Author (s)	Hall
Title	Reauthorizing the National Integrated Drought Information System
Introduced	6/19/2013
Summary	Creates an early warning system that integrates key indicators of drought and makes forecasts available to the appropriate entities for planning and preparedness
Status	2/10/2014 Passed a House vote; now goes to Senate
Support	
Opponents	

Bill	HR 3080 (also S 601)
Author (s)	Shuster
Title	Water Resources Development Act of 2013
Introduced	9/11/13
Summary	Increases spending on flood control and related mitigation projects
Status	10/23/13 passed the House
Support	
Opponents	

Bill	HR 3964
Author (s)	Valadao
Title	Sacramento-San Joaquin Valley Emergency Water Delivery Act
Introduced	1/29/2014
Summary	Reallocates water released for fish and wildlife purposes to the Central Valley Water Project
Status	2/10/2014 placed on Senate calendar under General Orders
Support	Congressman Nunes
Opponents	Governor Brown, Restore the Delta, Friends of the River, Planning and Conservation League, California Water Impact League, California Sportfishing Protection Alliance, Clean Water Action California, Coalition for Water, Sierra Club, AquAlliance, Sacramento River Preservation Trust, Center for Biological Diversity, Winnemem Wintu Tribe, Southern California Watershed Alliance, California Coastkeeper Alliance, California Rural Legal Assistance Foundation, Foothill Conservancy and many others

Bill	S 1508
Author (s)	Cardin
Title	Water Infrastructure Resiliency and Sustainability Act of 2013
Introduced	9/17/2012
Summary	Authorizes the EPA to award grants that address changes to the hydrological conditions in the US
Status	9/17/2013 referred to the Environment and Public Works committee
Support	
Opponents	

Bill	S 2016
Author (s)	Feinstein and Boxer
Title	California Emergency Drought Relief Act of 2014
Introduced	2/11/2014
Summary	Provides western states (including California) with \$300 million for drought relief projects: \$100 million to Dept. of the Interior for water supply increase, \$100 million to farmers who practice water conservation measures that protect sensitive watersheds and the balance for grants, particularly for private forest landowners and migrant and seasonal workers directly harmed by the drought. Also increases funding for other programs and expedites drought related projects and decisions
Status	2/11/2014 referred to committee on Energy and Natural Resources
Support	Westlands Water District, California Farm Bureau Federation
Opponents	

California Assembly

Bill	AB 122
Author (s)	Rendon
Title	Energy improvements: financing
Introduced	1/14/2013
Summary	Creates the Real Property Energy Retrofit Financing Act of 2014, which would provide financial assistance for property energy improvements, including water efficiency projects
Status	2/3/2014 Filed with Chief Clerk pursuant to Joint Rule 56 (Non carry over bills are returned)
Support	
Opponents	

Bill	AB 194
Author (s)	Campos
Title	Brown Act amendment
Introduced	1/28/13
Summary	A chairperson of a legislative body who prohibits public criticism of that body will be guilty of a misdemeanor. Amended to require that every agenda for a regular meeting or a special meeting provide an opportunity for members of the public to address the legislative body.
Status	2/6/2014 Referred to committee on Government and Finance
Support	
Opponents	ACWA

Bill	AB 1331
Author (s)	Rendon
Title	Clean and Safe Drinking Water Act of 2014
Introduced	2/22/2013
Summary	Authorizes the issuance of water bonds in the amount of \$6,500,000,000
Status	1/7/2014 Amended and re-referred to Committee on Water, Parks and Wildlife
Support	
Opponents	ACWA (unless amended – wants increased groundwater funding)

Bill	AB 1434
Author (s)	Yamada
Title	Water corporations – Low income relief
Introduced	1/6/2014
Summary	Would require the PUC to implement programs to provide assistance to low-income customers of water corporations.
Status	1/17/2014 Referred to committee on Utilities and Commerce
Support	
Opponents	

Bill	AB 1445
Author (s)	Logue
Title	California Water Infrastructure Act of 2014
Introduced	1/7/2014
Summary	Creates a water bond of \$5,800,000,000 to fund water storage programs.
Status	2/14/2014 Referred to committee on Water, Parks and Wildlife
Support	
Opponents	

Bill	AB 1447
Author (s)	Waldron
Title	California Global Warming Solutions Act of 2006: Greenhouse Gas Reduction Fund
Introduced	1/6/2014
Summary	Amends the act to designate funds usage to projects, including funding to reduce greenhouse gas emissions associated with water use and supply
Status	1/17/2014 Referred to committees on Natural Resources and Transportation
Support	
Opponents	

Bill	AB 1674
Author (s)	Bigelow
Title	Safe, Clean and Reliable Drinking Water Supply Act of 2012
Introduced	2/12/2014
Summary	Amends the Safe, Clean and Reliable Drinking Water Supply Act of 2012, but no content on how
Status	2/13/2014 from printer, may be heard in committee on March 15
Support	
Opponents	

Bill	AB 1739
Author (s)	Dickinson
Title	Groundwater basin management: sustainability
Introduced	2/14/2014
Summary	Amends the Groundwater Quality Monitoring Act of 2001 to prioritize monitoring of groundwater basins that supply drinking water. Requires SWRCB and DWR to develop thresholds for sustainable management of priority groundwater basins.
Status	2/18/2014 from printer, may be heard in committee on March 20
Support	
Opponents	

California Senate

Bill	SB 42
Author (s)	Wolk
Title	California Clean, Secure Water Supply and Delta Recovery Act of 2014
Introduced	12/11/12
Summary	Amends the existing bond proposal, changing the \$11,140,000,000 currently proposed to 6,475,000,000 7 to be used to finance \$2 billion on safe drinking water projects, \$2.1 billion on water quality and watershed projects, \$1.375 billion on flood control and \$1 billion for water system improvements. None money assigned to Bay Delta tunnels
Status	2/3/2014 Returned to Secretary of State pursuant to Joint Rule 56
Support	
Opponents	ACWA, Metropolitan Water of Southern California

Bill	SB 731
Author (s)	Steinberg
Title	Emergency Drought Relief Funding
Introduced	2/22/2013
Summary	Allocates \$644 million to drought response efforts, flood projects, greenhouse gas emissions, groundwater management, improved water supplies and watershed protection
Status	9/11/2013, missed deadline for passage, may come back in 2014
Support	
Opponents	

Bill	SB 848
Author (s)	Wolk
Title	Safe Drinking Water, Water Quality and Flood Protection Act of 2014
Introduced	1/9/2014
Summary	Repeals the previous bond proposals and replaces them with a \$6,475,000,000 bond to finance water storage projects
Status	2/14/2014 Hearing scheduled for 2/19/2014
Support	Sonoma County Water Agency, Yolo County Board of Supervisors, Water Bond Coalition
Opponents	ACWA (unless amended – wants more Delta sustainability funding and continuous appropriation for storage)

Bill	SB 927
Author (s)	Cannella and Vidak
Title	Safe, Clean and Reliable Drinking Water Supply Act of 2014
Introduced	1/29/2014
Summary	Proposes a water bond in the amount of \$9,217,000,000, removes authorization for funds for ecosystem and watershed protection and restoration and increases funding for disadvantaged and economically distressed areas.
Status	2/6/2014 Referred to committees on Natural Resources & Water, Environmental Quality, and Government & Finance
Support	
Opponents	

February 26, 2014/7

Water Bond Comparison – February 2014

Funding Category	AB 1331 (Rendon) \$6.5 Billion	SB 848 (Wolk) \$6.825 Billion	SB 927 (Cannella) – \$9.217 Billion Amendments to 2009 Bond
Clean and Safe Drinking Water	\$1 Billion	\$900 Million	No Section on Drinking Water Groundwater Cleanup \$1 Billion
	<ul style="list-style-type: none"> • Disadvantaged Communities \$400M • Emergency Clean Water \$100 M • Small Community Wastewater \$400M • Groundwater Cleanup \$100 M 	<ul style="list-style-type: none"> • Drinking Water \$400 M • Emergency Clean Water \$100 M • Small Community Wastewater \$400 M <ul style="list-style-type: none"> ○ Private Wells \$20 M 	
Protecting Rivers, Coast & Watersheds	\$1.5 Billion	\$1.7 Billion	None – Deleted
	<ul style="list-style-type: none"> • State Obligations \$500 M • Conservancies \$250 M • Unspecified Regional Amounts \$750 M 	<ul style="list-style-type: none"> • State Obligations \$500 M <ul style="list-style-type: none"> ○ 3 specific project allocations • Earmarks \$875 M <ul style="list-style-type: none"> ○ 9 Conservancies ○ Wildlife Conservation Board ○ Ocean Protection Council • Urban Watersheds \$250 M <ul style="list-style-type: none"> ○ Via Resources Agency • State Park Water Quality \$25 M • Resource Conservation Dist. \$30M • Agricultural Runoff \$25 M 	
Regional Water Projects	\$1.5 Billion	\$2 Billion (Water Enhancement)	Retains Separate Chapters on:
	<ul style="list-style-type: none"> • IRWM (\$1 B, allocated by region) <ul style="list-style-type: none"> ○ water conservation, stormwater ○ priority for innovation • Recycled Water \$500 M 	<ul style="list-style-type: none"> • IRWM (\$1.4 B, allocated by region) • IRWM Innovation \$100 M • Stormwater \$500 M 	<ul style="list-style-type: none"> • Regional Water \$1.39 B • Drought Relief \$327 M • Water Recycling \$1.25 B
Delta Sustainability	\$1 Billion (unallocated)	\$1.2 Billion	\$2.25 Billion
	<ul style="list-style-type: none"> • Delta Levees • Ecosystem Restoration • Delta Sustainability • Silent on BDCP 	<ul style="list-style-type: none"> • Delta Conservancy \$800 M <ul style="list-style-type: none"> ○ at least \$500 M for water quality and habitat restoration • Delta Levees \$400 M • Silent on BDCP 	<ul style="list-style-type: none"> • Delta Sustainability \$750 M • Ecosystem Restoration \$1.5 B <ul style="list-style-type: none"> ○ including BDCP
Water Storage	\$1.5 Billion (unallocated)	\$1.025 Billion	\$3 Billion
	<ul style="list-style-type: none"> • Surface and Groundwater Storage <ul style="list-style-type: none"> ○ including groundwater cleanup • Restoring Existing Storage Capacity <ul style="list-style-type: none"> ○ earthquakes, sediment • Specified Appropriations for 5 Years 	<ul style="list-style-type: none"> • Storage Projects \$1 B • DWR Surface Storage Studies \$25 M • No Continuous 	<ul style="list-style-type: none"> • Surface and Groundwater Storage • Continuous Appropriation • Broad Definition of Public Benefits